

**PBIS Maryland Standards and Protocols:
PBIS Maryland Tier 2 w. Check-In/Check-Out (CICO)
(2019-2020 School Year)**



1. What constitutes a Tier 2 w. CICO trained team with PBIS Maryland?

A PBIS Maryland school becomes a PBIS Maryland Tier 2 w. CICO trained school when the following criteria are met:

- a) The school is currently an active PBIS Maryland school (Tier 1 PBIS).
- b) The school team attends a PBIS Tier 2 w. CICO training event, delivered by a PBIS Maryland Recognized Tier 2 Trainer (contact your district PBIS Point of Contact (PoC) for this information).
- c) The school team must include a minimum of four (4) members – one of whom must be a member of the administrative team, and one of whom is a member of the “Student Problem Solving Team: (e.g., school counselor, school social worker, or school psychologist).
- d) Each of the four (4) team members must attend and complete the full 7.5 hours of training provided.

2. What happens if a school does not meet the full training criteria?

If a school team does not meet the minimum criteria listed above, the school team is encouraged to utilize the information received at the training to facilitate a planning year for their school. The school team should then attend the next available PBIS Tier 2 w. CICO training event delivered by a PBIS Maryland Recognized Tier 2 trainer.

3. How will schools be eligible for Tier 2 PBIS w. CICO Team Training?

Schools will be eligible for Tier 2 PBIS w. CICO team training when the following criteria are met:

- a) School is an active (data current) PBIS Maryland school (Tier 1) and is implementing the universal system of support as indicated by the Tiered Fidelity Inventory, Tier I (TFI, TI) score equal to or greater than 70%.
- b) School has access to a coach and/or trainer for coordinating the implementation of Tier 2 PBIS w. CICO procedures;
- c) School has administrator support to allocate resources for coordination, teaming, data entry and report generation; and,
- d) School has an identified problem-solving team who agrees to use an information system to monitor student progress on Tier 2 interventions and to track fidelity of implementation of each intervention (e.g., CICO).

4. What is required to be a PBIS Maryland Implementing School with Tier 2 & CICO?

In order for a school to be identified as a PBIS Maryland Tier 2 w. CICO implementing school, it must:

- a) Meet the training requirements for Tier 1 PBIS implementation;
- b) Meet the deadlines for data submission throughout each school year.

Date*	Data
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November 10 th	Fall Implementation Phases Inventory (IPI)
April 10 th	Spring Implementation Phases Inventory (IPI)
June 1 st	Annual Tiered Fidelity Inventory, Tier 1 (TFI Tier 1)
June 1 st	Annual Tiered Fidelity Inventory, Tier 2 (TFI Tier 2)

** Dates listed are PBIS Maryland due dates. Many systems establish earlier timelines to ensure all schools' documents are submitted by the PBIS Maryland due date. Please check with your district PBIS PoC/Coordinator for their preferred timeline.*

- c) Submit data by email to Jerry Bloom at jbloom@pbismaryland.org.

5. How does a PBIS Maryland Tier 2 school become inactive?

A PBIS school becomes inactive through one of two scenarios:

- a) The school withdraws and request to become inactive from PBIS Maryland, or
- b) The school does not meet the data submission deadlines (#3 above) for two (2) successive reporting dates in the same school year (e.g., Fall 18, Spring 19).

Inactive schools are no longer eligible to attend PBIS Maryland sponsored training events or engage in the PBIS Maryland recognition process. In order to regain "Implementing" Status, the school must do one of the following:

- a) Have a team of four (4), including an administrator, re-trained by a PBIS Maryland Recognized Trainer ;
OR
- b) Work closely with their local PBIS facilitator or PBIS PoC and State Management Team to review data, conduct a root cause analysis to determine how the team missed the data submission deadline, and develop an implementation plan for being re-activated. (Note: The PoC and State Management Team may ultimately determine that the team should attend a PBIS Tier 2 w. CICO training as the best plan).

Upon completion of A or B, the school will be listed as an implementing school in the PBIS Maryland database and will be eligible to participate in PBIS Maryland sponsored events and the PBIS Maryland recognition process.