

Crofton's Student Cell Phone and Other Electronic Devices

By bringing their cell phones and other electronic communication devices to school, students consent to the search of said devices by school staff when permitted by law. Students may **NOT** use cellular phones or other electronic devices (including Smart watches, AirPods, personally-owned tablets, gaming devices, etc.) during school hours.

The District will provide each student with a phone pouch, and students must lock their cellular phone and other personal devices in the phone pouch upon entering Encore, or 1st Block if not in Encore, consistent with the protocols detailed in this policy. While the phone pouch is considered school property, it is each student's responsibility to bring their pouch with them to school every day and keep it in good working condition.

The taking, disseminating, transferring, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (including things like texting, sexting, e-mailing, etc.) may constitute a crime under state and/or federal law. Any person engaged in these activities while on school grounds, in a school vehicle, or at a school activity will be subject to the disciplinary procedures of the student code of conduct and reporting to law enforcement.

While on school property, at a school activity, or in a school vehicle, students may not use their cell phones or electronic devices to bully, harass, or intimidate any other person as governed by the student code of conduct.

Coaches, sponsors, or other staff members in charge of extracurricular activities or events may establish their own rules regarding cell phone use while students are under their supervision. Cell phone use may be restricted or prohibited during practices, meetings, competitions, or other activities as deemed necessary by the coach or sponsor to maintain focus, safety, and discipline. Students are expected to follow these additional guidelines when participating in any school-sponsored extracurricular activity.

Students shall be personally and solely responsible for the security of their electronic devices. The district is not responsible for theft, loss, or damage to any electronic device.

Students who violate this policy will have their cell phones or electronic devices confiscated immediately and will face disciplinary consequences for any single violation or multiple violations, up to and including expulsion, as outlined in this policy and the school district's code of conduct. Parents may be required to retrieve their child's phone for multiple violations.

Students who need their device to monitor or manage a major health care concern will be given a pouch with a velcro seal to allow access if needed for their health care issue.

DAILY PROCESS

As students **arrive at Encore or 1st Block**, they will:

- 1) Turn their phone off or place it on silent.
- 2) Place their phone, smart watch, and AirPods inside their pouch and secure it in the presence of school staff or at the direction of school staff.
- 3) Store their pouch in their backpack/locker or keep it on their person.

At the end of the day, students will unlock their pouch and remove their phone. Students must bring their pouch to school with them each day.

Students arriving late or leaving early will pouch/unpouch their phones in the Main Office.

If a student forgets their pouch, their phone will be collected, and administration may call home to remind the parent of the policy. The phone will be returned to the student at dismissal. If a student consistently forgets their pouch, it may be considered lost, and a replacement pouch may be provided, at the expense of the family, as described below.

VIOLATIONS

If a student damages their pouch or violates the provisions of this policy or any other school rule, the administration will collect the student's pouch/phone and may call home.

Repercussions for damaged pouches, violations of this or any other school rule, or unauthorized phone use may include:

- Parent Pickup
- In-school or out-of-school suspension or expulsion
- \$30 fee for a replacement pouch

Examples of pouch damage include, but are not limited to:

- Bent pin
- Ripped fabric
- Deep scratches on the lock exterior + green ring
- Intentional pen marks on the inside of the pouch
- Pin and button not fully recessing due to pin damage

