wowflow

Fire safety inspection checklist

Company:	
Location or building:	
Name of the examiner:	
Place and date:	

No.	Test question	Defects		Tested		Measures until
		Yes	no	Yes	no	
Evacuation						
1	Fire department access clear and usable?					
2	Assembly point available?					
3	Assembly point marked?					
4	Assembly point free and usable?					
Fire protection equipment						
5	Mobile fire extinguishers freely accessible?					
6	Fire extinguishers accessible and clearly visible?					
7	Fire extinguishers correctly hung and secured?					
8	Fire extinguishers labeled?					
9	Fire extinguisher tested?					
10	Wall hydrants accessible?					
11	Wall hydrants complete?					
12	Wall hydrants labeled?					
13	Wall hydrants tested?					
14	Above-ground hydrants freely accessible?					

15	Above-ground hydrants checked?					
16	Above ground hydrants marked?					
17	Underground hydrants marked?					
18	Underground hydrants checked?					
19	Underground hydrants freely accessible?					
Escape and rescue routes						
20	Fire load free?					
21	Escape and rescue plans up to date and in perfect condition?					
22	Lighting in order and according to regulations?					
23	Freely accessible?					
24	Can it be used in sufficient width?					
25	Labeling in order and according to regulations?					

Fire protection organization						
26	Fire protection concept available?					
27	Fire protection plans up to date?					
28	Sufficient fire protection and Evacuation assistants appointed?					
29	Fire safety instructions carried out regularly?					
30	Fire safety regulations up to date?					
31	Fire drill carried out?					
32	Evacuation concept in place?					
33	Other insurance requirements fulfilled?					
Alarm systems and emergency shutdowns						
34	Push-button detector with intact Glass pane?					
35	Push-button detector (BMA, SHEVS) freely accessible?					

36	Push-button alarm functional?					
37	Alarm system accessible?					
38	Alarm system labeled?					
39	Is the alarm system functional?					
40	Emergency shutdowns freely accessible?					
41	Emergency shutdowns labeled?					
42	Emergency shutdowns functional?					
Fire protection closures (doors/gates)						
43	Bulkhead systems for Fire compartment walls in order?					
44	Regular review of the Hold-open systems?					
45	Closing sequence regulation in order?					
46	Secure and flush locking?					
47	No damage?					
48	Is the (manual) release of the hold-open system OK?					
49	Self-closing function provided?					
50	No further damage?					
Emergency exits						
51	To open in the direction of escape?					
52	Freely accessible?					
53	Labeling in order and according to regulations?					
54	Easy to open?					
Operating facilities and warehouses						
55	Compliance with the smoking ban?					
56	Chargers and batteries stored at a sufficient distance from flammable materials?					

57	Flammable materials stored safely and properly?					
58	Compressed gas cylinders and other flammable liquids stored in separate rooms?					
59	Elevators with "Do not use elevator in case of fire" sign labeled?					
60	Compliance with the ban on open fires?					
61	No candles or flammable Decoration?					
Electrical systems and devices						
62	Regularly checked?					
63	Compliance with regulations for private devices?					
64	No visible defects?					
65	Compliance with the regulations for mobile devices?					
Location-related checkpoints						
66						
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Remarks

Date:	
Signature:	