

How to use Google Workspace at UIC

Students have to create a UIC Google Workspace account. It's easy!

Once you create your account, you need to log in with your UIC email (see below).

UIC Google Workspace is free and includes Google

- Drive
- Sites
- Groups
- Calendar

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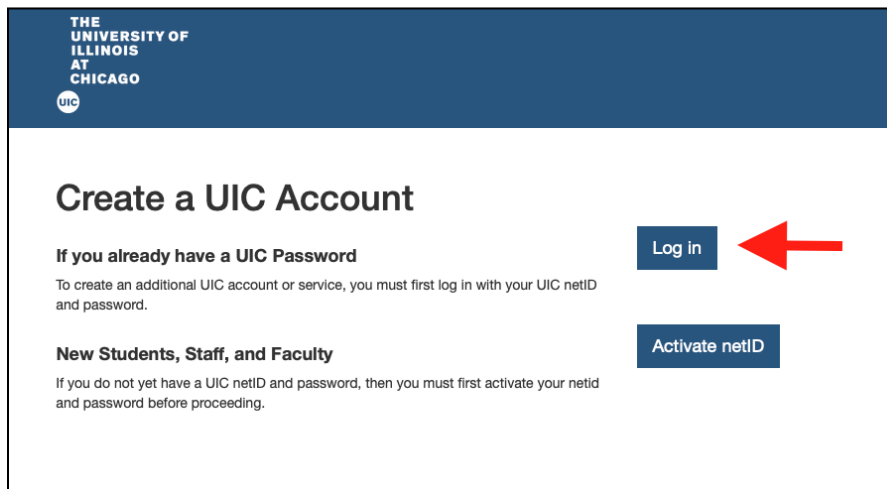
[To Create a UIC Google Workspace account](#)

[To login to any Google Workspace app](#)

[Need help?](#)

To Create a UIC Google Workspace account

1. Go to the [Create an Account application](#)



THE UNIVERSITY OF ILLINOIS AT CHICAGO
UIC

Create a UIC Account

If you already have a UIC Password
To create an additional UIC account or service, you must first log in with your UIC netID and password.

New Students, Staff, and Faculty
If you do not yet have a UIC netID and password, then you must first activate your netid and password before proceeding.

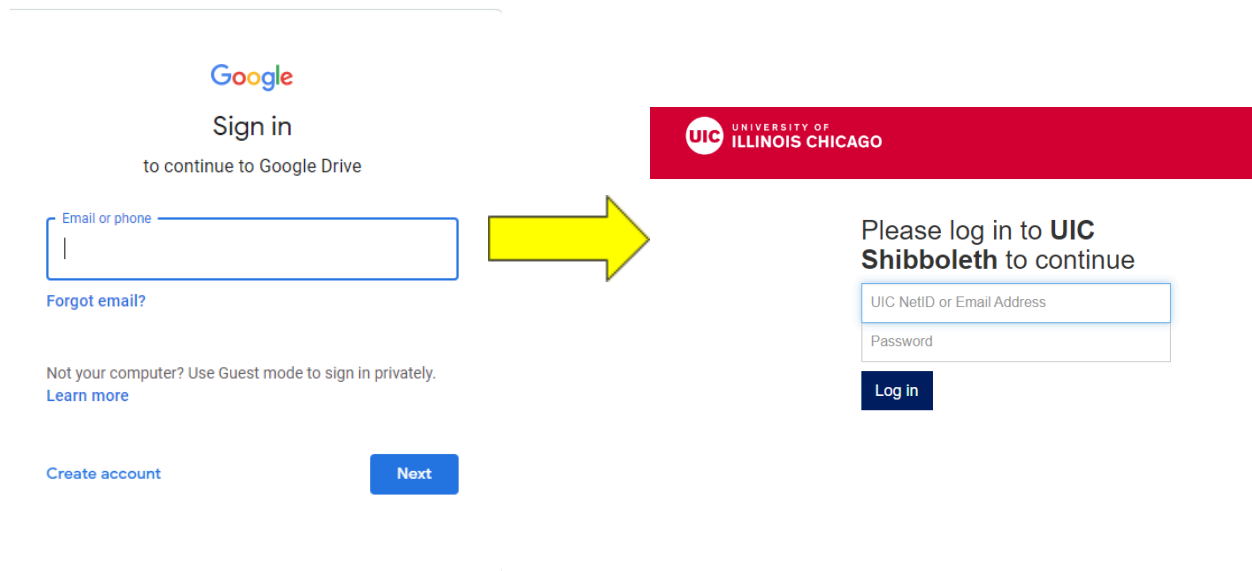
Log in ←

Activate netID

2. Click on the **Login** button and use your **NetID and password** to access the account application
3. From the options, select the **Google Apps @ UIC**
4. Click on the Create account button to activate your account

To login to any Google Workspace app

Use your **UIC email account** (netID@uic.edu). This will direct you to a UIC sign-in page. Then you will need to sign in again.



*If you have a **personal Google account**, you will be able to **add your UIC account** ([learn how to switch between multiple Google accounts](#)).

Need help?

For assistance with UIC Google Workspace, check the [UIC Knowledge Base on "Google Suite"](#) or contact ithelp@uic.edu.

For more information about Google Workspace and the apps, visit Google's documentation available at workspace.google.com.