

The Annual Report of 2022

The Cathedral Church of St. Luke

Compiled for the Annual Meeting
January 29th, 2023

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Who We Are

St. Luke's Cathedral welcomes all people to share in the Episcopal Church's mission to restore all people to unity with God and each other in Jesus Christ.

We are a community of faith that combines ancient worship and modern thought with catholic traditions and progressive theology. Our Biblical perspective is centered on respect for reason, science, diversity of perspective, compassion, and care for the wider community and one another. Our attitudes and beliefs are modeled on the Kingdom of God that Jesus proclaimed. This means that we are committed to including and welcoming all who seek the Kingdom of God that Jesus proclaimed.

We live this out by focusing on Worship, Spiritual Formation (education), Inreach (fellowship and pastoral care) and Outreach (evangelism and service to others).

The Cathedral Church of St. Luke Vestry and Staff

The Greater Chapter

The Rt. Rev. Thomas James Brown, Bishop of Maine

The Very Reverend Dr. Benjamin A. Shambaugh,
Dean and Senior Resident Canon

Canons

The Rev. Robert Landry, *Sacrist*

The Rev. Canon Samuel G. Henderson, III, *honorary*

The Rev. Canon Elizabeth Gilmore, *honorary*

The Rev. Canon David Glendinning, *honorary*

Chancellor

Gordon Gayer, Esq.

Standing Committee

The Rev. Sara Gavit, President

Rev. Ann McAlhany

Lisa Lindsay

The Rev. Kerry Mansir

Patricia Ryan

Mark Spahr

Wardens and Vestry

Senior Warden: Anna Christie

Junior Warden: Claire Hammen

Treasurer: Tim Wilkins

Vestry Terms Expiring after 2022	Vestry Terms Expiring after 2023	Vestry Terms Expiring after 2024
Peter Bingham	Gayl Anglin	Joanne deKay
Tom Flinn	Jane Briggs	Oscar Mokeme
Jamie Cough	Alfred Nyarwaya	Dan McDonald

Lay Delegates and Alternates to the 2022 Diocesan Convention

Delegates 2022
Sam Allen
Madeline Nowak
Sarah Braik

Cathedral Staff (as of December 31, 2022)

Dean: The Very Rev. Dr. Benjamin A. Shambaugh

Pastoral Associate: The Rev. Dr. Suzanne Roberts

Deacon: The Rev. Rebecca Grant

Cathedral Musician: Christian M. Clough

Parish Administrator: Avery T. Schott

Director of Communication: Avery T. Schott

Director of Christian Education: Sarah Dowling

Sexton: Catherine Worthely

Housekeeper: Donna Ciriello

Bookkeeper: Nina Anderson

Agenda for the Annual Meeting

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Agenda for the Annual Meeting

11:30 Opening Prayer, Territorial Acknowledgement, Approval of minutes of the 2021 annual meeting

11:35 Elections and appointments by the Dean

Standing Committee chairs to be appointed: John Watson, finance; Sam Spencer, endowment; Claire Hammen, buildings and grounds; Priscilla Webster, Columbarium and Memorial Garden; Randi Hogan, stewardship.

11:45 Warden's Reports, recognition of retiring vestry members

Retiring vestry: Anna Klein Christie, Peter Bingham, Jamie Cough, Gayl Anglin, Joanne DeKay

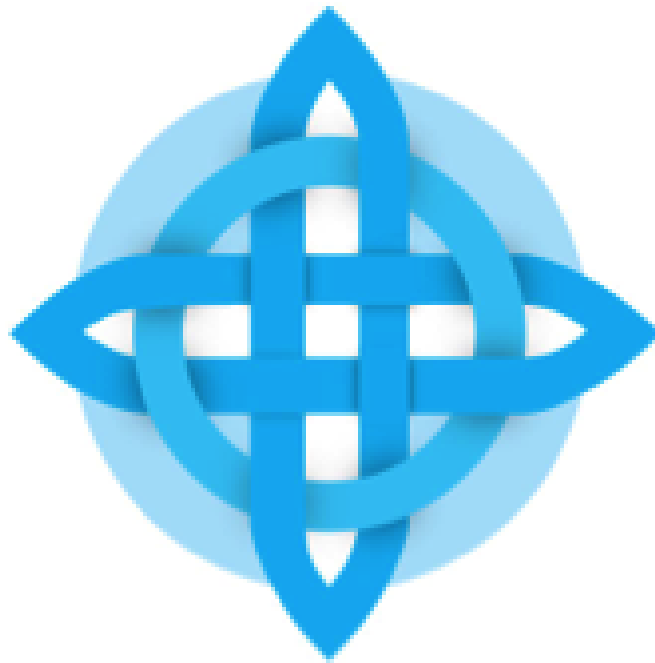
11:50 Treasurer's Report, acceptance of 2023 Budget

12:00 Reports and Recognition of Ministries and Lay Leaders

12:30 Other Business, A Word about the Transition and Search time

12:45 Final Words from the Dean

1:00 Closing Prayer



The Dean's Report

As Christmas showed, 2022 was the year St. Luke's came back from Covid. Our worship, our programs, and concerts are well attended and our outreach to the wider community is hitting record levels almost every week. If you include YouTube views, our attendance is back at pre-Covid levels and we are debt free, our budget is balanced and financial projections are strong. When I look at the cathedral today, I see new life and energy bubbling up all over the place. The Spirit is moving. God is at work. St. Luke's is entering 2023 in a good place.

Transition is a good word to describe 2022. This last year saw the retirements of Albert Melton and Lynne England, the partial retirement of Donna Ciriello, and the departures of Eleanor Prior, Thurl Headen, Tracy O'Clair, and Bruno Mbongo. During this time we had wonderful interim support on the organ by Harold Stover, Ray Cornils and Brian Wilson. We also saw the coming of Christian Clough and Avery Schott, and the stepping up of Cathy Worthley to the position of sexton. While it has been hard to say good-bye, it has been a joy to see our new staff members thriving and leading us into exciting new directions.

In all this, we kept up ourselves anchored in our faith, cultivating Compline, the Tuesday 12:10, The Sunday 7:30 and 5:15, World Too Beautiful and other worship opportunities, caring for those in need in our St. Luke's Community and in the wider community, reaching out to Sunday School, youth, and young adults, and so many others in so many ways. While Covid kept some apart, it also pulled people together, with activities like noon-zoom, book studies, and the Kneelers and Knitters helping people connect and care for one another.

This year was not without its challenges. The tension between the vestry and former members of BBCC and working through a Title IV process this fall both took a huge amount of time and emotional energy. I am pleased to report that the vestry has engaged a consultant to continue the healing process with the former BBCC and Title IV process was completed on a pastoral level, allowing me to use lessons learned for both personal and professional growth.

Highlights the great work of our Organist search committee, led by the Rev. David Illingworth, the Young and the Restless (young adult group) and the community kitchen, led by Dawn Brennan Daly. Another highlight is in our pantries, which continue to grow. If you want to see the church being a church, come on Tuesday or Thursday mornings and see the pantries at work.

Through it all, the people of the cathedral demonstrated incredible resilience, deep faith, wonderful flexibility and a spirit of generosity that was truly inspirational. Thanks be to God and thanks be to you. I offer great thanks to the Rev. Eleanor Prior, the Rev. Suzanne Roberts, our deacon the Rev. Rebecca Grant, our vergers led by Thurl Headen and then by Eleanor Roberts, David Savage and so many others. I thank Albert Melton, Harold Stover, Ray Cornils, and Christian Clough, Avery Schott, Lynne England, Sarah Dowling, Nina Andersen and our cathedral staff, our Senior Warden Anna Christie and Junior Warden Claire Hammen, our treasurer Tim Wilkins, our vestry members and so many volunteers who stepped up in truly amazing ways. Thank you to Jack Swanton and Sam Allen for continually live streaming our services, working out the kinks, and helping us now broadcast on Facebook live and YouTube. Thank you to Avery Schott for completely redoing our website and communications. I thank my wife Shari for her help, continual patience and support. I could not have done this without her!

The transitions begun in 2022 continue in 2023 with the Sunday of the Annual Meeting as my last Sunday at St. Luke's. I thank the vestry for the sabbatical, now called transition time from February 1 to May 1. I thank Claire Hammen, Anne Fowler and others working on a good-bye celebration of ministry on February 4. As I said in my letter to the congregation, being with you and serving as the Dean of the cathedral have been a great adventure, a joy, and a blessing that has truly been a high point of my career, my life, and the life of my family. Together we have done God's work in serving the wider community, standing for love and justice, caring for others and ourselves, striving to make sure that all are welcome, and helping people experience God's presence through worship, music, and spiritual growth. Thank you for going on this journey with me. I deeply love Maine. I love St. Luke's and I love you. I will always have a special place for you in my heart.

Section I)

Worship at St. Luke's

Healing Team

Just as a body has many parts serving different functions, the Healing Team is composed of many people with many different spiritual pilgrimages. We all profess a belief in something greater than ourselves that is loving and non-judgmental. People come forward requesting prayer for issues too numerous to mention. It is the belief in Love that motivates and informs our prayers.

It is humbling to be asked to pray for another person, and it is a privilege to pray for another person. Having two people praying for the individual(s) requesting prayer also draws upon experiences and spiritual lessons learned by the two Healing Team individuals. We each hear different nuances as well as the specific prayer request.

Your prayers, for us, are gratefully received. Thank you for granting us the opportunity to serve the body of Christ and the wider community in this prayer ministry.

Respectfully submitted, The Healing Team

Altar Guild

The Guild is a ministry of men and women giving time and talent to serve God. Members serving one weekend each month are Cindy & Irv Paradis, Deb Marcoux, Ruth Roemer, Rita Siavelis, Marlene Cordes, and MJ Northrop. We have added Mads Nowak, Stephanie Lomond Merrill and Kate Leschey to the teams. This year we said goodbye to Sarah Robinson and Melanie Lyons. Stephanie Miller continues to support the 5:15 service.

The team prepares the nave, chapel altars and the surrounding areas for services. Ours is a collaborative ministry with Vergers, Eucharist Ministers, Ushers and Flower Guild.

The Altar Guild is responsible for the weekly care and replacement of linens, the polishing of sacred vessels used weekly, brass and the altar railing. The Guild dusts and vacuums the nave, two sacristies and both chapels, maintains the votive stand, and is responsible for the inventory and ordering of liquid paraffin, candles, votive candles, communion wafers and wine.

During 2022 we were able to hold two polishing parties. We hope to be able to have two polishing parties in 2023. We are always looking for new members to join our team. If you're at all interested, we would love for you to contact us. We invite you to shadow a team for a weekend and see how wonderful it is to be one of God's housekeepers.

This Guild prayer summarizes our work. *Almighty God, grant we beseech Thee, that we may handle Holy Things with reverence, and perform our work with such faithfulness and devotion that it may rise with acceptance before Thee and obtain Thy blessing; through Jesus Christ our Lord. Amen.*

Rita Siavelis
Chairs

Flower Guild

Throughout the year 2022, the Flower Guild worked to prepare weekly flower arrangements that would reflect the beauty of St. Luke's Cathedral. Many of the flowers used in cathedral arrangements were sourced locally and field picked, or shared by parish members, family and friends.

We thank the many individuals who signed up on the flower chart for their donations and special flower requests in memory of, or in honor of loved ones, and in celebration of births and anniversaries.

Our thanks go out to current members Mary Doughty, Byrd Wood, Kathy Watt and Laura Lyons. We give special thanks for Nancy Armitage, Mike Hammen and the St. Luke's Grounds Committee members for sharing their time for Christmas preparations as well as Liz Stover, Mary Brighthaupt, Betsy Bodor, Sam Allen, Curtis Maurand, Dick Farnsworth, Stan Kuziel, David Savage, Peter Bingham, Joyce Cassidy, Cathy Wortley, Jack Wood, Ben Shambaugh, and Mary Doughty's daughters, Elizabeth and Katharine, and her grandchildren, Millie and Cooper.

During 2023 we would welcome new Flower Guild members who love to create flower arrangements. Please contact Co-Chairs Mary Doughty (marycdoughty@maine.rr.com) or Kathy Watt (kawatt819@att.net).

Respectfully submitted by Mary Doughty and Kathy Watt



Compline and Morning Prayer

Compline ran 5 nights per week from January to May and met approximately 140 times.

Morning Prayer this past year ran weekdays in Lent approximately 35 times.

Our sincerest thanks to Ray Murdoch Curry and Jonathan Radtke for their leadership for these times of prayer.

Cathedral Music

This was a year of major transition in the music ministry of St. Luke's Cathedral. Longtime Cathedral Musician Albert Melton announced his retirement in January, after a distinguished tenure of a quarter-century! Albert was succeeded by the first interim musician, Harold Stover, a member of St. Luke's Cathedral congregation, who brought his own immense talent and the experience of his own distinguished career as a church musician. Harold filled the role until May, when yet another excellent interim, Ray Cornils, retired Portland Municipal Organist, church musician and organ teacher, stepped in to provide interim leadership through the summer months. During this time, the Cathedral began a search for Albert's long-term successor, a process headed up by committee chair The Rev. David Illingworth. Christian M. Clough, who had been serving as Director of Music at St. Paul & the Episcopal Church in the Hyde Park–Kenwood neighborhood of Chicago, IL, for a decade, was chosen in mid-March, but it was mutually agreed that, since St. Luke's had already arranged for interim coverage through the summer, he would begin work as Canon for Music & Liturgy at the end of August.

All of the music leaders in 2022 have graciously shared their thoughts for this year's exceptional report of the cathedral's music ministry.

Albert Melton wrote:

I appreciate the opportunity to say thank you one more time for the many happy years I spent making music at Saint Luke's.

As I settle into retirement, I continue to be grateful to the choir for their years of dedication and for their willingness to share their time and musical talents with those who worship here. I am especially thankful to those who served as cantors during the pandemic when the choir wasn't singing.

I am especially grateful to Randy Mullin for his voluntary work as assistant organist, providing elegant accompaniments to our choral music and making it possible even to sing a lot of that music.

Thanks also to Harold Stover and Ray Cornils for their musical leadership during the interim while the search for a musician continued.

With love and gratitude,
Albert

Harold Stover wrote,

It was not without some trepidation that I agreed to step in as interim musician last February upon Albert's retirement after such a long and distinguished tenure. His were big shoes to fill, but I am grateful to my friends on the staff and in the congregation who helped to make the transition go smoothly. I am particularly grateful to the members of the St. Luke's choir who, despite their sorrow at having to say farewell to Albert, looked resolutely ahead and continued to faithfully enrich the cathedral's services through Lent, Holy Week, and the first weeks of the Easter season, until I handed the reins over to Ray Cornils who guided the music program through the summer.

Ray Cornils wrote,

I led the music ministry from May 15 to August 28. Thank you to the Cathedral Choir, who sang through June 12, and the Sanctuary Choir of First Baptist Church, Easley, SC, under the direction of Rick Baumgarner, who sang on June 19. I am also grateful for the soloists who sang during the summer, and the Summer Singers, who sang for a service in July.

In yet another twist, Ray contracted COVID-19 during the summer, and had to miss a Sunday in August on short notice. Yet another (!) retired church musician, and St. Luke's parishioner, Brian Wilson, covered for Ray that weekend. It was a great loss to our community when Brian was diagnosed with pancreatic cancer late in the year, and died all too soon and quickly on 28 November. We will miss his musical gifts, as well as his warm friendship.

And now a word from the incumbent!

I was appointed Canon for Music & Liturgy on 18 March 2022, and negotiated with Dean Ben Shambaugh to begin my ministry on 29 August. The Cathedral Choir resumed regular rehearsals just after Labor Day, and has sung weekly for Sunday morning Eucharist services since then. Monthly Choral Evensong resumed the first Sunday of October, was replaced by a Festival of Nine Lessons & Carols (incorporating both Advent- and Christmas-themed readings and music) in December, and will resume again in February 2023. Attendance at Lessons & Carols was great, an encouraging sign for our plan to move that liturgy from its previous offering in early January to December in the years ahead.

As is common with a change in leadership, there has also been some transition in membership in the Cathedral Choir. Some longtime members have left the choir for various reasons, and several new people have joined. By November 2022, there were at least 25 singers in the Cathedral Choir, though a few of those folks sing seasonally, for either warmer or colder months, depending on their residency. Membership is fairly well distributed among voice parts, though tenors, like AB- blood donors, are in shorter supply. Several of our newer members are also younger than average, bringing a wonderful mix of ages and experience to the community.

Some months after I began serving as your music leader, a member of the search committee, whom I had not seen since my audition visit, came up to me and, among other things, said, "You're doing exactly what we asked you to do!" That, like so many other comments, both direct and indirect, have been an endorsement of the call by the committee and the Dean to extend the cathedral's boundaries of musical styles and genres. While always cautious not to push too far too fast, the inclusion of a little jazz, gospel, piano, and percussion seems to be generally well-received. As in my last position, it is always my goal for the community, both inside and outside the walls of the church, to be inspired by at least something we sing or play every week. As the city of Portland continues to diversify, I hope that our music will provide a warm welcome to people of different backgrounds, experiences, and religious experiences, even as we continue to praise God with the many riches of our beloved Anglican heritage.

I am grateful to Ben Shambaugh and David Illingworth, and to all the search committee members and other interested and involved individuals, who endorsed my coming to St. Luke's. As many of you have already heard or read, I first dreamed about this position back when you *last* searched for a music leader, when my predecessor Albert Melton was hired (interestingly, I was offered the job in Albany that Albert left to come here, though in the

end, I chose another path.). At that time, I was a graduate student in Organ Performance and Choral Conducting at Yale, and hoped to be considered when next you searched. I never could have dreamed that that opportunity would be twenty-five years in the future!

Though my time here has so far been brief, it has been a joy to begin settling into life and work here with you. The cathedral community has been so very supportive and welcoming, understanding and gracious, as my husband, (The Rev.'d) Christopher Worthley, and I have navigated a slew of exciting and stress-inducing experiences in our personal life since last March, many of which were quite unexpected. I look forward to a creative, fruitful, fun and inspiring ministry with you in the years ahead.

Finally, I want to thank several people for their support: Ben Shambaugh for his advocacy of my application, and for all his help and encouragement in getting on board (and steady enough to weather his own impending departure); my staff colleagues for their patience and assistance in setting in and learning the ropes; Suezan Moore, chair of the transition committee, in particular, but all the Cathedral Choir members, too, for sticking with me, guiding and encouraging me with love and good humor as we get to know each other (...and that newfangled pointing style!); Randy Mullin, for his quiet & supportive mentoring, and his incredible gift to us all of exceptional organ playing, which makes my work with the choir so much more efficient, and all our experience of the music so amazing; and to my colleagues in music: Albert, Harold, Ray, and Brian, who have all welcomed me and provided invaluable wisdom and advice, and most importantly, friendship.

The Cathedral Choir prays the RSCM Choristers' Prayer before every rehearsal, and I offer it here, that it may guide all of us in our lives of praise for the years ahead:

“Bless, O Lord, us your servants, who minister in your temple. Grant that what we sing with our lips, we may believe in our hearts; and what we believe in our hearts, we may show forth in our lives, through Jesus Christ our Lord.”

respectfully submitted,
Christian M. Clough
Canon for Music & Liturgy

Deacon's Report

I am a person who looks at change as an opportunity. Throughout 2022, we experienced a significant amount of change in the work of the vergers and other service participants. COVID took its toll on the number in our volunteer ranks and we are slowly positioning ourselves for rebuilding those ranks.

In the spring of 2022, we said goodbye to Thurl Headen as Head Verger as he and his husband Jim Flagler relocated to Philadelphia. I was privileged to have a chance to visit and worship with them in October last year. They've found a lovely home at St. Mark's Episcopal Church on Locust Street in Philadelphia. A wonderful spiritual home with a rich musical program.

With the departure of the Head Verger shortly before Holy Week, former Head Verger David Savage stepped forward and organized chaos into calm. While I agreed to work with the Verger Community, it would not have been possible without David's ongoing leadership and coaching. Much of pageantry of this Christmas season would not have been possible without David's knowledge, leadership, and years of experience. Thank you, David Savage.

To our small but mighty community of Vergers, Eucharistic Ministers, Crucifers, Torches, and occasionally the Streamer Bearers, I offer a heartfelt thank you for the gift of your ministry in our midst.

Looking at the year ahead, we have room for more volunteers in any of the above categories. We're recruiting, happy to train, and look forward to having new volunteers offer their gifts in our worship. Feel free to speak to either David Savage or me about your interest.

In other news, Outreach is very active at the Cathedral. We bid farewell to the leadership of Linda Carlton as Chairperson of our Outreach Committee. We offer a heartfelt thank you for Linda's leadership and energy these

many years. I am coordinating the Outreach Committee in the wake of Linda's shift from chair to committee member. If you feel a burning desire or perhaps a gentle nudge from the Spirit to join these ranks, please speak with me.

Diaconal ministry is a wonderful experience. I am privileged to serve among you for the past five years. I look forward to what we will experience together as we journey through 2023.

Peace, Deacon Rebecca

Lectors

Another year...2022 saw in person services resume. Our lectors, though few in number, have been present at each Sunday service and all liturgical holy days.

We have continued and maintained the delivery of the readings and Prayers of the People. Many thanks to all of the lectors for a job well done!

Susan J. McCuller

Ushers

This has been a slightly more normal year for the Cathedral holding in-person services while observing the wearing of masks and social distancing when the level of COVID warranted. We began the year with 11 members on the Usher Roster. This has allowed most of the services to be adequately staffed during most of the year. However occasionally during our busier times, such as the Easter and the Christmas seasons, we have felt a little short staffed and needed to ask someone in the congregation to help fill in.

For this calendar year our Usher Roster has remained very stable. We began the year with 11 members on our roster and have maintained those same 11 people for the entire year. As chair of the ushers I wish to highly commend those 11 people who were willing to come into the building during this time when the virus was still with us so the Cathedral could be open to in-person services.

All of us feel that it is very important to have a full roster of trained and dedicated ushers to assist in making everyone, the congregation and visitors alike, feel comfortable during every service. Hopefully the conditions with the virus will continue to ease up and more people will feel more comfortable coming to the services in person. We also feel the need to try to recruit more people to join the Usher Roster to lighten the load of the current roster members.

Respectfully submitted, Anna Messmer

Section II)

Inreach Ministries

Christian Education, Sunday School, Youth and Nursery

Under the leadership of Sarah Dowling, the Sunday school continued throughout Covid in a hybrid zoom and in person format. This fall, Sunday school has grown with as many as 15 kids in attendance. Thanks to the help of Eleanor Christie, our Nursery has also continued to grow. With Sarah's direction, this year's Christmas pageant was a great success.

Following the departure of the area youth minister in the summer, the regional youth ministry was picked up by Trinity Church in Portland. Under the leadership of the Rev. Peter Swarr, youth from congregations around Portland (including St Luke's) participate in a monthly "youth service corps" helping local mission and outreach groups. A highlight of this fall was the confirmation of several high schoolers who had been waiting since the beginning of Covid for the confirmation service to come back.

In terms of adult education, Sarah Dowling and Judd Hume led Sacred Ground Circles, the Rev. Eleanor Prior and Linda Carleton led book groups, Linda Carleton led Mandela retreats, Robert Hanson led the Old Testament Roots of Jesus, and Dean Shambaugh led A Christian Life of Faith. The congregation also participated in the Beyond the Rainbow Conference and a discussion and book release with Catherine Meeks.

Noon Zoom

Early on in the COVID pandemic, St. Luke's initiated several different ministries via Zoom, as a way for us to keep in close touch and provide mutual support. Noon Zoom began as a weekday noontime gathering. As vaccinations became available and in-person gatherings became possible, we scaled back the frequency of meetings to once per week, on Wednesdays. Two of us, Larry Roadman and Sam Allen, share leading the group. About ten people participate currently, and most Wednesdays we have about five people join in. Two of the "regulars" are from out of state (California and Connecticut). Our meetings usually include prayers from the Book of Common Prayer or Daily Prayers for all Seasons, as well as a short biography of a Saint. We pray for our own special needs and those close to us. We generally meet from noon to 12:45. All are welcome—please join us. The link for our meetings is on the St. Luke's website, and the E-Pistle.

Sam Allen and Larry Roadman

Pastoral Care

With the lessening of Covid restrictions, pastoral and eucharistic visits resumed, with pastoral care and a pastoral care team led by our Canon Pastor, the Rev. Eleanor Prior. After Eleanor's departure, pastoral care has been primarily covered by Dean Shambaugh, the Rev. Suzanne Roberts, and the Rev. Rebecca Grant. We look forward to the continuing decline of Covid in the congregation and opportunities to resume a lay pastoral care and eucharistic visiting team. Many thanks to the Rev. Suzanne Roberts, MD, who used her medical expertise to create and continue Covid protocols that kept our most vulnerable members safe and made sure we were welcoming to all.

Kneeler Guild

In the fall of 2004 Rev. David Illingworth launched the Kneeler Guild Ministry with a donation to buy supplies.

In the spring of 2005 Rev. Ben Stambaugh arrived at St. Luke's Cathedral

Since that time, we have been thriving under his leadership and friendship for 18 yrs.

The "Expression of Faith in Needlepoint" Ministry project, involves inviting every Episcopal parish in Maine to make at least one kneeler being of their parish, which would hang in the Nave of the Cathedral for all time.

2022 was a creative and productive year. We gained 2 new members in Irene Jensen and Georgia Bancroft.

Gisele Rabata, Lynne England and Claire Hammond have signed up but have not started their design at this date.

Rev. Canon Eleanor Prior completed her Ministry with St. Luke's in May '22. Eleanor asked Irene Jensen to stitch a kneeler of her favorite Icon, "The Trinity". Irene completed the kneeler on Aug. 25, '22 and passed away unexpectedly Oct. 31, '22. It was dedicated by the Dean on Sunday at 10am, Dec. 11, '22, with her family and friends present. A digital picture on archival paper of the kneeler and picture on cards of the kneeler, as a parting gift to Rev. Eleanor Prior.

Lynn Dalheim and Paula Gillies are finishing a kneeler honoring Albert Melton, Retired ('22) Cathedral Musician.. Jennifer Bear, Landscape architect & daughter of Kneeler member, Paula Gillies. completed the Labyrinth design and installation.

She installed water gardens, granite paths, planted parishioner-donated flowers, blooming trees, and placed granite stones for reflection. These changes, combined with the Labyrinth which replaced the space made by the removed Copper Beech Tree.

Dean Schambaugh and Rev. Suzanne Roberts dedicated the Gardens and Labyrinth on Memorial Day 2022. We held a party to honor Jennifer Bear, before she returned to her home in France. We continue to send cards to those members on prayer lists and Birthdays. We are all working on our kneelers at home and weekly at church.

In 2023 we will be recontacting the 16 last remaining parishes who have yet to create a kneeler for the project. We look forward to visiting them, teaching them, and encouraging them.

Jeri Edgar and Nancy Mawhinney

Prayer Shawl Ministry

While COVID has continued to affect the attendance and growth of our prayer shawl ministry, fiber artisans have continued to prayerfully knit and crochet beautiful and comforting textile embraces for others. Clergy and lay representatives remain able to include a shawl in their compassionate work and parishioners are able to select a shawl for personal use or to share with a friend or loved one.

In 2022, shawls were given to others on some varied occasions: illness, retirement and baptism. During a significantly strong cold weather event that January, a dozen shawls were happily received by some of our neighbors who visit St. Elizabeth's Essentials Pantry.

Currently, we are rebuilding our inventory with several finished shawls and a few more "in the works." We look forward to a dedication and blessing of completed shawls later on this winter.

A St. Luke's shawl, woven for peace, comfort and vitality, reminds the recipient that others are holding them close.

Allison Dale

Becoming Beloved Community Committee – Annual Report 2022

The BBCC continued to meet monthly in January – June 2022. During those 6 months, members submitted various articles for the E-pistle and bulletin including a biography of Absalom Jones, a list of online anti-racism and social justice resources, and educational information about Great Replacement Theory. A small group within the committee started to review the iconography and artwork at St. Luke's to consider how the church may diversify these visual arts to better represent the diverse population of Portland, and to potentially support local artists of color. Members began to compile a list of potential local and national facilitators who could lead trainings, seminars, or group discussions within our parish about topics related to anti-racism. We also hoped to start partnerships with other groups and committees at St. Luke's to support their work. The BBCC collaborated with the Kitchen Committee to plan and put on the Juneteenth Picnic. At our last in-person meeting in June, we discussed the continuing issue of the tension around the lack of support from the Dean and Vestry for the BBCC's vision of its work and purpose. We unanimously voted to resign. In January of 2023, we will begin a facilitated reconciliation process with the Vestry.

Respectfully submitted,

Jamie Moore and Sarah Dowling, former co-chairs Becoming Beloved Community Committee

Section III)

Outreach Ministries

Outreach Committee Annual Report 2022

2022 has continued to present challenges to the Outreach effort of Saint Luke’s, but our commitment to making a difference in the lives of our community and the world remained as strong as ever. The Saint Luke’s Food Pantry and Saint Elizabeth’s Essentials Pantry have moved back inside and are serving more of our neighbors than ever. The Outreach Committee helped to provide coats and boots for dozens of people. Family Promise has responded to the housing crisis by providing temporary shelter in local churches with support from Saint Luke’s volunteers. In a time of economic free-fall in Haiti, our Haiti Partnership has delivered food to families even when the school was closed. PPEAT enriched our worship and raised our awareness of environmental concerns during September’s Season of Creation. In the coming year PPEAT will oversee a Garbage to Garden service to compost garbage from the Cathedral, the Food Pantry, and the community kitchen.

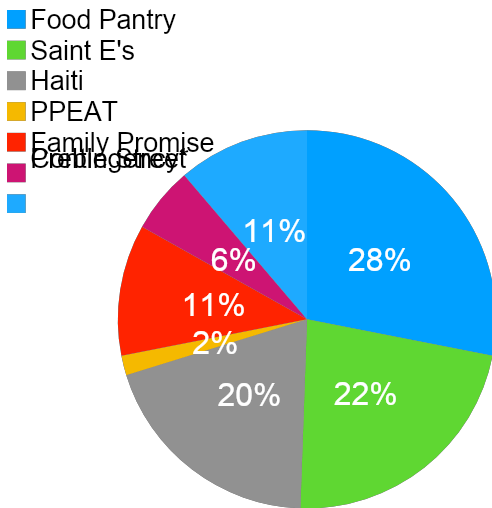
Your Outreach Committee has made an effort to keep you informed and involved in the work we do. We have continued to meet quarterly via Zoom. We’ve used the expanded E-pistle and cathedral news flashes to share our work with you. We published a June newsletter to update you on the status and needs of all our ministries. And we gratefully received an outpouring of support for our work through the 2022 Alternative Giving at Christmas. As we look toward 2023, the Outreach Committee encourages all of you to join in our current outreach ministries. We’d especially welcome new members to help us envision Saint Luke’s outreach for the future. If you’d like to get involved, please contact:

Outreach Clergy Liaison
 Haiti-Maine Partnership
 Greater Portland Family Promise
 Saint Luke’s Food Pantry
 Saint Elizabeth’s Jubilee Center
 Public Policy and Environmental Action Team. (PPEAT)
 sbraik642@gmail.com

Rebecca Grant
 Meredith Cough
 Lynne England
 Mary Brighthaupt
 Martha Parshley

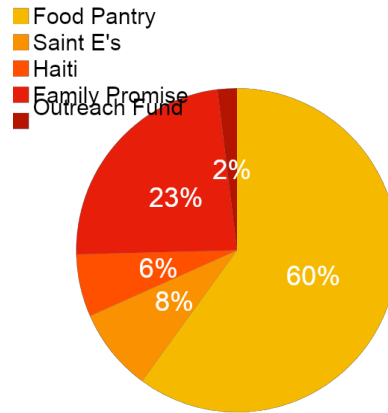
rebagrant@gmail.com
 meredith.cough@gmail.com
 lynnecengland@gmail.com
 marybrighthaupt@gmail.com
 martha.parshley@gmail.com
 Sarah Braik

Family Promise 2022



2022 Outreach Budget: \$12,800

*Coats/boots for Saint E's: \$1000
 Dean's Discretionary Fund: \$1000



What does Family Promise do?

2022 Alternative Giving at Christmas: \$26,948*

*Note that all end-of-year donations to Outreach ministries are recorded as Alternative Giving at Christmas

Family Promise helps families transition from homelessness or risk of eviction to stable homes.

The family promise team from St. Lukes is an affiliate of Greater Portland Family Promise (GPFP), a coalition of faith based communities. GPFP is the local affiliate of the national Family Promise organization, founded by an Episcopal church in New Jersey. Locally, GPFP works with governmental and non-governmental agencies who are serving the same people. Though our current focus is on asylum seekers, we have worked with long time Maine residents in the past and will again. During 2022 many asylum seekers were housed in motels. GPFP staff went into the motels, identified families with the skills and personal attributes to achieve and maintain housing stability, and provided casework services, including apartment searches. Our caseworkers are primarily recent immigrants who are fluent in the languages spoken by the newest Mainers. When a family moves into an apartment they benefit greatly from a relationship with a sponsoring church.

St. Lukes sponsored a delightful family of three from Angola during 2020-2021. That family has moved back to Portland and we've reconnected with them. The mother is working and the kids are at Reiche.

In December 2021 we met our second family, a wonderful family of four from the Congo: Dad Gelson, Mom Christianha, Elodi age 3 ½, and Vinny age 2. The parents have work permits and were recently granted asylum. Gelson is working full time. Christianha would like to work and through Fedcap achieved CNA certification. We were able to find child care for Elodi, but not for Vinny. We've learned that child care is a major barrier to work for new Mainers as well as for old Mainers. Christianha is wonderful with children; her long term goal is to open her own child care center. Although our formal sponsorship year has ended, we will continue to support this family.

St. Lukes offers hospitality in other ways: 1) The Family Promise Peer Advisory Council meets in our lower hall. This Council consists of graduate families who mentor new families and advise our staff. 2) Once a month, volunteers from all GPFP congregations gather in our lower hall to pack bags of culturally appropriate foods for distribution. 3) Our pantries are available to all family promise families. St. Elizabeth's has provided many coats and some bedding and the food Pantry has a generous amount of fresh and non-perishable food items available each week. As the pandemic recedes, families will lose access to motels. When a family is evicted from a motel before it has found an apartment, it goes to the Portland Family Shelter (or similar shelters in other towns). The family shelter is full. Overflow families can eat and sleep at the warming center (Preble Street), but that center no longer has floor space for all the sleeping mats that are required.

As a result of this housing crisis, GPFP has rallied to reintroduce the rotational model, with local churches hosting families overnight for periods of two weeks each. Woodfords was the first church to host, followed by Falmouth Congregational, Williston-Immanuel and now Trinity. In early January of 2023, the YMCA day center reopened and we now have a consistent space for families to gather during the day. Because the day center is not open on Sundays or holidays, we are utilizing various church spaces for that purpose. The churches and day center are all staffed with volunteers who commit via the sign up.com app. Ongoing volunteer opportunities include early evening shifts from 5-8 pm, overnight shifts from 8 pm until 8 am, and Sunday day shifts at the participating churches. For those who are available Monday through Saturday, day shifts are also available at the YMCA day center. We are currently housing three wonderful families with children ranging from toddler to teen. The children love to play with the volunteers while their parents cook dinner and enjoy a few moments of quiet time and our support is greatly appreciated.

Can you help during this time of need? We are looking for anyone with the interest and time to help and the training requirement for volunteers has been temporarily waived while we navigate this crisis. The families primarily speak Portuguese with some English, but we manage to communicate quite nicely with

the aid of Google translate and the help of one of the teens who is multilingual. Look for the sign up link in the bulletin and weekly E-pistle or contact one of the St. Luke's Family Promise Coordinators below.

If you are not able to volunteer your time, there are other ways you can help. In the past, St. Lukans have been most generous in providing specific items our families have requested – a laptop, sewing machine, fabric, a keyboard, table and chairs, new car seats, clothing, artificial flowers to brighten their home, a children's art table and a rocking horse. If you have items to donate, please check with us first-storage space is often limited. Cash donations are welcome as well. Once a year we ask for monetary donations through Alternative Giving, but donations are welcome anytime. As you know, it truly takes a village and we continue to appreciate your generosity and kindness. Thank you!

Lynne England <lynnecengland@gmail.com> Connie Bingham <constancecbingham@gmail.com>

Mary Linneman <marylinneman@yahoo.com>

St. Luke's Food Pantry 2022 Annual Report

Snapshot

St. Luke's Food Pantry is a low-barrier food pantry open each Thursday morning in the rear of the Cathedral. This year we moved back inside and use the Lower Hall as a waiting room. It is a joy for both volunteers and visitors to gather in warmth and light.

The number of visits to the Food Pantry has increased significantly during 2022, due to both economic hardship and the increase of the number of immigrants and asylum seekers to Portland. Most visitors walk or take public transportation and use carts, bags, and boxes.



2022 Changes

- A part-time director was hired to relieve over-tasked volunteers;
- Greater Portland Immigrant Welcome Center provided us with an interpreter on Thursday mornings which makes our pantry a more welcoming place to new Mainers who speak Lingala, French, and Portuguese;
- We established another partner: Maine Coast Fisherman's Association who donates 100 pounds of fish each week;
- South Portland Food Cupboard donated shelves which allowed us to improve organization;
- We welcomed seven new volunteers to our roster of caring, thoughtful, and reliable pantry workers.

2023 Challenges

During 2022 the number of individuals who came to the pantry increased steadily. December 2021 compared to December 2022 shows a 31% increase: a typical 4-week month saw us average 268 visitors getting food for 804 family members. This increased need comes at the same time food prices are increasing and federal food bank supports are decreasing.

Despite receiving free and discounted food from our partners: USDA, Good Shepherd Food Bank, Wayside Food Programs, South Portland Food Cupboard, Maine Coast Fisherman's Association, and individual donors; the pantry is currently spending approx. \$425 per week to augment these goods with fresh milk, meat, eggs, cheese, fruits, and vegetables. We are grateful to receive parish and diocesan support and our loyal private donors. We will continue to apply for grants and in-kind



donations. A commercial refrigerator is our next equipment upgrade to increase capacity.

Having improved our physical conditions last year, we can now turn our attention to another aspect of pantry life: cultural barriers. I just attended a food justice event: <https://www.gsfb.org/Gather/> and know that our volunteers are interested in developing our community outreach with cooking/recipe/demonstration/meals.

Stay tuned: St. Luke's Food Pantry volunteers are the best ambassadors!

Mary Brighthaupt, Exec. Dir. St. Luke's Food Pantry: mbrighthaupt@cathedralofstluke.org

Haiti Partnership at St. Luke's Cathedral

2022 Annual Report - Haiti Partnership at St. Luke's Cathedral

Looking back over the year, we accomplished part one of the Kitchen and Solar Campaign. We raised over \$16,000 in a matching grant campaign to complete a new kitchen building on the school property. We are deeply indebted to Olivia and Celia Wakefield. They proposed the idea of a matching campaign. Olivia made the money available through her family foundation and they reached out to their extended communities to raise funds.

Our committee, The Haiti Partnership sought the support of previous donors at St. Luke's who helped us reach the maximum level of the matching campaign. We sent \$8,000 to the Episcopal school committee in Duny. Wisly recruited local people to design and build a spacious facility that offers counter space, cooktops with locally sourced charcoal burners, food preparation areas and storage space. This creates a much more functional space to prepare lunch for the 100 students and staff.

While opening the school has been a challenge due to political unrest, our community has adapted in impressive ways. Our funds supported humanitarian relief during critical times. Trinity Hope is a charitable organization which is also partnering with the Haiti Education Foundation. Through our collaboration we have been able to maintain a critically essential food supply to this isolated community. We have also maintained support for the teachers through salaries and scholarships for the neediest students.

Karin Draper has moved away from the greater Portland area but joins us remotely and continues her important work as liaison, able to converse in French with the director of the school and others in the village. We honor Karin's work in Duny which began in 2008 on a trip to Haiti where she met Pere Michaud who at that time was the priest in charge of St. Simon and St. Jude Episcopal Parish. Over the past 15 years she has advocated for support of the school, never forgetting the children and families in need in Duny. We thank Karin for her service, dedication and the dignity she brings to this work. I personally thank her for her mentorship which is an invaluable source of leadership.

Our committee meets quarterly using Zoom. Participants are myself, Gus Goodwin, MJ Northrop, Connie Bingham, Karin Draper, Stephen Halphand, Don Nelson, Bill Slack, and Celia Wakefield.

Respectfully submitted by,
Meredith Cough
Chair of the Haiti Partnership

Public Policy and Environmental Action Team (PPEAT)

The St. Luke's Public Policy and Environmental Action Team advocates for social and environmental justice on local, state and federal levels. We seek to inform and mobilize the congregation on the role of faith and faith-based advocacy on issues such as climate change, gun violence, social inequity, and tribal rights. Led by Charles Skold and Sarah Braik, the Team meets the 2nd Tuesday of each month via Zoom.

Activities included:

- Continued to work alongside the Maine Council of Churches and Maine Equal Justice partners in advocating for just policies, including sovereignty for Maine tribes
- Worked on voter registration and engagement prior to the 2022 elections
- Hosted an En-ROADs climate solution simulation presentation by Sam Allen
- Hosted coffee hour four times
- Participated in creating and assisting in liturgies for Earth Day and the Season of Creation
- Took on the role of Earthkeeper for the Cathedral, under the guidance of the Diocesan Climate Justice Council
- Hosted state representative Chris Kessler to talk about affordable housing bills in the legislature
- Hosted parishioner Shana Rose to tell us about her work on climate anxiety
- Submitted bimonthly eco tips for the bulletin and ePistle
- Begun a collaborative relationship with Beloved Community
- Collaborated with St. Albans for an 8-session series of discussions on *Refugia Faith*, by Debra Rienstra
- Hosted a labyrinth walk led by Linda Carleton

Plans for the coming year include:

- Present the St. Luke's Covenant for Care of Creation to the vestry for approval. The Covenant includes:
 - Participate in planning Earth Day and Season of Creation liturgies and other activities
 - Engaging parishioners in advocating for climate and environmental policies that protect God's earth and God's people
 - Promote participation in the Episcopal carbon tracker Sustaining Earth our Island Home
 - Initiate a composting program at St. Luke's
 - Continue to inform and support the congregation in taking environmental action on both personal and community/state/national levels, especially around climate change
- Encourage parishioners to advocate with Maine legislators to support legislation identified as high priority by the Maine Council of Churches
- Extend our collaboration with Beloved Community and with St. Albans
- Explore the issue of keeping textiles out of landfills

Sarah M. Braik

Public Policy and Environmental Action Team Co-leader

Saint Elizabeth's Jubilee Center

St. Elizabeth's Jubilee Center continued strongly through 2022, meeting the needs of an unprecedented number of visitors each Tuesday. Our average number of visitors grew dramatically in the fall increasing from an average of 150 each week to an impressive 274 visitors. The trend continued into 2023, reaching a new high of 287 on Jan 3rd. In 2022, St. E's distributed 51,000 diapers, 25,750 rolls of toilet paper, over 10,000 bars of body soap, 45,500 feminine pads, and enough detergent for 37,650 loads of laundry. These and other essentials that cannot be purchased with Federal SNAP benefits make a genuine difference in the daily lives of those in need in our community. In addition to these items, monthly offerings included dental care products, bed and bath linens, and kitchen houseware items. This fall over 600 coats and 205 pairs of boots were given out, an increase of over 30% from 2021. Our children's book ministry continues to be very popular and two COVID 19 vaccine clinics for initial and followup shots were well attended. John Leddy continues his ministry of helping eligible visitors to St. E's find employment.

The challenge of meeting the dramatic increase in needs has been met by a dedicated group of staff and volunteers. An eighth partner church, St. Peter's, Portland has joined our original seven of St. Alban's, Trinity, St. Bart's, St. Nicholas, St. Mary's, St. David's, and of course, St. Luke's.

Each church provides both monetary support and dedicated volunteers. This fall brought youth groups from St. Alban's, Trinity and St. Luke's to St. E's with \$1,000 worth of newly purchased coats, boots and socks which they helped size, label and organize. Our community partners, Klahr Jewish Family Services, Maine Needs, Partners for World Health, The Budget Box at St. David's, Earth Breeze, Little River Antiques and the State Street Clothes Closet offer invaluable support in many different ways, providing items ranging from housewares and laundry detergent sheets to diapers. The income from the 2021 Alternative Giving program was gratefully received and used to purchase warm winter items.

Our Executive Director, Sarah Coburn Borgeson and our Executive Board, chaired by Anne Jacobson ably organize all of these moving parts. They do a phenomenal job each week. St E's thanks Cathy Worthy for providing weekly security and Bruno Mbongo who helps with set up, take down and often acts as an interpreter. We also want to thank our loyal St. Lukan volunteers, Linda Carleton, Gus Goodwin, Byrd Wood, Mary Linneman, Kathy Coughlan, Bill Hoyt, Martha and Bob Parshley, John Leddy and MJ Northrop.

New volunteers are always welcome to help serve the public directly, to sort donated items or to help prepare for the coming week on Monday afternoons and Tuesday mornings. Monetary donations are always appreciated. To learn more about how you can help go to www.stelizabethsmaine.org or contact Byrd Wood at jacknbyrd@gmail.com or Gus Goodwin at gus.goodwin@gmail.com.

Respectfully submitted - Martha Parshley

The Dean's Discretionary Fund

The Dean's Discretionary Fund is used to help those who come to St. Luke's looking for assistance, to fund unbudgeted items and events, to fund other activities that further the mission of the church, and for other items at the Dean's discretion. The Cathedral has a continual flow of people coming looking for help. Many (members and non-members) do receive help with bills, rent, utilities, food, and other items. Others receive items from our pantry and St. Elizabeth's supplies. The dean works closely with agencies to connect clients with the most appropriate and helpful resources in Portland.

The Dean's Discretionary Fund receives income from the loose plate offering on the first Sunday of the month, generous gifts from parishioners and income earned by the dean from weddings and funerals of pledging members. Thank you to all who contribute to this fund and enable us to continue its valuable quiet behind-the-scenes ministry at St. Luke's.

Areas of need

Housing/Rent, 17 checks	\$4599
Utilities, 12 checks	\$1964.42
Immigration, 4 checks	\$1250
Other Assistance, 10 checks	\$1215
St Luke's related, 4 checks	\$900
Total, 47 checks:	\$9928.42

The Dean's involvement with the Coast Guard

In 2022, the dean continued volunteering as an ACS Chaplain to the Coast Guard in Sector Northern New England. As part of the outreach of the cathedral to the wider community, he provides care and counseling to members of the Coast Guard and their families stationed in South Portland and around Maine. This year he was given a national appointment as Branch Chief of District One North (Rhode Island through Maine), which allows

him to wear a National Staff badge and the stripes of a Lieutenant Commander. During the past year, he spent significant time on call both during a transition time between Sector Active Duty Chaplains and when Sector and District Active Duty Chaplains were deployed to the Caribbean for Hurricane Response and Migrant Operations. During this time he responded to several tragedies, including the deaths of Coast Guard members. In the past year, he has received the Auxiliary Achievement Medal, the Sustained Service Award, the Annual Operation Service Award and the Humanitarian Award.

St. Luke's Community Kitchen Report

Our Mission: to support and help start-up food businesses and underserved entrepreneurs; to benefit the local economy and food system; to provide a pathway to financial opportunities and independence for those priced out of the commercial food industry; to reach those new to the United States who wish to start or re-start their food businesses in order to bring new locally-grown foods and cuisines to our area; and to actively market the kitchen and Lower Hall to both non-profit organizations and businesses.

On June 12, 2022, Dean Ben Shambaugh represented Bishop Brown and dedicated St. Luke's Community Kitchen. Over one-hundred guests attended the reception that followed at 134 Park Street. These included members of the Kitchen Management Committee and the Advisory Board, local officials, representatives of twelve nonprofit organizations, clients, neighbors, and parishioners.

2022 has shown that St. Luke's Cathedral is ideally situated to help address the emerging needs of the city and the West End. Located across State Street from the Mercy Hospital housing redevelopment, and in the center of Portland's downtown area it provides easy access from Congress Street via Park, with a large private parking lot and ground-level accessibility to the kitchen through several entrances. We have learned from clients and other businesses that the nature of our kitchen - the convenience, reserved parking spot at the entrance, the quiet, privacy, security, exclusive use by only one business at a time, and, as described by one client, the "friendly, supportive, welcoming atmosphere" makes our community kitchen perfect for those who want to avoid the noise or confusion that can come with larger, open spaces with multiple work-stations for bakers/chefs. We also have a century-and-a-half history of presence and service in this community. This history has consistently reflected an awareness of socio-economic concerns linked with practical action for the common good. The Cathedral and Diocesan leaders have long exhibited flexible thinking about funding and building use in service to all. The Community Kitchen exemplifies and continues this forward-thinking practice.

In 2022, the Community Kitchen has successfully reached over one-hundred organizations and individuals; created a broad coalition of parishioners, neighbors, community representatives, funders, nonprofit organizations, entrepreneurs, the food and hospitality industries, corporations, financial institutions and businesses; the kitchen has been featured at five conferences and workshops; was reported on by the Portland Press Herald, the West End News, 207/News Center Maine/WCSH-WLBZ, and both organizational and educational newsletters; and has received strong financial support from the Diocese, the neighborhood, sponsors and individual donors.

In addition to kitchen rentals by clients, several important and successful events were managed/hosted by the Community Kitchen during the year:

- the reception hosted by Bishop Brown following the Ordination;
- the Juneteenth/End of Year Picnic hosted by the BBCC;
- the annual reception for retired clergy at Loring House;
- the luncheon for Deacons at Loring House;
- the kick-off Community Supper in October;
- the Business Owners Round Table breakfast (continuing in 2023);
- two book club meetings;
- a breakfast meeting for a local civic group;
- Thanksgiving Dinner hosted by Soul Food Paradise and friends for Portland's homeless;

- annual Thanksgiving Dinner hosted by Frannie Peabody Center and Bank of America;
- serving breakfast, lunch and as headquarters for a commercial film crew for three days in July;
- preparing and serving food at the successful Holiday Fair Café;
- hosting and providing food for fifteen coffee hours at St. Luke's;
- coordinating six private receptions for parishioners;
- hosting eight "pop-up" and bakery sales open to the public.

In addition, the Community Kitchen has counseled and helped clients and potential clients navigate the complex process for licensing their businesses, securing financial support, and the advice, training, and resources to address liability insurance, financial planning, business models and marketing. One program resulting from this work is a partnership with New Ventures that will offer Business Basics workshops at no cost to those wishing to attend. During Covid, New Ventures only offered their popular training sessions online. However, the Community Kitchen requested that some of these classes be brought to St. Luke's in person to provide networking and person-to-person contact requested by so many of our clients and potential clients. The first of these will be presented in February 2023 in St. Luke's Lower Hall through a grant from Bangor Savings Bank.

Early in the year, the Community Kitchen was awarded its license from the Department of Agriculture. However, the city of Portland required additional applications and presentations, and the manager and committee members worked to secure the licensing and permits so as to meet all city requirements. This unexpected process did delay contracting with new clients from August through late November. Once the final permit was issued in late November, the kitchen was able to re-enter negotiations with five clients on a waiting list and proceed to contact others who had inquired about renting the kitchen for their business.

The Community Kitchen is working on new initiatives to better serve the neighborhood, provide support to families with young children, and bring civil discourse, debate and information sharing on a range of current topics to our community through a Citizens Forum. We are currently seeking people of all ages and backgrounds to join our committee and help with this new and exciting work.

To join the Kitchen Management Committee or the Advisory Board, to inquire about rentals, to host an event in the kitchen or in the Lower Hall, or to support the kitchen with your gift, please contact Dawn Brennan-Daly at dbrennandaly@cathedralofstluke.org

Section IV) Marketing and Evangelism

2022 Communications at St. Luke's

2022 brought many changes and healthy conversations about how the cathedral presents worship, events, and our spiritual life out to the wider community. As the Covid-19 pandemic continued, our ability to worship online was paramount in reaching out to all to make worship accessible. This would not have been possible without the tireless work of Sam Allen and Jack Swanton who make enormous efforts to provide a high quality livestream.

We would also like to thank Tracy O'Clair and TOC Media for their time spent with the cathedral and in launching our website. In July, there was a recognized need for communications to switch in-house which our parish administrator, Avery Schott, took on.

Changes were made to the website with active blog posts, an updated home page, and information regarding each ministry at St. Luke's.

Our E-pistle formatting was edited heavily which also offered our ability to inform the congregation about the life of the church, linking both to our website and to events in the wider community.

We would like to thank Ryan Daly for his incredible work in posting to our instagram alongside Avery Schott.

We also thank an active group of supportive volunteers who proofread and submit content for their ministries, community events, and ways to become involved at St. Luke's.

On a personal note, I would like to thank Dean Shambaugh for his support and trust in me to take on this responsibility for the cathedral community. It has been a true privilege to work alongside him.

I would also like to thank all St. Luke's parishioners. Your tireless work for others is inspiring. I am grateful to be able to share your efforts of engaged citizenry with others each week.

Respectfully submitted,
Avery Schott, Cathedral Communications Specialist

Information Technology

2022 was another year of growth for St. Luke's Information Technology (IT) systems.

The new Internet connection and mesh Wi-Fi system has been working out well. Mobile Internet speeds are now in excess of 200 megabits/second, and wired connections are approaching twice that speed. More and more mobile users regularly use the system (even in the choir).

The streaming system broadcasts all our services and other events, such as the pops concerts, to St. Luke's YouTube channel and Facebook Live account. However due to a change at IBM Streaming Services, we are no longer able to stream directly to St. Luke's web page. We hope this has not had too much of a negative effect on our viewership, but it sadly means that we have lost the ability to track where in the world folks are watching from.

There has been some interest in learning how to broadcast our services and training has begun for one interested person. Adding another person or two would greatly expand our ability to easily schedule coverage throughout the year. Please speak to either of us, if interested.

These past few months we have been focused on planning significant upgrades to our current audio technology, which has been in place and substantially unchanged for over 20 years. It is showing severe signs of its age. Modern audio control systems allow for individual, real-time level management of all audio sources, which is a much desired feature for live broadcasts. Our aging wireless microphones need more and more care, plus they are also not even legal anymore. We are just fortunate there are no legitimate users of our frequencies in the area.

Finally our hearing impaired system needs replacement. It has not worked at all for many years and is an embarrassment. Modern replacement systems are very promising.

You should be hearing more about all this soon.

Jack Swanton jack@wiscasset.net

Sam Allen smallen@mit.edu

Report from the Parish Register

As of January 2023, the database of St. Luke's reports the following:

Baptized adult members: 555

Baptized child members (those under age 16): 42

Total: Baptized members: 597

NOTE: According to our by-laws, in order to be considered an adult "member," one must be a communicant (that is, a person who has received communion at least three times in the prior year), a pledger (or part of a pledging household) or giver of record, and have had his or her membership registered on the books of St. Luke's (that is, having been baptized or confirmed at St. Luke's or having had membership transferred from a prior congregation.). As seen in our Average Sunday Attendance, our numbers are steady and changes in membership of prior years' reflect the ongoing updating and clearing out of our database. We are continually updating our database, but it's only as accurate as the information we are given. If your personal information changes, please let the office know so that we can keep our database as accurate as possible. Thank you!

Record of Services of 2022

Baptisms	Confirmations, Receptions, and Reaffirmations	Marriages	Burials

3	7	2	10
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Attendance

Average Sunday Attendance (ASA) for the entire year of 2022 (including web, zoom, and online views):
 Note that the web and zoom views often include more than one person, so the actual number might be slightly higher.

Year	Average Sunday Attendance (ASA)
2005	211
2006	218
2007	260
2008	272
2009	276
2010	269
2011	263
2012	261
2013	238
2014	260
2015	262
2016	247
2017	261
2018	289
2019	297
2020	301
2021	156
2022	163

Christmas				
Year	Pageant	Family	Midnight	Day

2004		196	350	75
2005	150	225	390	86
2006	220	180	547	51
2007	312	206	491	72
2008	270	250	293	70
2009	220	323	441	75
2010	224	305	620	55
2011	274	375	630	84
2012	284	425	650	45
2013	199	450	725	67
2014	330	401	581	93
2015	270	337	682	59
2016	198	475	615	74
2017		365	535	37
2018		340	495	65
2019		335	646	62
2020	25		811	195
2021		126	245	64
2022		233	390	55

Holy Week and Easter

Year	Palm S	Mdy Thurs	Good Fri	Sat Vigil	Sun 9:00	Sun 11:00	Sun 5:15	Spanish	Sun Total
2004	277	85	110	100	244	198	11		573
2005	278	67	50	100	350	190	25		686
2006	415	101	120	155	243	256	19		714
2007	321	87	111	158	331	293	28		830
2008	298	96	107	150	286	310	29	25	870
2009	412	130	119	150	244	371	19	28	840
2010	409	115	145	228	242	355	31	0	883
2011	230	101	106	205	269	297	24		825
2012	344	106	127	163	276	322	21		813
2013	382	111	133	148	368	384	27		965
2014	304	85	128	148	375	328	19		912
2015	346	90	105	160	297	387	17		894
2016	311	83	136	181	260	325	33		825
2017	301	76	120	135	291	255	15		734
2018	266	83	104	165	279	336	11		830
2019	362	96	170	246	260	424	18		987
2020	319	104	93	99		660			660
2021	85	48	134	75	68	80	11		177
2022	231	63	65	146	236	175	19		576

Section V) Stewardship, Building & Finance

The Treasurer's Report

Finance Committee members this year were: John Watson (Chair), Dean Ben Shambaugh, Sam Allen, Connie Bingham, Jane Briggs, Fred Fowler, Dan McDonald (Secretary), Canon Eleanor Prior, Tim Wilkins (Treasurer), and Win Winch.

Special thanks to Nina Anderson, our Finance Administrator, who does the bulk of the day to day work for us and is a pleasure to work with. She has also taken the lead in our conversion from Church Windows to Realm which will be implemented in 2023. Thanks to John Watson and everyone on the Finance Committee for all their support and help. And thanks to Avery Schott for his involvement in helping with the conversion to Realm.

Overview

For 2022, St. Luke's has experienced a net operating gain of \$45,654. Most of that was due to one time savings from retirements and from staff leaving. One of my goals for this year and into 2023 has been to reduce and eventually eliminate our loan with M&T Bank. The principal amount at the beginning of the year was \$132,804 and is now \$50,932. Overall our expenses were higher in 2022 and will be even higher in 2023 but we are doing all we can to control and manage them where feasible. Having the fair this year did provide close to \$10,000 in added revenue and our revenue for use of the building was higher this year mainly in the last quarter of 2022 now that covid is not as big a concern. Our cash position at the end of the year was once again strong which should give us the flexibility for the next several years to make it easier to have a second minister (Realistically after a new Dean is hired). As of 12/31/22, St. Luke's has \$258,099 cash on-hand for operations and \$24,5493 cash on-hand in the special use accounts.

The draft 2023 budget has a projected operating gain of \$26K but that is only due to not having to pay a dean for the full year. Plus without a full time permanent minister I am not sure what impact that will have on pledges and other revenue sources. Either way once we are fully staffed our annual income projections will be very difficult to maintain without increased pledges, new members and/or new sources of revenue. For 2023, it does mean we will need more parishioners to volunteer to help us manage the day to day operations and continued success of St Luke's now and into the future.

In conclusion, I want to thank our generous parishioners, the clergy and liturgical teams, the Vestry and Wardens, the Finance Committee, Nina Anderson our finance administrator, Avery Schott, and, last but not least, our volunteer money counters – Sara Deane and Georgia Bancroft – for making possible this positive report of St. Luke's financial condition as of January 2023.

Respectfully submitted,

Tim Wilkins, Treasurer

Financial Reports as Provided at Annual Meeting

2022 Revenues: Pie Chart Depiction of Categories

2022 Expenditures: Pie Chart Depiction of Categories

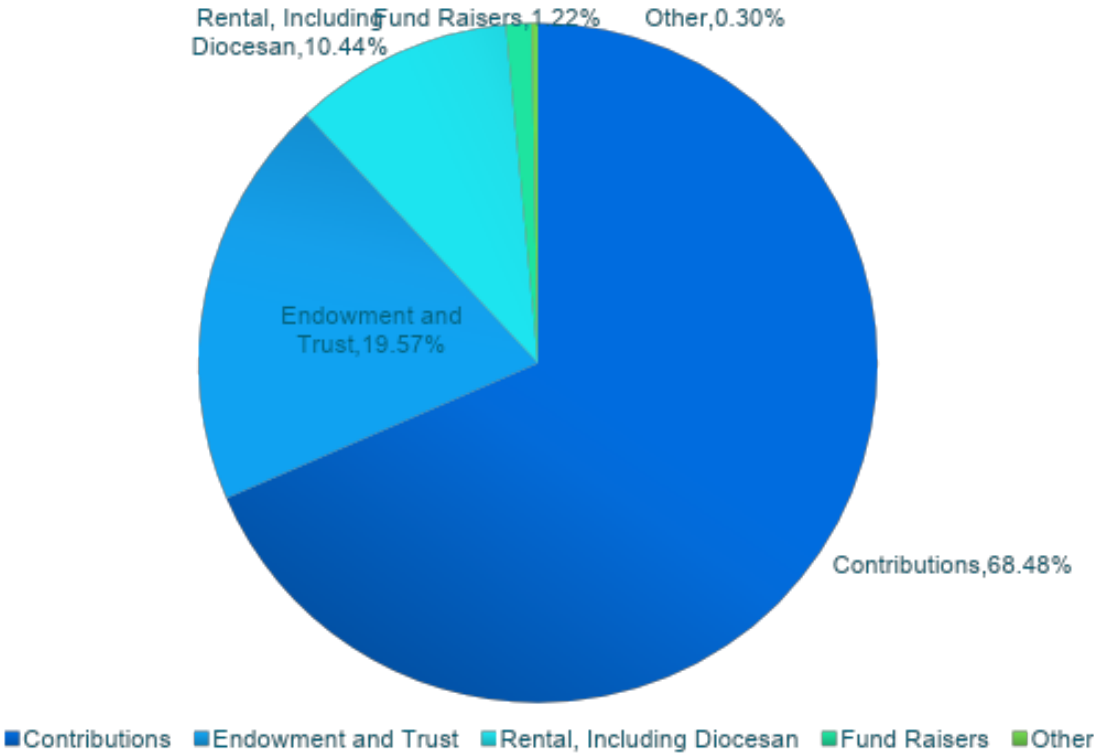
2022 Balance Sheet with Comparison to 2021

2022 Summary Revenue and Expenses Comparison to 2023 Budget

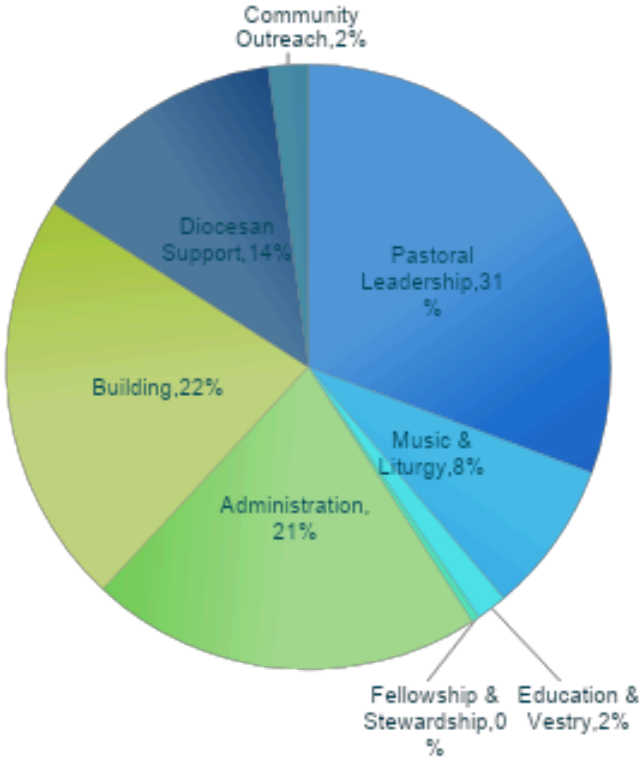
2022 Statement of Activity in the Restricted Funds

2023 Approved Budget

2022 Revenue: \$809,257



2022 Expenditures: \$763,605



Balance Sheet 2022 vs 2021

St. Luke's Cathedral - Portland ME
Balance Sheet as of Dec 31, 2022

Account Name	As of Dec 31, 2022	As of Dec 31, 2021	Variance \$ 2022/2021
<i>Assets</i>			
BANK - RESTRICTED FUNDS	\$ 250,460.35	\$ 264,554.84	\$ (14,094.49)
BANK - OPERATING FUNDS	\$ 258,098.74	\$ 240,926.99	\$ 17,171.75
RECEIVABLES - OPERATING	\$ 2,675.00	\$ 6,865.66	\$ (4,190.66)
INVESTMENTS ACCOUNTS	\$ 3,351,644.16	\$ 4,119,883.96	\$ (768,239.80)
OTHER ASSETS	\$ 13,720.33	\$ 4,715.39	\$ 9,004.94
Total Assets	\$ 3,876,598.58	\$ 4,636,946.84	\$ (760,348.26)
<i>Liabilities</i>			
Total Liabilities	\$ 69,083.76	\$ 184,924.35	\$ (115,840.59)
<i>Fund Balances</i>			
OPERATING FUND BALANCE	\$ 205,410.31	\$ 67,583.69	\$ 137,826.62
SPECIAL USE / RF GROUP	\$ 245,493.02	\$ 252,662.55	\$ (7,169.53)
CLERGY FUNDS BALANCE	\$ 4,967.33	\$ 11,892.29	\$ (6,924.96)
ENDOWMENT FUNDS BALANCE	\$ 3,351,644.16	\$ 4,119,883.96	\$ (768,239.80)
TOTAL FUNDS	\$ 3,807,514.82	\$ 4,452,022.49	\$ (644,507.67)
TOTAL LIABILITIES & FUND BALANCES	\$ 3,876,598.58	\$ 4,636,946.84	\$ (760,348.26)

Revenue & Expenses 2022 with 2023 Budget

St. Luke's Cathedral - Portland ME
Treasurer's Report as of December 31, 2022

Account Name	Jan-Dec 2022	2022 Annual Budget	2023 Annual Budget
REVENUE			
CONTRIBUTION REVENUE	\$ 554,149	\$ 507,500	\$ 544,500
RENTAL REVENUE	\$ 57,203	\$ 21,600	\$ 72,925
OTHER OPERATING REVENUE	\$ 188,062	\$ 184,531	\$ 204,703
FUNDRAISING REVENUE	\$ 9,843	\$ 15,000	\$ 10,000
TOTAL REVENUE	\$ 809,257	\$ 728,631	\$ 832,128
EXPENSES			
PASTORAL LEADERSHIP	\$ 234,227	\$ 273,811	\$ 197,701
LITURGICAL EXPENSES	\$ 62,164	\$ 105,602	\$ 113,307
EDUCATION	\$ 12,642	\$ 15,856	\$ 14,209
OUTREACH	\$ 16,339	\$ 17,800	\$ 17,800
FELLOWSHIP, STEWARDSHIP & VESTRY	\$ 3,087	\$ 3,975	\$ 4,475
ADMINISTRATION	\$ 160,569	\$ 139,923	\$ 171,931
BUILDING	\$ 169,390	\$ 188,656	\$ 187,651
DIOCESAN	\$ 105,187	\$ 107,277	\$ 108,863
Total Expenses	\$ 763,605	\$ 852,900	\$ 815,937
Net Ordinary Operating Income	\$ 45,652	\$ (124,269)	\$ 16,191

Restricted Funds Activity 2022

Account Name	Beg Balance 1/1/2022	2022 Receipts	2022 Disbursements	2022 Transfers	End Balance 12/31/2022
Reserve Fund Balance	5,522.59	-	-	(5,522.59)	-
Flowers Fund Balance	(57.82)	4,283.84	1,961.95	(634.10)	1,629.97
Food Pantry Fund Balance	42,901.41	36,791.71	32,074.98	(1,187.72)	46,430.42
Memorial Garden Fund Balance	3,661.97	350.00	110.00	-	3,901.97
Memorial Gifts Fund Balance	4,935.00	2,985.00	-	(7,605.00)	315.00
Integrity Fund Balance	626.00	-	-	-	626.00
J/2/A Fund Balance	2,915.90	-	-	-	2,915.90
Kneelers Fund Balance	2,492.70	150.00	583.65	-	2,059.05
Landscaping Fund Balance	508.00	-	508.00	-	-
Music Fund Balance	10,237.98	3,564.58	11,378.37	-	2,424.19
Vestry Restricted Gift Balance	86,000.00	-	6,387.75	(59,000.00)	20,612.25
Vestry Restricted Fund - Pastoral Salaries Balance	-	26,500.00	-	50,000.00	76,500.00
Prayer Shawls Fund Balance	173.00	-	-	-	173.00
Rite 13 Fund Balance	578.15	-	-	-	578.15
Sabbatical Reserve Fund Balance	5,061.42	1,500.00	-	-	6,561.42
Melton New Music Fund Balance	5,878.73	-	-	-	5,878.73
Audit Expense Reserve Fund Balance	5,500.00	2,000.00	-	-	7,500.00
UTO Fund Balance	45.98	1,133.88	1,179.86	-	-
Young Adults / YAC Fund Balance	10,617.28	-	373.88	-	10,243.40
Soup Kitchen Fund Balance	1,640.00	310.00	-	50.00	2,000.00
Half Outreach Fund Balance	1,911.06	28,131.52	15,565.00	70.00	14,547.58
Columbarium Fund Balance	(4,582.11)	1,890.00	64.85	-	(2,756.96)
Outreach Fund Balance	253.00	1,480.00	225.00	-	1,508.00
Family Promise Fund Balance	4,980.45	11,289.82	4,555.13	50.00	11,765.14
World More Beautiful Grant Fund Balance	1,353.04	50.00	1,403.04	-	-
St Elizabeths Fund Balance	2,725.00	3,015.22	3,660.00	310.00	2,390.22
Capital Campaign Fund Balance	41,616.61	3,120.00	10,541.30	(6,600.00)	27,595.31
Building Loan/Repairs Fund Balance	-	20,000.00	20,000.00	-	-
Alternate Giving Balance	12,140.00	2,975.00	14,515.00	(600.00)	-
Special Funds Interest Balance	3,227.21	101.83	-	(3,234.76)	94.28
Dean's Discretionary Fund Balance	9,748.61	5,260.46	10,459.34	125.98	4,675.71
Assistant's Discretionary Fund Balance	290.60	0.02	-	-	290.62
Canon Priest Discretionary Fund	1,853.08	0.03	1,726.13	(125.98)	1.00
Endowment Building Fund Balance	1,824,520.01	(264,730.13)	61,746.24	100.00	1,498,143.64
Endowment - Outreach Fund Balance	216,006.89	(30,711.62)	7,263.43	-	178,031.84
Endowment - Music Fund Balance	76,647.43	(10,884.87)	2,577.40	-	63,185.16
Endowment - Flowers Fund Balance	27,230.97	(3,946.69)	920.76	-	22,363.52
Endowment - Prayer Books Fund Balance	17,019.22	(2,451.80)	575.48	-	13,991.94
Endowment - Unrestricted Fund Balance	1,256,791.91	(174,718.74)	42,455.02	(100.00)	1,039,518.15
Howard / St Theresa Fund Balance	701,667.53	(98,995.08)	42,800.15	(23,462.39)	536,409.91
TOTALS	4,384,638.80	(429,556.02)	295,611.71	(57,366.56)	3,602,104.51

Approved Budget 2023

St. Luke's Cathedral - Portland ME
2023 Approved Budget As Of 01/18/23

Account #	Account Name	2023 Proposed Budget	2022 Budget
<i>Income</i>			
4.100.001	Pledges - Current Year	\$ 470,000	\$ 456,000.00
4.100.002	Pledges - Prior Year	\$ 2,500	\$ 1,500.00
4.100.003	Non-Pledge Contributions	\$ 60,000	\$ 40,000.00
4.100.004	Plate Contributions	\$ 8,000	\$ 6,000.00
4.100.005	Special Collections	\$ 4,000	\$ 4,000.00
4.100.009	Unrestricted Gifts		\$ -
	CONTRIBUTION REVENUE	\$ 544,500	\$ 507,500.00
4.130.001	Rent - Parking	\$ 8,000	\$ 3,600.00
4.130.002	Rent - Building	\$ 20,000	\$ 18,000.00
4.130.003	Community Kitchen Rental Fees	\$ 25,000	
4.130.004	Community Kitchen Diocese Grant	\$ 19,925	
	RENTAL REVENUE	\$ 72,925	\$ 21,600.00
4.140.001	Music Program Revenue	\$ 2,000	\$ -
4.140.002	Music - Hamlin Trust Revenue	\$ 6,000	\$ 6,000.00
4.140.003	Codman Trust Revenue	\$ 12,000	\$ 12,000.00
4.150.001	Diocesan Use of Cathedral	\$ 35,371	\$ 27,255.00
4.160.001	Other Income	\$ 500	\$ 500.00
4.165.002	Transfers from Endowment Funds	\$ 148,832	\$ 138,776.00
	OTHER OPERATING REVENUE	\$ 204,703	\$ 184,531.00
4.110.001	Holiday Fair Receipts	\$ 10,000.00	\$ 10,000.00
4.110.002	Holiday Fair Expenditures	\$ -	\$ -
4.110.010	Other Fundraising Receipts		\$ 5,000.00
4.110.011	Other Fundraising Expenditures	\$ -	\$ -
	FUNDRAISING REVENUE	\$ 10,000.00	\$ 15,000.00
	TOTAL INCOME	\$ 832,128.00	\$ 728,631.00

Expenses

	Interim Dean Package	\$	80,000		
	Dean Search Expenses	\$	20,000		
5.100.001	Dean's Salary	\$	33,202	\$	93,721.00
5.100.002	Housing Allowance	\$	8,000	\$	24,000.00
5.100.003	Dean's Pension	\$	8,438	\$	24,520.00
5.100.004	Dean's Benefits	\$	3,192	\$	10,792.00
5.100.005	Staff Clergy	\$	7,856	\$	7,482.00
5.100.006	Sabbatical Coverage	\$	10,238	\$	-
5.100.007	Dean's Expenses	\$	1,500	\$	1,500.00
5.100.008	Continuing Education			\$	1,000.00
5.100.009	Sabbatical Reserve			\$	1,500.00
	Reserve For Future Canon Salary	\$	20,000		
5.100.010	Canon Priest Expenses			\$	500.00
5.100.011	Canon Priest Benefits			\$	19,083.00
5.100.012	Staff Clergy Pension	\$	1,522	\$	1,450.00
5.100.013	Canon Priest Salary			\$	41,287.00
5.100.014	Canon Priest Housing			\$	20,400.00
5.100.015	Canon Priest Continuing Education			\$	500.00
5.100.016	Canon Priest Pension			\$	11,104.00
5.100.090	Clergy SE	\$	3,753	\$	14,972.00
5.100.091	Supply Clergy Mileage Reimb			\$	-
5.100.100	Canon Priest Subsidy			\$	-

PASTORAL LEADERSHIP		\$	197,701.00	\$	273,811.00
5.110.001	Music Director Salary	\$	70,875	\$	67,500.00
5.110.002	Deacon Support	\$	750	\$	750.00
5.110.003	Altar Supplies	\$	2,500	\$	1,000.00
5.110.004	Worship Supplies	\$	1,700	\$	1,500.00
5.110.005	Music / Liturgy	\$	6,500	\$	6,000.00
5.110.006	Organ / Piano Maintenance	\$	4,000	\$	4,000.00
5.110.007	Music Director Benefits	\$	11,431	\$	13,612.00
5.110.008	Music Director Pension	\$	6,379	\$	5,400.00
5.110.009	Music Director Fica	\$	5,422	\$	4,590.00
5.110.010	Tracts & Devotionals	\$	250	\$	250.00
5.110.012	Flower Fund Support	\$	3,500	\$	1,000.00
LITURGICAL EXPENSES		\$	113,307.00	\$	105,602.00
5.120.001	Education Coordinator Salary	\$	10,784	\$	10,270.00
5.120.002	Adult Education	\$	500	\$	600.00
5.120.003	J/2/A			\$	1,200.00
5.120.004	Young Adults (YAC)			\$	1,200.00
5.120.005	Church School	\$	300	\$	-
5.120.006	Child Care	\$	1,800	\$	1,800.00
5.120.008	Education Fica	\$	825	\$	786.00
EDUCATION		\$	14,209.00	\$	15,856.00
5.130.001	Community Outreach	\$	17,800	\$	17,800.00
5.130.002	Other Outreach			\$	-
OUTREACH		\$	17,800.00	\$	17,800.00
5.140.001	Parish Activities	\$	3,500.00	\$	3,000.00
5.140.003	Stewardship	\$	500.00	\$	500.00
5.140.004	Pastoral Care	\$	375.00	\$	375.00
FELLOWSHIP & STEWARDSHIP		\$	4,375.00	\$	3,875.00
5.150.003	Convention Support	\$	100.00	\$	100.00
5.150.010	Other Vestry Expense	\$	-	\$	-

	VESTRY	\$	100.00	\$	100.00
5.160.001	Staff Salaries	\$	54,600	\$	39,023.00
5.160.002	Contracted Accounting Services	\$	23,940	\$	18,120.00
5.160.003	Staff Pensions	\$	3,686	\$	3,512.00
5.160.004	Staff Benefits	\$	2,500	\$	3,512.00
5.160.005	Payroll Taxes	\$	4,177	\$	2,985.00
5.160.006	Payroll Processing	\$	1,000	\$	900.00
5.160.007	Kitchen Manager	\$	21,949	\$	5,000.00
5.160.009	Kitchen Manager FICA	\$	1,679	\$	383.00
5.160.011	Holiday Advertising	\$	1,200	\$	700.00
5.160.013	Other Promotion	\$	2,000	\$	2,000.00
5.160.014	Event & Concession Supplies			\$	-
5.160.015	Communications/Marketing	\$	5,000	\$	29,000.00
5.160.020	Bank Charges	\$	4,000	\$	4,000.00
5.160.026	Insurance - Workers' Comp	\$	3,500	\$	1,800.00
5.160.028	IT Expense	\$	15,000	\$	7,000.00
5.160.030	Office Supplies	\$	3,200	\$	3,000.00
5.160.036	Audit Expense	\$	6,000	\$	2,000.00
5.160.045	Postage	\$	2,500	\$	2,300.00
5.160.050	Telephone & Internet	\$	6,500	\$	6,200.00
5.160.090	Miscellaneous Expense	\$	1,500	\$	1,000.00
5.160.100	Printing & Equipment Lease	\$	8,000	\$	7,000.00

ADMINISTRATION		\$	171,931.00	\$	139,435.00
5.160.025	Insurance - Property	\$	18,000	\$	16,072.00
5.160.070	Loan Principal Payments			\$	11,477.00
5.160.071	Loan Interest Payments			\$	7,200.00
5.170.001	Sexton Salary	\$	16,848	\$	15,000.00
5.170.002	Housekeeper Salary	\$	14,040	\$	23,973.00
5.170.003	Fuel	\$	24,000	\$	22,000.00
5.170.004	Electricity	\$	19,000	\$	18,000.00
5.170.005	Water & Sewer	\$	5,500	\$	4,500.00
5.170.006	Parish Hall Gas	\$	2,000	\$	1,100.00
5.170.007	Rubbish Removal	\$	3,000	\$	2,500.00
5.170.008	Real Estate Taxes	\$	3,900	\$	3,700.00
5.170.009	Building Repair & Maintenance	\$	28,000	\$	26,800.00
5.170.012	Parking Lot Expense	\$	13,000	\$	13,000.00
5.170.013	Housekeeper Pension			\$	1,500.00
5.170.014	Fica-Sextons & Housekeeper	\$	2,363	\$	1,834.00
5.170.015	Building Reserve Expense	\$	20,000	\$	20,000.00
5.170.020	Community Kitchen Equip, Supplies &	\$	18,000	\$	-
BUILDING		\$	187,651.00	\$	188,656.00
5.180.001	Assessment	\$	104,804	\$	103,027.00
5.180.002	Episcopate	\$	1,059	\$	1,250.00
5.180.004	Theological Education	\$	3,000	\$	3,000.00
DIOCESAN		\$	108,863.00	\$	107,277.00
Total Expenses		\$	815,937.00	\$	852,412.00
Net Operating Ordinary Income		\$	16,191.00	\$	(123,781.00)

Finance Committee

From the Finance Chair,

I would like to express our huge thanks to Tim Wilkins who is the Cathedral Treasurer. As a reminder, the Treasurer's position is a volunteer one. It is a complex and time-consuming job, and we are so grateful to Tim for all the expertise, care, and attention to detail that he brings to this work.

I would also like to thank Nina Andersen who works very diligently behind the scenes as our bookkeeper, and Sara Deane and Georgia Bancroft who come in week after week as volunteers to take care of the treasury functions. We are indebted to all of them.

We also owe a vote of thanks to Cynthia Morris and Ralph Cordes who undertook the task of conducting the required Internal Review of our 2021 financials. I am glad to say that they have been able to issue a very clean report, with some suggestions for future improvements which have been noted.

Finally, it has been a real pleasure to work this year on the Finance Committee with the Treasurer, with Dean Shambaugh, and with Dan McDonald (our Secretary and vestry representative), Sam Allen, Win Winch, Fred Fowler, Connie Bingham, Jane Briggs, and Jamie Cough. Thank you everyone!

John Watson January 2023

Stewardship

The 2022 Stewardship Campaign to solicit financial pledges of support from the Cathedral congregation for 2023 was again a large effort involving many parishioners.

Work began in the spring, with a review of the timing and content of the annual campaign. Randi Hogan assisted greatly in the planning and execution of this year's effort. The goal for 2023 was \$490,000, slightly higher than 2022 because the needs of the church are increasing significantly and the parish expected less support from the Diocese. It was decided early on to ask all clergy, wardens, Vestry and Finance Committee members and Standing Committee chairs to make "lead" pledges, and also to aim for 100% participation of parishioners, no matter how small their pledge. The lead pledges effort was mostly successful, with all, but a few leaders pledging. And this year we emphasized use of technology during the campaign, particularly urging parishioners to pledge online. Treasurer Tim Wilkins has greatly encouraged the Cathedral's employment of technology for pledging and for contributions to the Endowment.

The stewardship package of materials (cover letter, information sheet and pledge card) was efficiently produced by Avery Schott in the parish office and all of the solicitation letters were annotated with personal notes by Lesser Chapter and Finance Committee members.

Everything was collated and mailed in mid-October by a team including Jeri Edgar, Georgia Bancroft, Avery Schott, Sam Henderson, Linda Carleton, Nancy Mawhinney and Sarah Dowling. Jamie Cough and Anna Christie spoke on Stewardship at the 10 o'clock services on October 23 and 30, and John Bancroft and the undersigned wrote E'pistle pieces.

In-Gathering Sunday was held on All Saints Day, November 6. Connie Bingham, Jane Briggs, Linda Carleton, Marlene Cordes, Jamie Cough, Kathleen Coughlan, Ellen Detlefsen, Mary Doughty, Jeri Edgar, Fred Fowler, Paula Gillies, Mary Linneman, Susan McCuller, Anna Messmer, MJ Northrop and Cindy Paradis served as Ambassadors during this year's campaign, writing thank you letters to every pledger and following up with gentle nudges to those we had not heard from.

As of January 7, 2023, the parish had received 142 pledges for \$411,417.84. There are 13 new pledging units. Half the pledgers increased their pledge from the previous year. Several dozen of 2022 pledgers have not been heard from him yet, and Finance Committee and Lesser Chapter members are in the process of reaching out to them for their support.

The Stewardship Committee greatly appreciates the help of all who worked on this year's Campaign and all who contributed to it. Because pledges contribute about 2/3 of the revenue for St. Luke's operations, the Stewardship Campaign is always important.

Respectfully submitted, Dan McDonald

Endowment Committee

The St. Luke's Cathedral Endowment Committee exists to honor its donor wishes and support the mission of St. Luke's Cathedral. In order to accomplish this purpose, the Endowment Committee's goal is to both preserve the purchasing power of the endowment's principal and also provide consistent monthly withdrawals to support the Cathedral's operations.

Thank you to all who served on the Endowment Committee in 2022 including Sam Allen, John Bancroft, Vice Chair James Cabot, Jamie Cough, Fred Fowler, Rev. Eleanor Prior, John Watson, and Tim Wilkins.

Over the course of the year, the Endowment Committee met with our portfolio manager, Steven Violin of F.L. Putnam, in January, May, July, and October.

Since 2014, the endowment spending policy has been to annually draw 4% of the endowment's value to support the Cathedral's operations. The investment policy document states: "A sustainable spending policy (withdrawal) over a time horizon of perpetuity has to be less than the average real rate of return (real = net of inflation and fees) of the endowment principal." The endowment's annual withdrawal rate is calculated on average of the previous twelve

quarters. For 2022, the annual withdrawal was \$139,212 or \$11,601/month. The annual withdrawal total for 2023 will be \$148,832 or \$12,403 a month.

The consolidated accounts of St. Luke's Cathedral declined from \$4,122,485 to \$3,351,592 during the 2022 calendar year. This original value of \$4,122,485 at the beginning of 2022 broke down to \$3,418,232 for the main portfolio and \$701,652 for the Howard Bequest, but the separate portfolios have now been merged for accounting purposes. This decline is the result of economic activity slowing down from 2021's breakneck pace and valuations across asset classes coming under pressure as the Federal Reserve rapidly unwound monetary stimulus to bring inflation under control. The total return over this time period represented a 14.6% loss net of all fees and expenses. The decline in 2022 follows a period of exceptionally strong results with total returns of 18.8% in 2019, 13.0% in 2020, and 15.7% in 2021. The 2022 return was 0.8% below the -13.9% return for the portfolio benchmark, which was driven by modest underperformance of the stock portfolios partially offset by solid results from the bond portfolio in addition to successful asset allocation.

With regard to the performance of specific asset classes, the stocks generated a -19.5% return and slightly lagged the -18.1% return for the portfolio's diversified equity benchmark, while the bonds generated a -7.7% return and exceeded the -8.2% benchmark return of the Barclays Intermediate Government/Credit Bond Index. In addition, the alternative investment allocation that was expanded in 2021 to address rising inflation risk in the bond market helped mitigate losses, although still posting a 1.6% loss. The fixed income portfolio performance was driven by an emphasis on corporate bonds, shorter duration and inflation protected bonds, although both the duration and the government bond exposure was gradually increased as interest rates rose during the year. The equity performance was negatively impacted by a few specific stock selections in a volatile environment and from a concentration on large US companies, which has been gradually reduced in recent years given increasing valuations.

As frustrating as the losses of 2022 are, overvaluation across asset classes has been largely corrected and future return prospects are much improved from these levels. While conditions could get worse before they get better, the portfolio seems well positioned to ride out some volatility and take advantage of long-term investment opportunities in 2023. In addition, the decline in the endowment's value is unlikely to have immediate operational impact given the long-term focus of the spending policy. Endowment spending is driven by the three-year average market value, and while valuations for 2022 are below 2021, they remain above the 2019 valuations that they replace in the rolling average.

Finally, the Endowment Committee could also use new, additional members. If you or someone you know might be interested in serving, please contact Sam Spencer at sam@samspencer.org or any other member of the committee. The committee rarely meets more than four times a year and is an interesting way to serve the Cathedral.

Sincerely, Sam Spencer, Chair, Endowment Committee; James Cabot, Vice Chair, Endowment Committee; Steven Violin, Portfolio Manager/Principal, F.L. Putnam

Budget Gap Report

Our vision of St. Luke's is a gathering place for spiritual renewal, healing, service, and community. A five person team of Dawn Brennan Daly, Claire Hammen, Priscilla Webster, Meredith Cough and Jamie Cough spent a few weeks brainstorming ideas. In addition, we met with the congregation to gather their input. Then the ideas were evaluated and several were presented as action items. The work will continue under the vestry in 2023.

We recommend broadening our building use to incorporate the secular community NOW before we close and become only a community center, which is the fate of so many other churches that have closed. We are approaching an inflection point where if we don't act, our future is one with dwindling attendance, resources, slowing stewardship and closure. The less we offer because of budget cuts, the fewer people we will attract, the less

money will be coming in. Acting now we know St. Luke's can thrive within Portland and become even more of a focal point for the community, building on all our wonderful successes.

St. Luke's budget for 2023 is projected to be on target if we make our pledge goals and are able to carry over projected surplus funds from 2022. This is due to a lot of hard work by many hands, but particularly the Treasurer and the Stewardship and Finance Committees. We are so grateful for their care and competence.

2024 is going to be a very difficult year as our surplus funds will be exhausted. This will result in a projected deficit of \$60-70,000 with the current staffing levels and \$160-170,000 with the addition of a full time Canon Pastor.

The team felt it important to recognize the value add of a full time Canon Pastor, acknowledging that St. Luke's is too large of a parish for a single full time priest.

To keep this focus on closing our budget gap, we recommend that there be a coordinated effort by the vestry and finance committee, including monthly progress reports by the newly formed budget gap team (member TBD by the Vestry) until we are on firmer financial footing. There should be a Vestry sponsor/leader of this effort, recognizing that this effort will require interfacing with key groups within the Cathedral.

After the presentation to the church in October, the team consolidated almost one hundred recommendations into three different priority groups by evaluating each item as to the Effectiveness of the Idea and the Ease of Implementation of the Idea.

Our first tier items are achievable and will allow us to build momentum as we move forward. The plan is to implement the low hanging fruit items to complement the work that is already being undertaken by others.

Low Hanging Fruit/First Tier Items we can do now (0-4 months):

Rework Vanco Site so that Outreach groups are not cannibalizing donations from St. Lukes. Site is confusing and should be streamlined so the main emphasis is for giving to our General Budget which Supports our Outreach activities.
Purchase and Implement the widespread use of Square/Dip Cards to allow for donations at church and other events.
Develop Building Use and Parking Lot Charges based on Market, our costs, and vision. Determine actual market rates for compatible spaces to help set our rates.
Kitchen Manager-staff professional to market, organize, lead the Kitchen/Lower Hall rentals
Corporate Sponsorships/Gifts-partner with St. Luke's friendly organizations. Actively seek out these partners for support (e.g Coffee By Design generously supports us now) and recognize them
Front and Center Budget/Financial Updates so people can fully understand the situation we are in-wide net of communications-Preaching, Epistle, Website Blog, Group Presentations on a regular basis

Hire additional FULL TIME Clergy who will support growth of programming and growth of the parish
Cooking Classes- Both Hosted or put on by new Mainers with profit sharing as well as local talent to both raise money but also bring in more people to the church.
Video presentations of our Outreach programs on the website showing our community outreach, Parish Life
Parish Clergy Neighborhood gatherings to be held at a parishioner's home. Make this a regular ministry. Would be a great chance to support and connect and also some stewardship. Perhaps even have a vestry member invited as well.
Community Center-Parish Hall-programs for locals not just members of St. Lukes-e.g. Senior's club, Homework Clinic/tutoring, Babysitting for Date Nights
Ads on Live Stream and in Bulletin from local businesses

Next Level Items we can begin in Q1 2023 include:

Grant Writing to offset Outreach budgets/Corporate Gifts
Expand Fair/Upgraded Fair
Portable Space A/V investments - via grants and sponsors
Ethnic Food (Greek Festival Model) for St. Luke's with fully permitted kitchen
Additional Catering (retail sales) Event Hosting (internal) via Kitchen Manager
Increase Endowment Draw for 2 years max from 4% to 5%. This would reduce the fund by about \$60k or less than 2% of current endowment. This would ONLY be done as a last resort.
Establish Robust Development Committee
Work towards 100% of units giving even in small amounts.
Stewardship Elevation (not fundraising but part of your obligation to the church)

Here is a broad range of ideas the group came up with (but not prioritized to reflect items we should focus on in the next several months):

Communications

- Website
 - Emphasize Upcoming Events on Home Page
 - Reorganize Giving Options-e.g. St. James Website <https://doers.org/give-2/> Keeps it simple-focused
 - Outreach video for each area

- Monthly public updates on finances
- Quarterly Town Meetings with detailed updates on both bad and good news
- Preaching more about our finances
- Update/Front and Center Communications-electronic, bulletin boards, etc...every parishioner needs to know and understand our situation and what role they can play-it is not for others

Rentals

- Lower Hall/Kitchen open to the public
- Catering
- Parking Lot
- Instrument (piano, organ) rental/rehearsal space
- Choir Room
- Dedicated Massage and Reiki Room
- Establish Rental Pricing Structure in line with local competition

Programs (what brings people into our Church outside of worship-Vitality)

- Community Center After School Homework and Seniors Community Building
- Healing Center-Meditation and Body Work in Chapel
- Choir School
- Cooking Classes-new Mainers, Themed Classes

Stewardship

- Elevate-not fundraising but your belonging to the church
- 100% giving
- Dip card
- Year Round Stewardship Education and the Tradition of Stewardship
- Vestry Leadership within Stewardship
- \$5/week increase/pledging unit
- Development Committee or at least elements added to Stewardship
- Utilize more resources from ecf (ecf 360)
- Every member visitation (neighborhood meetings led by Clergy but hosted by neighbor)
- Endowment campaign-regular giving-Tim has kicked this off-Legacy Giving-viewing the Endowment as your Living Pledge
- "Bridge" Initiative Exploration

Outside the parish

- Corporate Sponsors-Concert Series, Other Issues`
- Reach out to local estate attorney for giving options

Events

- Enhanced Fair
- Invest in the space
 - A/V Upgraded
 - Chairs for Chapel/Upper/Lower Hall, Tables
- Food Festivals

Other

- Increase endowment draw 1%-1.5% for 1-2 years max to help close the gap as a last resort
- Payoff Building Loan to improve cash flows

Respectfully submitted, Jamie Cough

SECTION VI Leadership & Administration

Nominating Committee Report

Composed of the Dean and retiring vestry members, the nominating committee solicited nominations from the parish for openings on the vestry. The vestry has approved the following nominations:

Vestry

- Judd Hume
- Linda Carleton
- Sam Allen
- Michael B. Thorne
- Jamie Moore
- Jamie Cough

Diocesan Convention Delegate Nominees

- Judd Hume
- Fred Fowler
- Orion Williams
- Gayl Anglin
- Curtis Maurand

The following are canonical rules for voting.

- A. The canons of the Episcopal Church define an adult member as someone who is:
- 1) a baptized and/or confirmed person of at least 16 years of age
 - 2) a “communicant”, a person who receives communion at least three times a year
 - 3) “in good standing”, someone who is “faithful in worship, working, praying and giving for the spread of the Kingdom of God.” (Title I, Canon 17, Section 3)
- B. According to the *Special Laws of the State of Maine* governing the organization of Episcopal parishes, “persons” entitled to vote at meetings of the parish:
- 1) Must be at least 15 years of age, and
 - 2) Have been stated worshippers in the church during the previous three months, and
 - 3) Stated contributors to its support, and
 - 4) Have signed a declaration whereby the person signifies the intention to be attached to the church (e.g. a pledge card or other letter of commitment)
- C. To be a voting member of the Cathedral Church of St. Luke, a person must meet the requirements of the Canons of the Church (A) and the State of Maine (B).
- D. From *the Canons of the Diocese of Maine*: “No one shall be elected a Warden or Vestryperson who is not a lay communicant in good standing of at least 15 years of age, and a stated contributor to and worshiper in the parish for which he or she is elected.” From *our bylaws*, to serve as a member of the Vestryperson or a Warden the following are required:
- 1) Must be a confirmed layperson of at least age 15; and full legal age for Warden;
 - 2) Must be regular in attendance at worship and
 - 3) Must be a stated contributor of the parish.

Senior Warden's Report

Friends,

To look across our world, it is easy to despair of the hardships faced by our human family – from outside the Cathedral doors to the far reaches of the planet. However, an Annual Meeting is the time to reflect on all that is good within our Cathedral family and what empowers us to do God's Good Work. We have been given special gifts of friendship and family. While other mainline churches have struggled, under the leadership of our Dean Ben Shambaugh, we are strong. With the announcement of his departure, he now leaves us positioned to build upon a great legacy of our shared work.

In the last year, we have said goodbye to Albert Melton, the Reverend Eleanor Prior and our beloved Lynne England in the Cathedral Office. We have celebrated new members of the Cathedral team. As our new Canon for Liturgy and Music, Christian Clough has brought a joyful voice to our services with a wide variety of musical styles and traditions. Our Parish Administrator and Communications Specialist, Avery Schott has been a fantastic addition to the team, serving administrative needs to the parish and serving as new leadership in our digital outreach. The partnership with Sam Allen and Jack Swanton who stream our worship services compliment Avery's work on our website. They have transitioned communications in-house, with considerable savings and increased efficiency.

The Cathedral itself serves as a symbol of our stability - sharing our Labyrinth with the community, final completion of the kitchen, outreach has grown through St. Elizabeth's Pantry, and our congregation has engaged with crucial community collaborations like Family Promise. Our youth programs - particularly the Young and the Restless - grow as our next generation of community leaders. PPEAT has taken unprecedented leadership in environmental, social, and justice issues. Our ongoing support of diversity, equity, and inclusion particularly in work of our the LGBTQ+ and racial justice partners has been manifest in participation in marches, speakers, education, music, and community outreach.

All of this has led us to a balanced budget, strong membership at virtually the same level as last year. As Senior Warden, it has been an incredible privilege to be a part of this work - serving our Dean Ben Shambaugh, Bishop Thomas Brown, the Vestry, and our congregation. Our Junior Warden, Claire Hammen has been an inspiring and reliable colleague and friend. Above all else, it has been a joy to see the Dean's prayerful leadership, wisdom, kindness, and vision that have been so crucial to St. Luke's being what it is. I would invite you all to reflect on the shared celebrations within the church and community - there have been dramatic ones spanning the successful Gay Marriage Campaign, to the multiple capital campaigns. There have also been quieter and essential solace St. Luke's provided throughout the earlier days of the pandemic when so many of us sought a safe spiritual space.

It is in gratitude that this poem by Maya Angelou is included. May it be useful to any who might need it now in a time of transition, as we seek our next spiritual leader.

Respectfully submitted,

Anna Marie Klein-Christie (She/her/hers)

Father, Mother, God,

*Thank you for your presence
during the hard and mean days.
For then we have you to lean upon.*

*Thank you for your presence during the bright
and sunny days, for then we can share that
which we have with those who have less.*

*And thank you for your presence during the
Holy Days, for then we are able to celebrate you
and our families and our friends.*

*For those who have no voice,
we ask you to speak.*

*For those who feel unworthy,
we ask you to pour your love out
in waterfalls of tenderness.*

*For those who live in pain,
we ask you to bathe them
in the river of your healing.*

*For those who are lonely, we ask
you to keep them company.*

*For those who are depressed,
we ask you to shower upon them
the light of hope.*

*Dear Creator, You, the borderless
sea of substance, we ask you to give to all
the world that which we need most—*

Peace.

—Maya Angelou

Junior Warden's Report

It has been another busy year at St. Luke's. Many projects and improvements have been completed by our dedicated Building and Grounds team and our many volunteers. Heartfelt thanks to all who dedicate your time and talent to the cathedral! I especially want to thank Sam Allen, Fred and Pat Fowler, Mike Hammen, Peter Bingham, Anne Fowler, and Priscilla Webster for all of your help over this past year. Below are some highlights from 2022.

Front Church Yard Project:

- Landscape architect Jennifer Bear of Confluence Designs oversaw the installation of the new labyrinth and designed and planted new rain gardens in the front yard. Since the dedication of the labyrinth this past summer, many people in the community have been enjoying it. The rain gardens are helping with water management, keeping moisture away from the building. Special thanks to Jennifer for dedicating her amazing talent and time to St. Luke's.
- A new sign for the front yard is in process and will be installed in the spring. Designs will be presented to the parish.
- Potholes in the front circle have been repaired.

Sunday School Hallway and Classroom Floors:

- Old carpet and tiles were removed from the Sunday School hallway and new flooring was put in place. The hallway and classrooms have been painted and the entire space looks much more attractive and welcoming.

Kitchen:

- The commercial kitchen is up and running and renters are making use of the space. Johnson Controls posted an updated inspection sticker on the fire panel. Gas detectors have been purchased for the basement and kitchen.

Handicapped Accessible door:

- A handicapped accessible door for the Park Street entrance that will include a push button for entry will be installed in February.

Bishop's Garden maintenance:

- New hand rails were installed on the steps in the Bishop's garden for improved safety.
- The magnolia tree needs to be treated for scale insects. The boxwoods need to be treated to suppress leafminer. This activity will occur in the spring.

East Wall:

- Some missing mortar has been identified on the exterior of the East wall. Repairs will occur in the spring. The hole on the interior of the wall has been patched with no further evidence of moisture.

Roof and Skylight:

- A new skylight was installed but we've had to place a plastic barrier over the top to prevent leaking. The Building and Grounds team is exploring options to remove it in the spring. Several areas need to be examined to determine repairs needed and cost.

Accordion Door for Food Pantry:

- A new accordion door was installed for the food pantry. This improvement allows for more space in the food pantry room and provides the appropriate ventilation and security for the space.

Upcoming Projects:

- Capital improvements to lower and upper halls
- Improve accessibility to the Healing Chapel for potential public use
- Rehab outside chapel doors
- Secure chapel doors to nave
- Install handrails at chapel front entrance
- Improve bathrooms

Submitted by Claire Hammen

Preparing for the Parochial Report

In addition to the annual report, congregations also submit a parochial report to the National Church offices in New York City. The parochial report figures are used to provide national statistics which measure the health of the church, are used to determine diocesan finances and mission, and help set vision and goals for the Episcopal Church on a church-wide level. Typically, the parochial report is made up of the attendance and financial information from the annual report, essentially a summary of what is provided here.

Minutes of the Annual Meeting 2021

February 6th, 2022: *Held in person and via Zoom*

The Annual Meeting of the Cathedral Church of St. Luke was called to order by The Very Rev. Dr. Benjamin Shambaugh, Dean, at 11:30 a.m. on Sunday, February 6, 2022, in the Upper Hall of the Cathedral. After a Territorial Acknowledgement by Canon Pastor Eleanor Prior, Rev. Suzanne Roberts opened the meeting with a prayer. There were 20 attendees in person in the Upper Hall and from time to time, approximately 40 - 45 individuals or families attended by Zoom.

Minutes of 2021 Annual Meeting

A motion to approve the Minutes from the Annual Meeting on January 31, 2021 was made, seconded and **approved.**

Elections

Dean Shambaugh introduced nominees for Junior Warden, Vestry and Diocesan Convention Delegates: Nominees are: For Junior Warden: Claire Hammen. For Vestry: Joanne DeKay, Oscar Mokeme and Dan McDonald, each 3-year terms; Alfred Nyarwaya, 2-year term, and Jamie Cough, 1-year term. For delegates to the Diocesan Convention: Fred Fowler, Sam Allen, Madeleine Nowak; Sarah Braik, Larry Roadman, James Cabot (1st Alternate) and Paula Atkinson (2nd Alternate). The Senior Warden called for nominations from the floor; there were none. Because of Covid restrictions and complications of voting on Zoom, voting was held on a single ballot. The slate of candidates was **elected** by acclamation. The Dean thanked retiring Vestry members Dawn Brennan-Daly and Karin Draper.

Chairs of Standing Committees

The Dean appointed Chairs of the Standing Committees for 2022 as follows: Finance Committee, Chair John Watson; Endowment Committee, Chair Sam Spencer; Stewardship Committee, Chair Dan McDonald; Memorial Garden and Columbarium Committee, Priscilla Webster, and Building and Grounds Committee, Chair Claire Hammen.

Warden's Reports

The Senior Warden's and Junior Warden's reports are printed in the Annual Report, to which reference was made. There were no questions either.

Treasurer's Report and Budget for 2022

In the absence of Treasurer Tim Wilkins, Dean Shambaugh delivered the Treasurer's Report. John Watson, Finance Chair, added that without a substantial carryforward from 2021, the 2022 budget would have had a deficit of \$124,000, and that the carryforward is a one-time event that won't happen again, which means 2023 will be a difficult year. A question was raised about Stewardship, and Dan McDonald reported that the budget anticipated \$356,000 in pledges, of which approximately 93% was in hand. Another question asked why 2023 would be difficult, and the Dean answered that there were several factors, including the loss of the Diocesan subsidy for the Canon Pastor's salary, loss of parking revenue from Mercy Hospital effective January 1, 2022, and the costs of upgrades to the Cathedral's communications equipment and services.

The Dean entertained a motion to approve the budget, which was seconded, and the budget was **approved.**

Clergy Remarks

In his Dean's remarks, Dean Shambaugh referred to his sermon this morning. He added thanks to Tim Reiniger and Chip Reynolds for their service to the parish, and Lynne England, Nina Andersen, Sam Henderson, Jack Swanton, Sam Allen and Clair Hammen for their various projects during the year.

In her Canon Pastor's remarks, Eleanor Prior thanked Sarah Dowling for her work in Christian Education, and gave thanks for the nursery reopening, confirmation class and growing group of young people, her fellow clergy and the gratifying messages from parishioners.

Rev. Suzanne Roberts said she was thrilled to be serving the Cathedral, and helps the Diocese on the Covid Response Team. She has been reelected to the Diocesan Council from the Portland area.

Rev. Rebecca Grant thanked Rev. Alice Goshorn for their time together as Deacons, and appreciated working with a great clergy, verger team and choir and musicians. She acknowledged all the people involved in Outreach Programs, and touted Becoming Beloved Community and the Sacred Ground courses.

Community Discussion

There followed a photographic slide show from scenes around St. Luke's, followed by an open discussion led by Senior Warden Anna Christie asking attendees to break out into three groups to consider the questions:

- What has supported you or nourished you spiritually in the last year?
- How has St. Luke's been part of your spiritual journey? and
- What are you inspired to share as we go into the community in the coming year?

Spokespersons for the breakout groups mentioned, among other things: Zoom coffee hour; new connections facilitated by Zoom, interdependence, connecting names and faces on Zoom, allowing participation by Zoom by parties from away, online compline, volunteers, Food Pantry and Saint Elizabeth's, , being able to attend church and groups remotely, Eleanor Prior's book groups, National Cathedral broadcasts, Sacred Ground, talking to others, leaders, our clergy, weekly meetings in person of the Kneelers and Knitters group, improved technology, Vestry work, connections outside St. Luke's and coming into the Chapel Space. Ben mentioned some of the groups meeting through Zoom, such as Compline, Noon Zoom, World Too Beautiful, Becoming Beloved Community and Sacred Ground, and invited one and all to give one or more of these a try.

The meeting closed with a prayer by Rebeca Grant, and following a motion to adjourn made, seconded and **passed**, the meeting was adjourned at 12:45 PM.

Respectfully submitted, Dan McDonald, Clerk



St. Luke's Parish Wide Photo 2022