



SANDERSON HIGH SCHOOL COURSE CORRECTION PROCESS AUGUST 2024

Dear Student:

Students' schedules may be viewed in PowerSchool. Course balancing and other additional changes in the master schedule may cause some schedules to alter through the first two weeks of the academic year.

Students requesting a **course correction may do so if their request meets 1 of the 8 criteria listed below**. Final schedules will be available via PowerSchool on the first day of school Tuesday, August 27th. Students will be expected to honor their course selections already made. **While general schedule change requests will NOT be accepted, course corrections will be considered for students who have any of the circumstances below:**

1. If you failed a required course and have not retaken and passed it.
 2. If you are scheduled for a class that you have already passed.
 3. If you are increasing rigor and space is available.
 4. If you are requesting to [Opt Out of an AP/Honors/Speciality Course](#) you must complete the linked Opt Out Form and submit it to your counselor by Friday, August 30th at 3 pm.
 5. If you have a hole in your schedule.
 6. If you are in a course you did not select during the registration window process February - May (primary and alternate course requests will be used to verify).
 7. If you do not meet the prerequisite for the scheduled course.
 8. You are missing specific course(s) needed for promotion and/or graduation this year.
- ★ If your request does not meet the above 8 listed criteria your request will not be considered.
- ★ Understand that an approved change may also change your lunch and what periods your other classes are.
- ★ **Once your schedule is changed it is final.**

Submit course correction requests for the 2024-2025 academic year through the [SHS Fall 2024 Course Correction Request Form](#).

Counselors will not respond to email requests for schedule changes.

Course correction requests can be submitted from **Friday, August 23 at 6 am - Friday, August 30, 2024 at 3 pm (final deadline)**

Important Information Regarding Course Correction Requests:

- We appreciate your patience while counselors review your course correction requests.
- If students email requests, their emails will not be responded to. You must submit your course change request via the Google Form during the aforementioned dates.
- Counselors will respond to course correction requests as soon as they are able.
- Please do not submit multiple requests via the Google Form.