## **COPYRIGHT**

- 1. It is the intent of the School District to adhere to provisions of copyright laws in all areas, e.g., print, computer software, audiovisual materials, music, etc. Though there continues to be controversy regarding interpretation of copyright laws, the district's intention is to make know that all district employees shall be expected to adhere to the provisions of law, rules and regulations concerning the use of copyrighted materials. Legal or insurance protection shall not be extended to employees who violate copyright laws.
- 2. Copyrighted materials may only be used or duplicated when the use of duplication constitutes a "fair use" of materials, as defined by law or with prior permission of the copyright holder by letter, license or in extreme circumstances by telephone. The "Fair Use" guidelines are attached as NNP-26-E.

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