

Jefferson Academy - Board Agenda | April 21, 2026

Mission Statement:

The mission of Jefferson Academy is to help students attain their highest academic and character potential through an academically rigorous, content-rich educational program.

Vision Statement:

Jefferson Academy envisions a community of parents, teachers, students and educational and business leaders working together to create a learning environment that engenders academic achievement, growth in character, and the love of learning, resulting in responsible, productive citizens.

Agenda for the Joint Board of Directors of Jefferson Academy Charter Schools A Colorado Non-profit Corporation

In Person: Held at Summit Academy 7575 W. 103rd Avenue Suite #100
Westminster, CO 80021

Zoom Link: [Join the virtual meeting of the Board of Directors](#)

Start Time: 6:00 pm

Agenda Item	Who	Action	Time	End Time
Preliminary				
A	Call to Order	Chair		6:00 pm
B	Welcome to Guests			
C	Roll Call			
D	Pledge of Allegiance			
E	Approval of Agenda	Board	Vote	0:05
F	Public Comment		0:10	6:15 pm

***Public Comment - PLEASE READ:**

The Board has determined that **public comment will be held at the beginning of all meetings for the following reasons:**

- It is essential for Board members to hear and consider all public comment **prior** to making decisions on agenda items so that the Board members are informed of the views of the public participants.
- An agenda is posted in advance of every Board meeting. Every effort has been made to add additional detail to the agenda items to help public participants understand what will be discussed at the meeting in order for participants to better shape and present their comments. Please take note if a topic says Vote, Discuss or Discuss/Vote.
- Having public comment at the beginning of the meeting allows for a designated, clear, and transparent opportunity when public comment may be provided on any of the agenda items. It also provides participants a chance to voice their concerns, issues, and ideas without being obligated to sit through what can be a very lengthy meeting of non-related topics.
- The regular monthly meetings are designed to allow the Board to conduct the policy business of the school and to do so in an efficient manner. For this reason, it would not be feasible from a time perspective to distribute public comment throughout the agenda.

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Your voice is important! We encourage all members of the public to review this agenda in detail in order to provide public comment to Board members at the beginning of each meeting so that Board members can better represent our members. **The Board appreciates and encourages all public comments and respectfully requests that individuals turn their cameras ON and keep their comments as brief and concise as possible (2 to 3 minutes) to allow time for everyone to participate.**

Consent Agenda

The JA Board has adopted a consent agenda. The consent agenda consists of committee reports and the Executive Director report. All Board members have received these reports prior to this meeting and can pull an item out of the consent agenda when those items need further discussion during the agenda discussion at the beginning of this meeting. The following items are included in this month's consent agenda:

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| <ul style="list-style-type: none"> • PTO Report • Boosters Report • School Accountability Committee • Policy & Governance • Facilities Committee • JA Foundation | <ul style="list-style-type: none"> • Communications Committee • Neighborhood Committee • Finance Committee • Principal Reports • Executive Director's Report • Meeting Minutes (Restricted until approved) |
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A	Review & Approve	Board	Vote	0:05	6:20 pm
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General Agenda

Items moved to the front of the agenda at the time of the meeting due to presenters

1					
2					

A Informational

In an effort to gain a more in-depth perspective of each of our campuses and programs, the Board invites presentations from principals and faculty to discuss day-to-day activities occurring in the buildings and highlight special projects and programs.

1	Principal Presentations	CM	Informational	0:10	6:30
2	General Executive Director update	TM	Informational	0:10	6:40

Jefferson Academy has identified four strategic pillars with focus areas. The strategic portion of the agenda is centered around these pillars. The Jefferson Academy Strategic Plan 2024-2027 can be accessed at www.jajags.com.

B Strategic Plan- Successful Students, Talented Team, Connected Community, Financial Fortitude

1 Strategic Plan

a	Talented Team - Secondary Principal Update and Board response to teacher coalition	TM/AS/JN	Informational	0:10	6:50
b	Financial Fortitude - overview of accelerated bond debt service plan	TM	Informational	0:10	7:00

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c	Strat Plan: Update on Progress to Year 2 goal	TM	Informational	0:10	7:10
d	Survey Action Items	Principals	Informational	0:10	7:20

C General Board Governance

1: General

b	Reminder of elections in May 2026 - update on scheduled communications	JL/JN	Informational	0:05	7:25
	Schedule of communications: 1 st notice – Weds, Jan 28 2 nd notice – Weds, Mar 11 3 rd notice – Weds, Apr 1 4 th – Reminder letters due – Tues, Apr 14 5 th – Meet the Candidates – Weds, Apr 29 6 th – Voting is open – Mon, May 4 7 th – Voting reminder from Tim – Fri, May 8 8 th – Voting closes – Tues, May 12				
c	Board Skills Matrix & Self Evaluation	TP/JN	Informational	0:05	7:30
d	Campus Visits - Report	BOD	Informational	0:10	7:40
e	Graduation/Continuation Attendance	TP	Discuss	0:05	7:45
f	Summit South - Goddard Road Facility	AT/TM	Discuss/Vote	0:20	8:05

2: Financials

a	Jeffco Purchased Services Agreements	JD/TM	Discuss/Vote	0:05	8:10
b	Insurance Renewal (Not to Exceed \$270K)	TM	Discuss/Vote	0:05	8:15
c	2026/27 Budgets	JD/TM	Discuss/Vote	0:05	8:20
d	Elementary Staff Restroom Bids	BF/LH	Discuss/Vote	0:05	8:25

3: Committees

a	Staff Review Committee - Waive for 25/26	TP/JN	Discuss/Vote	0:05	8:30
b					

D	Policy				
1	Policy 8 - Enrollment: Second Reading	TM	Discuss/Vote	0:05	8:35
2	Policy 2g - Eligibility (voting): Second Reading	TM	Discuss/Vote	0:05	8:40
3	Policy 9 (a) - Finance: First Reading	TM	Discuss/Vote	0:05	8:45
4	Policy 9 (b) - Finance: First Reading	TM	Discuss/Vote	0:05	8:50
5	Policy 9 (c), (d), (e) - Finance: First Reading	TM	Discuss/Vote	0:10	9:00

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E	Task-Oriented				
1	Action Items	JL	Informational	0:05	9:05
2	Approve Minutes of March 2026 meeting	TP	Discuss/Voite	0:05	9:10
3	Board communication to parents (Top 5)	TP	Informational	0:05	9:15
Adjournment - Estimated					9:15

Consent Agenda

The consent agenda consists of committee reports, principal reports, and the Executive Director report. The items in the consent agenda will not be discussed in the board meeting unless Board members pull an item out of the consent agenda for further discussion during the agenda discussion.

PTO Report

JAE PTO met 4/1:

- Noodles and CO Fundraiser 4/22
- \$10K in books purchased for the school with book fair funds
- New spirit wear store launching next year
- 3 Tons total recycled through recycling program
- Black and Gold bash 4/24
- Open board and committee spots for next year can be found on PTO website

JACCC PTO met 4/15

- Over 100 people attended community Egg hunt with 5 new families doing a pre k tour
- PTO helping orchestrate playground refresh
- Incoming prek/kinder night 4/23
- Teacher appreciation week 5/4-5/8
- Run a thon fundraiser 5/20

Boosters Report

Met Monday, April 13. Have two board positions open for the 2026/27 school year we are looking to fill: (1) Vice President — A great entry point into Boosters leadership; (2) Secretary — Takes notes at our meetings (4-5 meetings per school year) + helps maintain the Boosters website. Both are one-year commitments (July 1 – June 30) with the option to continue for a second term.

Also seeking volunteers for: Concessions, Hospitality + Communications. Contact boosters@jajags.com for more information.

Boosters is awarding two \$1,000 scholarships to graduating seniors. Applications will be reviewed during the week of April 20.

After Prom: Saturday, May 2nd at Malibu Jack's Thornton. 11:30 PM – 2:30 AM -- Open to all JA students in grades 9–12. Thornton Police will be onsite to manage security. Collecting gift cards, cash, and gift baskets for giveaways. [Sign up to chaperone here!](#)

Spring Collection for Jag Wear is available to order: JaJagSwag.com

Student Accountability Committee (SAC) Report

SAC met 4/1. Open forum with teachers, principals, and parents in attendance. Reviewed survey findings and action item suggestions from SAC.

Policy & Governance

Facilities Committee

The Facilities Committee has not convened since the last board meeting.

JA Foundation

The Foundation committee met on March 19th, 2026. Next meeting is scheduled for June.

- Seeking a backup/secondary treasurer
- Updates on fundraising activities (Bricks, Community Cares, Colorado Gives Day, etc.)
- JagJog discontinued, maybe hand off to another JA organization to do
- Foundation Bylaws and Board/Foundation MOU updates

Communications Committee

No meeting since the previous Board meeting.

Neighborhood Committee

Finance Committee

The Finance Committee convened on April 8th.

Action Items for the April 21st Board Meeting:

- **2026-2027 budgets:** Business managers and principals will be presenting flat budgets for the upcoming school year for approval. Regarding funding, our most recent conversations suggest a ~\$300 increase in PPR and no immediate changes to homeschool funding. See below for more context.

Campus-Specific Updates

Revised budgets have been loaded with the exception of a handful of line items that we're investigating.

- **JA Elementary**
 - For line 116, the curriculum didn't load correctly from the amended budget. The budget amount will be higher (~\$430k) so we will not be over budget as is currently reflected.
- **Coal Creek Canyon**
 - Expenses remain frozen due the loss of The Daniels Fund.
 - We're working with the CCSP grant to finalize the grant coverage. We'll then be able to attribute expenses to grant funds from Oct 1, 2025 through Sep 30, 2026.
 - We anticipated an approximate \$195k deficit, but we're now projecting closer to \$165k, which is fantastic news. Of the original \$200k deficit we originally allotted when we took over the school, we had \$160k remaining entering the 2025-2026 school year.
- **Summit Westminster**
 - Line 117 (Computer Purchases) will come in slightly higher than anticipated, but we'll cover this with funds shifted from another line item.
- **Summit South**
 - Line 116 (Supplies) is higher than anticipated as we've been running more programs on both campuses (theater) and running classes that require supplies

(cooking). We'll shift funds from Line 117 to cover as we are no longer planning to purchase computers as originally planned.

- **JA Secondary**

- For revenue lines, donations (due to City of Broomfield grant) and booster reimbursements are higher than anticipated.
- Line 77 (outside course enrollment) will be higher than anticipated as more students have taken classes at Warren Tech and through foreign language services. We'll be able to cover this with existing line item budgets.

Food Services Vendor

- We have RFPs outstanding for a new food services vendor at both JA Elementary and CCC. Vendors we've spoken to thus far are indicating they can provide the same level of service at break even or slightly below cost.

Healthcare and Benefits

- Healthcare premiums are going up across the board at the District level (8% increase in the Kaiser plan, ~20% increase in United Health). Traditionally, we've covered the out of pocket costs associated with the individual Kaiser coverage so JA staff have a plan available at no additional cost. Even with the rising premiums, we unanimously decided to continue offering this to our staff. The Kaiser plan will continue to be free for individuals in the JA org.
- We discussed potentially offering [Hazel Health](#), a medical and mental health telehealth benefit, across our campuses. The cost would be \$10 per student. When we had access to this service in the past for free through the District, we saw little to no usage. Combined with parent feedback and our belief we can self-serve mental health needs with existing staff, we are not going to offer Hazel Health in the upcoming year.

PPR Projections, Homeschool Funding, and 2026-2027 Budgets

- Based on recent discussions, it looks like PPR may increase ~\$300 per student headed into the 2026-2027 school year. This is a fantastic improvement over the previous flat projection or even decrease with the budget stabilization factor.
- The Joint Budget Committee also concluded their work and took no further action on cutting homeschool funding. This continues to be a topic at the state-level so we need to continue to be very involved, but this is still great news for our community.
- Given the above items, business managers and principals will be presenting flat budgets for the 2026-2027 school year at the April board meeting.

Insurance Renewal

- Mr. Matlick is meeting with Gallagher, our insurance company, regarding our renewal for the upcoming school year. They're encouraging us to adopt cybersecurity insurance.

Given most of our sensitive data is on district servers, we're discussing how to enroll in cybersecurity insurance without taking on the full premium.

Goddard Property

- We're continuing to move forward with planning aspects at the Goddard property including getting fire plans approved and working with a civil engineer for pork chop designs.

Principal's Reports

Jefferson Academy Coal Creek Canyon - Presenting in person

[Jefferson Academy Elementary](#)

[Jefferson Academy Secondary](#)

[The Summit Academy](#)

[The Summit Academy South](#)

Executive Director's Report

Part-Time Funding Cut: At the start of their session, the Joint Budget Committee (JBC) was focussed on cutting funding in half for part-time school programs that did not meet at least 180 hours a semester. The current statute requires 90 hours per semester. Our programs meet 104 or more hours per semester as we build in snow days and extra time for emergency situations. During JBC deliberations we worked with the Colorado League of Charter Schools to counterbalance the information they were receiving from outside sources. We also presented optional regulations for consideration to limit programs that function outside of expected boundaries as an option to cutting funding to all programs. Additionally we present statistics showing the viability and high academic success of our programs as a way to help focus on student achievement. In the end, we are happy to note that the JBC did not cut funding.

However, we are still concerned that some legislators will introduce a bill this session to cut funding. We are hearing that is not gaining momentum but we do still expect something to come up in the next week or two.

Last week the Colorado State Board of Education took this up and are discussing additional regulations for part-time programs. There seems to be a bit of divide between the state board and legislators over whose responsibility it is. Moving forward we expect the state board to begin working on regulations that could impact funding or processes. We are in favor of reasonable regulations and hope to work with them through the process.

JA Coal Creek Canyon: The Colorado League of Charter Schools (CLCS) will be conducting a second review of the CSP grant we secured for the school. The first review was conducted to close out the portion of the grant overseen by the Colorado Department of Education (CDE) who was the fiduciary for the federal grant. As the responsibility was transferred from CDE to the CLCS mid-grant, this next review is required for CLCS to meet their obligation. The review is scheduled for April 28.

Facility Updates:

- JA Secondary held a ribbon cutting ceremony for the new track and grandstands on the day they hosted their first conference relays. The Broomfield Chamber of Commerce provided the ribbon and scissors. The event was well attended and showcased many of the improvements to the facility.
- JA Elementary completed the crosswalk between the church and school over Spring Break. The county is planning to paint the cross walk. Additionally, the code compliance work at the church remains on pace to be completed this summer.
- Summit South received drawings for the water sprinkler system/water holding tank at Goddard Rd. Those are going out to bid shortly. CDOT has given preliminary approval for the “pork chop” as a solution to the highway entrance challenge. The design project has been given to a civil engineer recommended by our architect who has experience working with CDOT.

Staffing Update: As you know, we have 5 staff members retiring this year; one from CCC and 4 from the elementary school. All of these positions have been filled for next year. Organization wide we have 2 teaching positions open (maybe 3) and a couple of EA positions. HR and our school leaders have been doing an exceptional job recruiting and filling openings with top quality candidates.

With the board’s decision to offer step/lane increases (2.5%) to staff regardless of the state’s funding level, we are able to send Offer Letters to our returning staff as

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scheduled. Letters for most campuses should be completed by April 24th. Summit South is delaying a bit while we wait to determine if school will be held in their current location or if they will move to the new location.