Unapproved Minutes

Caledonia Central Supervisory Union

BOARD OF DIRECTORS' MEETING
Monday, January 19, 2026– 6:00 PM

Meeting called to order by Clayton Cargill

Attendance: Clayton Cargill, Ellen Cairns, Mark Clough, Andra Hibbert, Superintendent Matt Foster, Chris Tormey, Jay Miller, Asst Superintendent Mike Moriarty, Kendra Padilla

Sandra Cameron from the VSBA - Superintendent Evaluation
Sandra spoke on the process for the superintendent evaluation. VSBA will work on collecting data. As soon as the data is in, Sandra will write the report, the board will meet, and then a final report will be written.

November 17, 2025, Minutes
A **motion** to approve the minutes by Mark Clough and seconded by Chris Tormey. Motion approved. Ellen abstained from voting – she was not at the November meeting.

Superintendent Report – no discussion.

Student Services Report - no discussion.

Mark Clough wanted to thank Scott Marshia for all his work.

Act 73 – There will be a legislative breakfast. Hoping to bring to their attention that health care is a massive, unchecked cost escalator and is not addressed in Act 73. The board discussed conversations that they have had with Senators. Jay spoke on CTE & Mark noted that LI just hired a new CTE director.

Superintendent evaluation process – Clayton shared some thoughts/requests with the board. Trying to make the process as efficient as possible.

New Business
B21 - Professional Development (Recommended)- This is an update to an existing policy that supports ongoing professional development for educators and staff to enhance student learning and achievements. (Discussion/Proposed recommendation for adoption by District Boards)

B22 - Public Complaints About Personnel (Recommended) - This is an update to an existing policy that ensures complaints about school personnel are handled promptly, fairly, and

respectfully for all parties involved. The process is designed to protect employee rights and maintain trust and fairness within the district. (Discussion/Proposed recommendation for adoption by District Boards)

C22 - Student Athletics, Clubs and Activities - (Recommended) - This is a new policy that ensures that the district provides diverse, inclusive, and equitable athletic, club, and activity opportunities that reflect student interest and support skill development. (Discussion/Proposed recommendation for adoption by District Boards)

C27- Student Distribution of Literature (Recommended) - This is an update to an existing policy that allows students to distribute non–school-sponsored literature as long as the materials are reviewed when required and do not fall into prohibited categories such as obscenity, incitement, or commercial advertising. The superintendent or principal may set reasonable time, place, and manner restrictions, but may not restrict materials based on viewpoint. (Discussion/Proposed recommendation for adoption by District Boards)

C70- Restraint and Seclusion - (Recommended) This is a new policy that prohibits inappropriate restraint and seclusion and requires staff to use only approved, safe interventions consistent with Vermont State Board of Education Rule 4500 to maintain a positive and safe learning environment. The superintendent must establish procedures for training, documentation, reporting, and complaint resolution to ensure proper use, oversight, and transparency regarding any restraint or seclusion incidents. (Discussion/Proposed recommendation for adoption by District Boards)

C71 - Emergency Medication (Recommended) This is a new policy that ensures emergency medications are properly possessed, administered, and stored in accordance with state laws, allowing trained staff or the school nurse to administer medication in emergencies. Students with life-threatening allergies or asthma may self-administer emergency medication when statutory requirements are met, and the district must provide communication and required authorization forms to families. (Discussion/Proposed recommendation for adoption by District Boards)

Discussion regarding emergency medication policy. Discussion on where insulin fits in.

A **motion** to approve the recommended policies to go down to the local boards by Mark Clough and seconded by Jay Miller. Motion approved.

Public Comment: None

Clayton noted that Patrick will be leaving the board(s) after this term. He has been a tremendous asset for the past 18 years.

Future Agenda Items:
Reorganization of the board in March

A **motion** to adjourn by Chris Tormey and seconded by Kendra Padilla. Motion approved.

Minutes respectfully submitted,
Nicky Cole