

# **Next Charter School**

*A public high school of choice in Derry, NH*

**Thursday, January 3, 2013**

**7:00-8:00 p.m.**

**5 Hood Rd. Derry, NH 03038**

## **Board Members**

Bob Cavanna	Ken Linehan
Kim Crowley	Laura Nelson
Mike Gallagher	Brenda Willis
Shannon McKenna	

## **MINUTES**

1. Call to Order 7:06 PM

- a. Roll Call

**Laura Nelson and Shannon McKenna absent. Bob Cavanna arrived at 7:18 pm**

- b. Approval of Minutes, December 4, 2012

**Motion to accept by Mike Gallagher. Seconded by Kim Crowley. Motion passed unanimously.**

2. Second Reading of Policies - **Action Required to Approve**

- a. Section D\_DB\_Annual Budget

Clarification of some language (additional paragraph). Delete the last sentence and to change "fiscal" to "finance."

**Motion to accept with changes by Mike Gallagher. Seconded by Bob Cavanna**

- b. Section D\_DVV\_Fiscal Year

**Motion to accept by Mike Gallagher. Seconded by Bob Cavanna**

- c. Section D\_DBJ\_Budget Authority Transfer

Discussion - Question was raised: What if a major modification in a budget line item is needed? Add sentence to target "significant transfer of funds."

**Motion to accept with changes Kim Crowley. Seconded by Mike Gallagher**

- d. Section D\_DJ\_Purchasing

Discussion - oversight and add "payable when due."

**Motion to table discussion by Ken Linehan**

3. Community Outreach - **Discussion**

- a. Date and Time: Thursday, 1.31.13 @ 7:00 to 8:30 PM

- b. Location: Marion Gerrish Center

Brenda Willis had a concern regarding the parking at Marion Gerrish in the winter. Kim Crowley asked how the students were being contacted and the focus of this outreach. Justin - more of a focus on what the daily student experience will be and Joe - more of an effort to speak to the students and get them involved. Justin and Ken Linehan discussed the possibility of involving other school districts via the school board contacts.

4. Technology

- a. Udiosoft Presentation, Chuck Salvo

**Presentation was moved to the beginning of the meeting**

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### **b. Discussion of Proposal - Action Required to Approve**

Brief history of engagement provided by Joe and Justin. Questions involve security, who has access, ease of use, and payment options. Flexible schedule depending on what is convenient to Next. By having it in the Cloud, it takes less work from DCSD tech department and can be supported through existing Microsoft and Udiosoft structures. Cost per student \$350 - comes with 5gb per student. Ken - budget \$20,000 allocated for web. Joe proposes some payment in 2013 and 2014 fiscal years. Discussion - comfort moving forward. Bob - deference to Co-Directors. Kim - impressed with her meetings with Udisoft - they understand the philosophy and practice of Next. Ken - raised the issue of taking some more time. Mike agreed.

**Ken made a motion to set up another meeting for discussion in 1-2 weeks for discussion of just this subject. All agreed.**

### **5. Finance**

#### **a. 2012-2013 Budget Revision - Action Required to Approve**

Changes to line items and total budget proposed by Joe and Justin.

DECREASE. \$30,000 to \$15,000 for AV

\$2,000 phone - \$1,500 is sufficient

Liab/Indem - \$3,500 to \$2,500

Accountant and Payroll - budgeted \$2,000 - Joe thinks it may be less.

Next received furniture from DCSD. Plans to dedicate \$35,000 to \$30,000.

INCREASE: \$30,000 salary reimburse to district.

Technology - increase \$20,00 to \$45,000 (2 year payment to Udiosoft)

Current total budget \$145,266 proposed to move to \$168,766.

**Leave budget as is - until decision on Udiosoft. All agreed.**

### **Other Discussion**

Ken Linehan will contact board regarding separate meeting for Udiosoft.

Mike Gallagher will work with Co-Directors to refine policy Section D\_DJ\_Purchasing.

**Motion to adjourn by Mike Gallagher. Seconded by Bob Cavanna at 8:47 PM.**

Respectfully submitted,  
Karen Woodes