

MINUTES
GALLARDO PTA
General Association Meeting
February 26, 2025

Call to Order

The general meeting of the Gallardo PTA was called to order by Heather Brandon, Co-President, at 7:01 pm on February 26, 2025, with participants attending in-person in the multi-purpose room.

The meeting was attended by board members and event chairs: Heather Brandon (Co-President), Dinah Bustamante (Co-President), Kim Lundquist (VP Communications), Angie Kreeger (VP Membership/Volunteers), Andrea Peterson (Secretary), Justin Garosi (Treasurer), Anthony DeMelo (Financial Reviewer), Jake Steiner (Parliamentarian), Kristin Norris (Historian), Rachelle Schulken (Director of Events), Patricia Graham (Principal), Kellie Lin (Gator Clubs), Katie O'Rourke (Gator Gear Chair), Sarah Jane Mackey (Arts Education Chair), and Cinnamon Cook (Box Tops Chair).

The following board members were not present: Valerie Wainscott (Co-VP Fundraising), Sheree Corbett (Financial Secretary), Jodi Perkins (Co-VP Fundraising), Heather Olson (Teacher Representative), Kelly Cooper (Teacher Representative), and Christy DeGaugh (Teacher Representative).

PTA Members Patricia Furman, Henrique Carvalho, Annemarie Senior, Lauri Trabish, Maral Imani, Jotendra Ranabhat, and Marina Lelko were also in attendance.

Pledge of Allegiance

Andrea Peterson, Secretary, led the Pledge of Allegiance.

Welcome & Good News

Heather Brandon, Co-President, welcomed everyone who attended and shared good news, including the success of Rock & Run, the new Cookies & Cocoa with Gabby Claus event, and the new Theater Club.

The minutes of October 30, 2024, were read and approved as presented.

Principal's Report

Patricia Graham, Principal, gave the Principal's Report. She noted that registration for the 2025-2026 school year is now in progress and that the Infosnap feature on PowerSchool will open on March 1. Then she described a recent visit from the assistant superintendent, who was impressed by the playground rules posted on campus as well as the STEM Lab. Mrs. Graham reminded families to drive slowly near the Hug 'N' Go area in front of the school and encouraged them to register for the 10-week Strengthening

Families program being held at Alder Creek Elementary on Thursdays, beginning February 27. She also noted several upcoming events, including Minimum Day on February 28, Read Across America Day on March 3, Theory Dance performances on March 3 and 4, Daylight Savings Time beginning March 9, and Talent Show Tryouts March 20-21.

President's Report

Heather Brandon, Co-President, gave the President's Report. She highlighted several past events, including Rock & Run, Reflections Art Contest, Pizza & Poetry Night, Cookies & Cocoa with Gabby Claus, Yoga Night, STEM Nights, Cupid Shuffle, and Kindness Week. She shared pictures from the Gallardo PTA Facebook page and thanked all of the volunteers who made those events possible. Next, Heather shared some upcoming events, highlighting the Backtrack Vocals Assembly on February 28. She shared several volunteer opportunities and listed the open executive board positions available for 2025-2026: Executive Vice President, Vice President of Fundraising, Director of Clubs, Historian, and multiple chair positions. She encouraged PTA members to email gallardopta@gmail.com if they are interested in volunteering and noted that the job descriptions for each board position are available at gallardopta.membershiptoolkit.com.

Nominating Committee Elections

Jake Steiner, Parliamentarian, gave an overview of the responsibilities and qualities of the Nominating Committee. The Nominating Committee is responsible for finding candidates for the open PTA Board Member positions for the 2025-2026 school year. The candidates will be announced in writing on or before April 2, 2025, and the annual board election will be held April 30, 2025. Then he took nominations for the Nominating Committee from the floor.

MOTION: Heather Brandon, Co-President, moved to approve Jake Steiner, Patricia Graham, Angie Kreeger, Kim Lundquist, and Marina Lelko as Nominating Committee, and Anthony DeMelo as Alternate. **ADOPTED.**

Gallardo PTA By-Law Review

A draft of the new (2024) Gallardo PTA Bylaws was distributed. Jake Steiner, Parliamentarian, reviewed the proposed changes to the current (2019) Gallardo PTA ByLaws, and Heather Brandon, Co-President, advised PTA members of the next steps in the process, noting that, pending approval by the California State PTA Parliamentarian, Gallardo PTA will vote on the new Bylaws at the April 30, 2025 Association Meeting.

Reports from the Executive Board

Rachelle Schulken, Director of Events, shared information about the upcoming Teacher and Staff Appreciation Week, May 5-9, 2025. She asked for volunteers as well as donations of gifts and prizes from local businesses. She noted that not all volunteers need to be Category 2 cleared; those interested can email gallardopta@gmail.com.

Kellie Lin, Gator Clubs Chair, gave the Gator Clubs Report. She informed members of the current Gator Clubs run by staff and volunteers, which are Theatre Club, American Sign Language Club, French Club, and Soccer Club. She also shared two upcoming clubs, Track and Field and Rubik's Cube Club, before asking for suggestions of new club ideas. Heather Brandon, Co-President, added that the current vendor clubs are the Curious Brush Art Club and Communication Club.

Heather Brandon, Co-President, presented the Fundraising Report. She reported on the past Spirit Nights at Beach Hut Deli, Panda Express, Curry Pizza House, and Chick-fil-A, and noted that the upcoming Spirit Nights will be Nuyo on March 20, Skipolini's on April 10, and Handel's on May 14. She shared that Rock & Run brought in \$39,000, which was well over the goal of \$30,000. Finally, she noted the business sponsors who have donated money to PTA. Since the last meeting, Altitude Trampoline Park was added as a General Sponsor.

Justin Garosi, Treasurer, presented the Income & Expense Reports from October 2024, November 2024, December 2024, and January 2025. Balance on hand as of 9.30.2024 was \$2,543.62. October income totaled \$3,647.86. October expenses totaled \$13,231.18. Balance on hand as of 10.31.2024 was \$7,039.70. November income totaled \$35,923.64. November expenses totaled \$5,374.68. Balance on hand as of 11.30.2024 was \$23,274.06. December income totaled \$1,095.88. December expenses totaled \$5,102.59. Balance on hand as of 12.31.2024 was \$19,267.35. January income totaled \$1,153.66. January expenses totaled \$2,613.48. Balance on hand as of 01.31.2025 was \$17,807.53.

MOTION: Justin Garosi, Treasurer, moved to approve the Income & Expense Reports as presented. **ADOPTED.**

MOTION: Justin Garosi, Treasurer, moved to approve checks #8256-8285 and Electronic Fund Transfer payments as presented. **ADOPTED.**

Justin Garosi, Treasurer, explained the proposed budget updates as noted on the slide presentation.

MOTION: Justin Garosi, Treasurer, moved to approve the proposed budget updates. **ADOPTED.**

Anthony DeMelo, Financial Reviewer, presented the Fall Audit/Financial Review Report, 07.01.2024 through 12.31.2024. Balance on hand as of 06.30.2024 was \$50,965.28. Receipts since last review totaled \$58,674.79. Disbursements since the last review totaled \$39,771.44. Balance on hand as of 12.31.2024 was \$69,868.63.

MOTION: Anthony DeMelo, Financial Reviewer, moved to approve the Financial Review Report for 07.01.2024 to 12.31.2024 as presented. **ADOPTED.**

Chair Reports

Sarah Jane Mackey, Arts Education Chair, presented an Arts Education report. She explained that Proposition 28, which was passed in 2022, guaranteed arts education for all California students. She also noted that the Theory Dance program, Backtrack Vocals Assembly, and Theater Club were all paid for by Proposition 28 funds.

Cinnamon Cook, Box Tops Chair, presented a Box Tops report. She encouraged PTA members to scan their receipts using the Box Tops app. A PTA member asked if there was a way people could drop off their receipts if they didn't want to scan them themselves. Other members shared ideas for getting receipts from grandparents and neighbors as well as holding a contest for most receipts scanned.

Katie O'Rourke, Gator Gear Chair, presented a Gator Gear report. She summarized the fall sales totaling \$550 and mentioned that new spring items will be available through American Logowear, a local vendor.

Adjournment

Heather Brandon, Co-President, reminded PTA members that volunteers are still needed for the Backtrack Vocals Assembly on February 28 and the recess on March 7. The next PTA meeting is scheduled for Wednesday, April 30, 2025 at 7 pm in the Multipurpose Room. Submit agenda items to Heather Brandon by April 16, 2025 (14 days prior to the meeting). As always, remember to email gallardopta@gmail.com or talk to a Board Member with questions or concerns. The meeting was adjourned at 7:53 pm.

Andrea Peterson, Secretary