

# Schedule E Important CBA Guidelines

**Source: Appendix A: Teacher Performance Schedule of the Collective Bargaining Agreement**

A. The following criteria are applicable where an employee is to receive additional compensation for activities authorized in this schedule:

(a) the teacher must be assigned to extra duty and be under a supplemental contract for the position, and

(b) the assignment must be performed either before or after the regular school day. This schedule does not restrict the use of an unassigned period(s) for an activity, which requires time during the regular school day.

In order to be eligible to receive a coach, a school must have a team with a published schedule.

B. Positions on Schedule E may be job shared on a 50%/50% basis, if approved in writing by both teacher and the principal

C. If a principal declares a vacancy in any position, the principal shall post the vacancy in the building for five (5) working days during which time a teacher may indicate his/her preference for such position. If a vacancy is not filled by a teacher in the building, the principal may declare a vacancy system-wide and, if so, shall distribute notice of vacancy to each school and consider applications received within ten (10) working days of the date of distribution. (...)

F. Ten percent (10%) of the base amount shall be paid as an experience increment for five (5) or more years of experience in the same sport or activity regardless of grade level in the Cincinnati School District.

H. The ILT shall develop an extracurricular (Schedule E) plan by May 15 annually, taking into consideration gender equity. Any unused money (from athletic or non-athletic activities) shall be returned to form a pool of money from which any school may apply to provide additional athletic or non-athletic programs at their schools. A joint committee of teachers, and parents and administrators shall develop the guidelines and approve any additional allocations to schools.

***Please Note: To ensure that students receive enrichment and multiple chances to perform through the year, some Schedule E stipends have been split into 1st semester and 2nd semester. In order to obtain compensation for each semester, an evening or weekend performance should be scheduled for students to perform at least once each semester.***