

SUBMISSION PREPARATION CHECKLIST

Manuscript Title:			
Manuscript Number:			
Authors:			
Affiliation:			
Corresponding Author:			
Email & Phone Number of Corresponding and First Author:			
Submission Date:			
Section Editor:			
Peer Reviewers:			
CHECK-LIST:			
1.	Cover letter (<i>Please see document template</i>)	Yes	No
2.	Passing the similarity check on https://turnitin.com (<20%)		
3.	Ethical clearance for Original Research Report and/ or signed informed consent for publication from the patient or legal guardian for Case Series (<i>Please see document template</i>). Ethical standards set by the Committee on Publication Ethics (COPE) , the World Association of Medical Editors (WAME) , and the Initiative for Open Citations (I4OC) .		
4.	ORCID ID (<i>At least 1 of the authors has an ORCID ID</i>)		
5.	External affiliation (<i>At least 1 of the authors includes an external affiliation other than Universitas Airlangga</i>)		
6.	Focus and Scope (<i>The objective of your manuscript falls under the Focus and Scope of Majalah Biomorfologi</i>)		
7.	Abstract (<i>Please see document template, paraphrase the main idea of each subheading of the full text</i>)		
8.	Keywords (<i>At least one of that includes the SDG keyword</i>)		
9.	Highlights (<i>At least 2 highlights containing the benefit and novelty of the study</i>)		
10.	Strength and limitations (<i>Please see document template</i>)		
11.	Acknowledgment (<i>All individuals acknowledged here must have been consented</i>)		
12.	Conflict of interests (<i>Please see document template</i>)		
13.	Funding disclosure (<i>Please see document template</i>)		
14.	Author contribution (<i>Please see document template</i>)		
15.	Reference and citation (<i>Please make sure all references are cited and vice versa, use a reference software i.e. Mendeley, minimum of 25 references for each article and from the last 10 years of the submission date.</i>)		
16.	Typography and layout check as in the Guidelines for Authors . All citations are in the references and vice versa; if you use any software, cite them properly i.e. https://www.ibm.com/support/pages/how-cite-ibm-spss-statistics-or-earlier-versions-spss (if you use SPSS); https://prisma-statement.org/PRISMAStatement/PRISMAStatement.aspx (if you use PRISMA guidelines)., etc. Please give citation for all materials you use in your research including the batch number, brand, country of production accordingly.		
17.	The author(s) have met all requirements on the checklist based on the study type and have submitted the checklist to this journal accordingly.		
18.	The author(s) have ensured that your study contains no academic disintegration and/or ethical misconduct.		
19.	Any identifying information of participants/patients, if any, has been deleted by the author(s) from every part of your manuscript, including the figures and tables.		