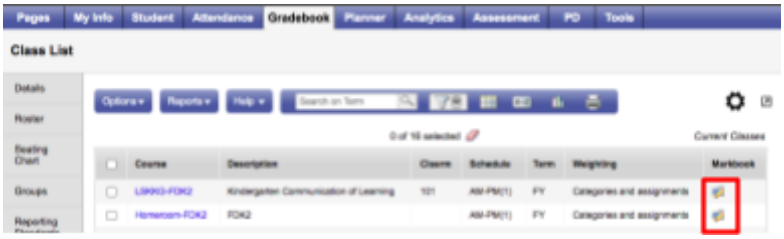
Printing Report Card Summaries - Elementary

Printing Report Card Summaries

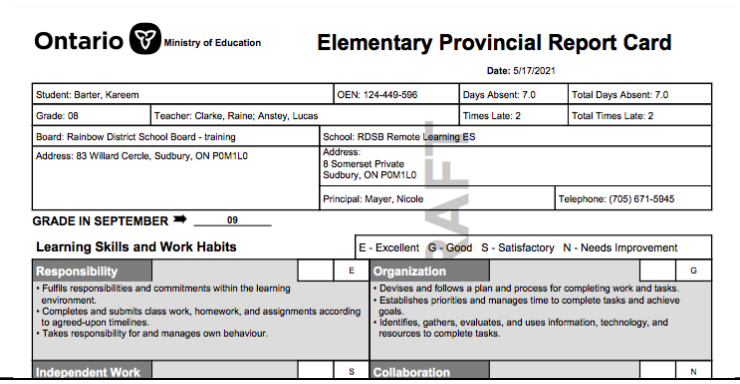
a. From the **Gradebook** top tab.
d. Select a class/subject by **clicking on the Markbook icon** for the respective class/subject (Homeroom class is suggested)
e. Click on the **Reports button** from the menu bar.
f. Select the **Report Cards – Elementary Provincial OR Kindergarten Communication of Learning (K)**
g. Select appropriate Term. (ie. Spring)
h. Click **RUN. If the report doesn't open for your viewing, close the dialogue box, change your browser settings to allow popups and then rerun.**



Note: If you need to print reports for inactive students, be sure to uncheck the **Active Only** button.

You can then download or print the report.

Sample Elementary Report Card Draft Version



Ontario Ministry of Education

Elementary Provincial Report Card

Date: 5/17/2021

Student: Barter, Kareem	OEN: 124-449-596	Days Absent: 7.0	Total Days Absent: 7.0
Grade: 08	Teacher: Clarke, Raine; Anstey, Lucas	Times Late: 2	Total Times Late: 2
Board: Rainbow District School Board - training	School: RDSB Remote Learning ES		
Address: 83 Willard Cercle, Sudbury, ON P0M1L0	Address: 8 Somerset Private Sudbury, ON P0M1L0		
	Principal: Mayer, Nicole	Telephone: (705) 671-5945	

GRADE IN SEPTEMBER ➡ 09

Learning Skills and Work Habits

E - Excellent G - Good S - Satisfactory N - Needs Improvement

Responsibility		Organization	
• Fulfils responsibilities and commitments within the learning environment. • Completes and submits class work, homework, and assignments according to agreed-upon timelines. • Takes responsibility for and manages own behaviour.	E	• Devises and follows a plan and process for completing work and tasks. • Establishes priorities and manages time to complete tasks and achieve goals. • Identifies, gathers, evaluates, and uses information, technology, and resources to complete tasks.	G
Independent Work	S	**Collaboration**	N

SAMPLE