# Nyssa High School



2023-2024

Student Handbook

**NYSSA HIGH SCHOOL** 

# **NYSSA HIGH SCHOOL MISSION STATEMENT**

"Everyone, Every Day, A Success"

# **NYSSA HIGH SCHOOL VISION STATEMENT**

NHS is a diverse environment committed to creating, supporting, and celebrating lifelong learners who value themselves, contribute to their community, and succeed in a changing world.

#### "BULLDOG PRIDE"

Personal Responsibility

Respect

Integrity

Diversity

Excellence

BE SAFE BE RESPECTFUL BE RESPONSIBLE

# TABLE OF CONTENTS

PARENT MESSAGE	6
NYSSA HIGH SCHOOL STAFF	6
TEACHER AND SUPPORT STAFF	7
REGULAR BELL SCHEDULE	8
STUDENT FEES	8
COMPLAINTS	9
GENERAL POLICIES AND PROCEDURES	9
DRESS CODE	9
ACADEMIC LETTERS	11
CLASS RANKINGS / CRITERIA for VALEDICTORIANS and SALUTATORIANS	11
GRADE CLASSIFICATION	11
GRADING COLLEGE & HONORS COURSES:	11
GRADING POLICY	12
GRADING SYSTEM	12
MAKE UP WORK	13
OPPORTUNITY TO IMPROVE	<b>1</b> 3
SCHEDULE CHANGES	<b>1</b> 3
COMMUNITY SERVICE	13
INCOMPLETES	13
CONFERENCES	14
GRADUATION REQUIREMENTS:	<b>1</b> 4
COMMENCEMENT GUIDELINES	<b>1</b> 4
INTERDISTRICT TRANSFER STUDENTS	15
WITHHOLDING RECORDS	15
LATE ENROLLMENT/EARLY WITHDRAWAL	15
IMMUNIZATIONS	15

INSURANCE	<b>1</b> 5
MEDICATION	<b>1</b> 6
LUNCH	<b>1</b> 6
LIBRARY USAGE	<b>1</b> 6
MESSAGES AND GIFT DELIVERY	<b>1</b> 6
PICTURES	<b>1</b> 6
SIGNS AND POSTERS	<b>1</b> 6
FIELD TRIPS	17
STUDENT BODY CARDS	<b>1</b> 7
STUDENT GOVERNMENT REQUIREMENTS	17
PARKING REGULATIONS/STUDENT VEHICLES	17
VISITORS	18
GUEST PASSES (Dances or Social Events)	<b>1</b> 8
RALLY BUSES	<b>1</b> 8
LOCKERS/P.E. LOCKERS	<b>1</b> 8
TECHNOLOGY USE	<b>1</b> 8
CHROMEBOOKS	19
CELL PHONES	19
DISCIPLINE POLICY	20
STUDENT CODE OF CONDUCT	20
STUDENT RIGHTS AND RESPONSIBILITIES	20
INVESTIGATIONS—LAW ENFORCEMENT	21
SEARCH AND SEIZURE	21
DISCIPLINE OF DISABLED STUDENTS	22
BEHAVIORAL CONSEQUENCES	<b>2</b> 2
GUIDELINES FOR STUDENT BEHAVIOR	<b>2</b> 3
ALCOHOL AND DRUGS	<b>2</b> 3
TOBACCO	<b>2</b> 3
WEAPONS	<b>2</b> 3
FIGHTING/ASSAULT	<b>2</b> 4

INSUBORDINATION	<b>2</b> 4
ONGOING HARASSMENT	<b>2</b> 4
SEXUAL HARASSMENT	<b>2</b> 4
THEFT	<b>2</b> 4
VANDALISM/ARSON	<b>2</b> 5
ATTENDANCE	<b>2</b> 5
ATTENDANCE PHILOSOPHY	<b>2</b> 5
OREGON ATTENDANCE LAW	<b>2</b> 5
ATTENDANCE PROCEDURES	<b>2</b> 5
TARDIES	<b>2</b> 6
ACTIVITIES and ATHLETICS	<b>2</b> 6
EXTRA- AND CO-CURRICULAR PHILOSOPHY	<b>2</b> 6
STUDENT CLUBS AND ACTIVITIES	<b>2</b> 6
EXTRA-CURRICULAR AND CO-CURRICULAR PARTICIPATION CODE	<b>2</b> 7
ATHLETIC EVENT BEHAVIOR	27
WEEKLY ACADEMIC REVIEW (The WAR Report)	<b>2</b> 7
THE STUDENT ATHLETE	<b>2</b> 8
GENERAL ELIGIBILITY REQUIREMENTS	28
ATTENDANCE & ATHLETICS	29
STUDENT ATHLETE DRUG TESTING	29
LOCKER ROOM RESPONSIBILITIES	30
DROPPING/QUITTING A SPORT	30
2021-2022 SCHOOL YEAR CALENDAR	31

#### **PARENT MESSAGE**

Welcome to Nyssa High School! We look forward to working together this school year. We truly care about the success of each student and know we can best help our students by holding them accountable to high expectations while also providing the needed support for them to thrive.

We are very proud of our school, our programs, and our course offerings. We are small enough to personalize your child's education yet still able to offer a variety of CTE, Dual Credit, and Student Support options. Students also benefit from a variety of electives, sports, and clubs.

Please take a few minutes to review our student handbook as there have been several changes to our school rules and procedures. I hope that you will find that our expectations are reasonable and that this student handbook is a useful reference. We truly see these changes as a way to maximize the school experience for all students attending Nyssa High School.

If you ever have questions or concerns, please don't hesitate to contact us. I greatly appreciate your help and support and look forward to creating many great memories this school year.

Brett Jackman, NHS Principal

#### **NYSSA HIGH SCHOOL STAFF**

Phone - 541-372-2287, Fax - 541-372-9351

Principal	Brett Jackman
Vice Principal	Talon Vickers
Athletic Director	Josh De Anda
Office Manager/Athletic Secretary	Holly Kenyon
Office Manager/Attendance	Veronica Bunn
Counselor	Melissa Vargas
Counselor Secretary	Sara Sapp

# **TEACHER AND SUPPORT STAFF**

Brian Beck
Erin Beck (NMS)
Kent Blanchard
Chris Carlton
Ellie Cleaver
Luke Crockett
Chad Cruickshank
Brad Dalton
Angela Davis (NMS) English Language Learning
Tom DeLong
Ryan Egan
Spencer Esplin
Craig Fournier
Kendalee Garner
Daunivan Held
Katy Holcomb
Karalee Johnson
Janet Kamerzell Language Arts/Career Transition
Jason Lamb
Martha Lazo
Anna Long
Lee Long
Elizabeth Martinez
Nilda Matos-Kellv

Aaron Mills
Cindy Ramos
Joleen Reece
Robert Rodriguez
Travis Sapp
Kacie Shaffer
Tara Skeen
Kathy Tuckness
Adam Van Meter
Tracy Watts
Stephanie Winkel
Mary Woodruff

# **Bell Schedule**

Period 1 8:00-8:49

Period 2 8:53-9:42

Period 3 9:46-10:35

Period 4 10:39-11:28

Period 5 11:32-12:21

Lunch 12:21-12:51

Period 6 12:55-1:44

Period 7 1:48-2:37

Period 8 2:41-3:30

# **STUDENT FEES**

Student Body Fees \$40 Payable at Registration

Yearbook \$50

Chromebook \$50 Insurance, \$20 for ELL/Migrant Program

Lockers No charge unless damaged

Textbooks No charge unless damaged

#### NYSSA HIGH SCHOOL STUDENT HANDBOOK

The Nyssa High School Student Handbook is written to clarify school and district policy for academic and behavioral expectations. The administration reserves the right to address situations that occur at school or school activities, including those not covered specifically in the handbook on an individual basis.

#### **COMPLAINTS**

If there are complaints regarding staff, discipline, grades, or student progress please address them using the following school policy:

- <u>Step 1:</u> The student and/or parent contacts the staff member directly for additional information and clarification to resolve the conflict.
- <u>Step 2:</u> If the conflict is not resolved the student and/or parent may contact a building administrator.
- <u>Step 3:</u> If the conflict is not resolved the parent may then file a formal complaint in accordance with school board policy.
- <u>Step 4:</u> If the conflict is not resolved the formal complaint will be forwarded to the superintendent.

#### **GENERAL POLICIES AND PROCEDURES**

# **DRESS CODE**

No clothing shall be worn that is inappropriate to the degree it makes another student or staff member uncomfortable or disrupts the learning environment. Administration reserves the right to determine whether dress is appropriate and can, if deemed necessary, ask the student to change.

Dress and grooming are primarily the responsibilities of students and parents. However, students may be directed to change dress or grooming if it interferes with the learning process or school climate, is unclean, or threatens the health or safety of the student or others.

Footwear appropriate for school activities must be worn at all times. Footwear standards are concerned with health requirements and with the prevention of accidents and injury. Students may NOT go barefoot.

NHS Students are allowed to wear clothing to express their personal style while abiding by school district quidelines.

The following type of clothing will not be allowed at any regular school activities:

- Clothing, jewelry, or wording on clothing which is sexually suggestive, drug, alcohol or tobacco related, vulgar or insulting, gang membership related or ridicules a particular person or group
- Clothing where undergarments are visible
- Halter tops, low-cut, revealing tops, spaghetti, or strapless tops, crop tops (no bare midriffs)
- Backless tops: tops must reach at least mid-shoulder blade in back
- See-through clothing unless they wear another layer that covers underwear. Underwear should be worn but not visible.
- All jeans/pants must be free of rips or holes
- Low-riding jeans, jeans belted below the posterior, or saggy pants where undergarments are visible
- Underwear worn on the outside of clothing
- Logos, innuendos, or symbols that are sexually suggestive or explicit (such as the playboy bunny)
- Clothing with metal knuckles that could potentially be used to harm other students
- Implied or direct advertising of tobacco, alcohol, and drugs on all forms of clothing or jewelry
- Skirts/dresses and shorts must be longer than the student's fingertips with arms and hands fully extended at their sides
- Hats are to be placed in backpacks or lockers during the school day
- No hoods worn in the school building so students can be easily identified by staff and students and maintain a more secure environment
- No sunglasses are to be worn at school at any time unless a licensed physician medically prescribes them and/or with administrative approval
- No clothing or symbols, which promote or identify gang membership, including, but not limited to
  the wearing of one specific color, such as red, blue, etc.; coats or hats that have gang names,
  style writing and/or street names displayed on them, no bandannas, do-rags, or hairnets. The
  rules for personal attire will be interpreted with enough flexibility to address the issue of
  gang-related content as those symbols change from year-to-year.

A dress code violation will result in the student calling home for parent/guardian to bring school appropriate clothing. Students will not be allowed to go home to change and come back without parent permission. If a student cannot obtain clothing from their PE locker or family to correct the violation they will be sent to in school intervention until clothing can be found and delivered to the student. Any missed

work in class resulting from time spent correcting the violation is the student's responsibility. Continued violations may result in disciplinary action. Students who represent the school in a voluntary activity may be required to meet additional dress and grooming standards approved by the building administration and may be denied the opportunity to participate if those standards are not met. The personal appearance standards for students will be interpreted with enough flexibility to maintain at all times a safe, positive learning environment on the Nyssa High School campus.

#### **ACADEMIC LETTERS**

Academic letters are the same style, size and color as athletic award letters, but are identified with the lamp of knowledge insignia. The purpose of the letter is to recognize academic excellence. Letters will be awarded to students who during the school year have no semester with a grade below a B.

#### **CLASS RANKINGS / CRITERIA for VALEDICTORIANS and SALUTATORIANS**

In the interest of encouraging and recognizing outstanding academic achievement, a valedictorian and salutatorian will be selected for each graduating class. The district's valedictorian and salutatorian may be permitted to speak as part of the district's graduation program. All speeches must be reviewed and approved in advance by the building principal. Titles and privileges granted to students designated as valedictorian or salutatorian may be revoked for violation of board policy, administrative regulation, or a school rule. The valedictorian and salutatorian will be selected according to the following procedures:

- The valedictorian will be the student with the highest GPA as computed at the end of the 1<sup>st</sup> semester in their senior year of high school work. In addition, the valedictorian must continue to meet all the criteria of the Nyssa High School's Honor Diploma and maintain their cumulative GPA.
- 2. The salutatorian will be the student with the second highest GPA as computed at the end of the 1<sup>st</sup> semester in their senior year of high school work. In addition, the salutatorian must continue to meet all the criteria of the Nyssa High School's Honor Diploma and maintain their cumulative GPA.
- 3. Foreign exchange students will not be considered in computing class rank and therefore, will not be eligible for any academic honors.
- 4. To be eligible for valedictorian or salutatorian honors, a student <u>must be an active member of the National Honor Society</u> fulfilling the high standards of scholarship, leadership, service, and character.

#### **GRADE CLASSIFICATION**

A student is required to earn the following credits to register for each class. Each semester is worth .5 a credit. Students must earn 24 credits to qualify for graduation.

Sophomore - minimum 5 Credits,

Junior - minimum 11 Credits,

#### **GRADING COLLEGE & HONORS COURSES:**

The following courses can earn college credit: Math 111-112; Math 113; Physics; Advanced Chemistry; Geology; College Writing; Speech; Health 2.

The above courses are available to students to earn college credit. They are graded on a "dual platform" meaning they will have a high school grade and a college grade. The college grade will have a college level rigor with higher expectations; therefore, the grading criteria will be different between earning the high school grade and the college credit grade. The high school grade will apply to the student's high school transcript and GPA, and the college credit grade will go towards the student's college transcript. Instructors of each of the college credit courses will set their own criteria based on the requirements of the sponsoring college. College credit courses may require the student passing the college entrance exam (Accuplacer) prior to taking the course for college credit.

#### **GRADING POLICY**

The grading policy will be left up to individual teachers and classes they teach, under the guidance of the principal. Below is the grading scale to be used.

0-59%=F, 60-69%=D, 70-79%=C, 80-89%=B, 90-100%=A.

#### **GRADING SYSTEM**

All classes will earn a credit for a class. Grades will range from A-F.

Alphabetical grades (A,B,C, D, F) will be given in all classes. This system will make it easier to figure and understand Grade Point Averages.

A = 4.0 grade points

B = 3.0 grade point

C = 2.0 grade points

D = 1.0 grade points

F = 0 grade points

In figuring a student's GPA, the following system should be used. Add the grade point equivalents for each alphabetical grade together and divide this number by the number of classes taken. Example: (1) A = 4 points; (2) two B's = 6 points; (3) two C's = 4 grade points; (4) total 14 points. Now divide 14 by 5 and your GPA will be 2.80.

Please remember that 9-week grades serve as indicators of progress and that the semester grade is used to grant credit and is posted on transcripts.

Office Aide, Counselor Aide, elementary tutor grading will be on a "Pass-Fail". They will not receive a letter grade, but they will receive a credit. An application for these positions will be required and turned into the school counselor. Administration will have final approval before placement. These classes are

held to the same attendance requirements. If the student does not adhere to attendance requirements they will be removed from position and reassigned to a different class.

#### **MAKE UP WORK**

Students are responsible for making up ALL assignments and tests after ANY classroom absence. Teachers will expect to collect work "upon demand" if it was due at the beginning of class the day of the absence. The teacher may set reasonable timelines for the submission of all other work missed during the absence equal to the length of the absence plus one additional day.

#### Opportunity to Improve (OTI)

OTI is from 3:30-4:00pm Monday through Thursday. There is also lunch time OTI Monday through Thursday for students who can not stay after school. Students may be assigned OTI if any grades are below 70%. Students will also be assigned OTI if they have an unexcused absence in a class. If a student does not attend OTI, ISI will be assigned.

#### **SCHEDULE CHANGES**

A class can only be changed with administrator, parent, and counselor written approval. Any classes dropped after the3rd week will result in a "W" on the transcript.

#### **COMMUNITY SERVICE**

The State of Oregon community service graduation requirement is based on the belief that schools should help students learn to meet their social and civic responsibilities. Our students benefit daily from the concern and service of their families, coaches, teachers, and community. It is also important to experience the rewards of service.

At Nyssa High School, students meet this graduation requirement by completing a total of 24 hours of community service. To be on track for graduation students must complete 6 hours of community service per school year. This requirement is adjusted accordingly for students who join Nyssa High School after their freshman year.

Students may obtain Community Service documentation forms from the counseling office. If hours are completed during the summer, completed forms must be turned in by September 1st. Documentation forms are due in the Nyssa High School counseling office within two (2) weeks of being completed. Community service should be approved prior to completing the hours and should benefit our school and community. More details and a list of possible ideas are available on the Community Service Form available in the office.

#### **INCOMPLETES**

A grade of incomplete on a report card indicates that the student is submitting satisfactory work but has not met/completed all the essential components. When an incomplete grade is issued, the teacher and student will agree on a plan to complete the required work. The teacher will authorize a change of grade as appropriate upon completion.

#### **CONFERENCES**

Regular parent-teacher conferences are scheduled annually in the fall and in the spring to review student progress. Parents are encouraged to contact teachers by phone or email when questions or concerns may arise. Parentvue and Studentvue are also available for you to track daily progress.

#### **GRADUATION REQUIREMENTS:**

For a regular Nyssa High School Diploma each graduate must earn 24 credits as listed below, complete the graduation service requirement of 24 hours earned as 6 hours per year, and show the mastery of essential skills by passing the Oregon State Test for Reading, Writing, and Math or completing the required two work samples for each subject.

The 24	required credits must be as follows:
	4 credits of English
۵	3 credits of Mathematics. Algebra and higher
۵	3 credits of Science (Biology and Physical Science OR with approval, Biology and Chemistry
۵	3 credits of Social Sciences
۵	1 credit of Health
۵	1 credit of Physical Education
۵	1 credit of Computer Applications
۵	1 credit of a Foreign Language
	.5 credit of Career Transitions
	6.5 credits of electives (Must include 1 Credit of CTE/Fine Arts)

More information about graduation options including a modified or honors diploma is available in the graduation section of this handbook or by contacting the school counselor.

#### **COMMENCEMENT GUIDELINES**

Commencement exercises are strictly a voluntary activity. Graduating seniors wishing to participate in this activity will be expected to conform to dress and behavior guidelines. As a general rule, male participants will be expected to wear dress shoes, dress slacks, a dress shirt and tie. Female participants will be expected to wear modest dresses or pants suits and dress shoes. Students arriving in inappropriate dress will not be allowed to participate in Commencement.

#### **INTERDISTRICT TRANSFER STUDENTS:**

Interdistrict student transfer applications will be accepted from April 15th- June 15th. Approval is determined by the superintendent. Students must:

- Apply for interdistrict transfer status annually.
- Students must have 90% overall attendance from the previous school year.
- Be free from major discipline issues resulting in suspension to be accepted.

All students and parents on an interdistrict transfer will be required to sign an interdistrict contract before the application is approved. This contract states that interdistrict transfer students must maintain 90% attendance, pass all classes, and have no recurring major discipline issues to continue attending Nyssa High School

#### WITHHOLDING RECORDS

Any school within the Nyssa School District which is owed a fee or the property of which has been lost or willfully damaged or injured may withhold the grade reports, diploma or records of the student who owes the fee or is responsible for the loss or damage until the student or the parent/guardian of the student has paid the amount owed.

When the student or the parent/guardian of the student is unable to pay the amount owed, the school district shall provide a program of voluntary work for the student in lieu of payment. Upon completion of the voluntary work, the grade reports, diploma or records of the student shall be released.

#### LATE ENROLLMENT/EARLY WITHDRAWAL

Students who enroll/withdraw late/early will receive partial credit for classes passed unless other arrangements are made by parents/guardians and approved by the school. When calculating partial credit 1 credit equals 130 hours/165 class periods, .5 credit equals 65 hours/82 class periods, and .25 credits equal 32 hours/41 class periods.

#### **IMMUNIZATIONS**

In accordance with Nyssa School District Policy JECA-A, parents will be expected to submit, within fifteen business days of first admission of their child/children to Nyssa Schools, proof of immunization to school authorities regarding their child's/children's immunization to certain childhood diseases. This proof consists of a signed Certificate of Immunization Status (CIS) form documenting either evidence of immunization or a religious and/or medical exemption.

If deficiencies in immunizations exist, parents will be required to begin correcting these deficiencies within fifteen days of receipt of the record. If these conditions are not met, students may be excluded from school.

This policy shall be applicable for all students K-12, and all new students transferring to the Nyssa School District at all k-12 grade levels.

#### **INSURANCE**

The School District does not buy insurance to cover your student(s). Private coverage of a low-cost school plan of insurance is being offered. All necessary information may be obtained at the office. Your student is not covered unless you have paid for the coverage. INJURIES MUST BE IMMEDIATELY

REPORTED TO THE OFFICE!! Students may not participate (practices or games) in athletic extracurricular activities without insurance.

#### **MEDICATION**

Non-prescription/prescription medications must be secured at the office during the school day. Non-prescription/prescription medication can be administered at the office but only after proper documentation is on file in the form of a signed and dated Medication Agreement Form. All medications must be given to the office in the original container with instructions. It is the student's responsibility to stay on a medication schedule and to come to the office at the prescribed time.

#### LUNCH

Nyssa High School offers free lunch and breakfast for all students. Nyssa High School has an "open campus" during lunchtime. When leaving campus students are expected to return on time for 6th period.

#### **LIBRARY USAGE**

The library at Nyssa High School has been established for quiet study, reading, computer use, or research. It is available to all students who abide by the rules of the library. **Students entering during class time must have a hall pass and must properly sign in on the designated clipboard unless they are part of an entire class.** 

Books may be checked out for two weeks, textbooks for semester/year and chromebooks for the year and collected over the summer. Library books that are late will accrue a .10 fine for every day that the material is overdue. Items not returned/lost/damaged will be charged the price of the item that will need to be replaced. Chromebooks that are not returned for summer break or if a student withdraws will be charged \$250.00 and the device will be deactivated. Chromebook chargers, if not returned with chromebook for summer break, will not be given out at the beginning of the next school year and the student will need to buy a replacement for \$25.00. All Library fines must be paid in order to graduate or upon withdrawal. No food or drink is permitted in the library.

#### **MESSAGES AND GIFT DELIVERY**

Only messages from parents/guardians will be delivered to students during the school day. Gifts such as flowers and balloons will not be delivered to students during the school day. These items will be held in the office until after school.

#### **PICTURES**

All students must have their picture taken at the beginning of the year or upon entry to school for the school database and for their student ID card. The opportunity to purchase school pictures is provided to the student in the fall. Purchasing school picture packets is optional.

#### **SIGNS AND POSTERS**

Students wishing to display signs in the school must receive permission from an administrator before displaying any sign or poster.

#### **FIELD TRIPS**

Field trips may be scheduled for educational, cultural or other extracurricular purposes. Parents will receive information and written permission is required before the student is allowed to leave campus.

All students are considered to be "in school" while participating in district-sponsored field trips. Criteria for participation may vary depending on the activity and administration reserves the right to deny attendance if the student does not meet academic or behavioral eligibility.

#### **STUDENT BODY CARDS**

The cost is included in student body fees dues which allows a student to receive the following:

Free admission to all home athletic contests (except tournaments). Without a card, students will pay adult prices at all home games.
Reduced rates at all "away" athletic contests. The usual price at away games with a student body card is \$1.00. Without a card, students will pay regular adult admission.
Free admission to all assemblies.

All students involved in co-curricular activities (sports, clubs, etc.) must have purchased an Activity Card. If you cannot afford one, please speak to someone in the office to arrange a payment plan or scholarship.

#### STUDENT GOVERNMENT REQUIREMENTS

Individuals seeking election or holding an office must maintain a 2.5 GPA and be in good standing behaviorally. A complete list of the requirements to run for office are available from the Student Council Advisor.

#### PARKING REGULATIONS/STUDENT VEHICLES

All student parking during school hours shall be in the area in front of the building along Adrian Boulevard. All other parking areas are off limits to student parking during school hours. Cars are to be parked properly between the designated lines.

All laws and legal requirements apply to motorized vehicles on campus. Parking regulations and vehicle safety will be strictly enforced. Consequences may include suspension of driving privileges, towing of vehicles, legal citations, and/or suspension from school.

Please be aware that as a school we are not responsible for the vehicle or the contents and that district officials may conduct searches of vehicles upon reasonable suspicion of a policy, rule and/or procedure violation.

Students will not be asked or allowed to use private cars for any school business by any school employee. Students who fail to maintain regular enrollment in school may have their driving privileges suspended or be denied the right to apply for a driving license.

#### **VISITORS**

All visitors must have prior approval from building administration to be on campus. All visitors must report to the office upon entering school property and <u>obtain a visitor's pass</u>. Students not enrolled in at Nyssa High School will not be permitted to attend classes.

#### **GUEST PASSES (Dances or Social Events)**

Students and guests are required to abide by the student code of conduct when attending school events. Guests must meet the following criteria to attend school events. All guest passes are due 1 week before the dance. No guest passes will be accepted/approved within 1 week of the event.

#### Guest requirements

- The guest must be 14-19 years old.
- The guest must be enrolled in a high school, alternative school, or approved home school program or have graduated in the last school year.
- The guest must have the signed approval of a parent with contact information and the signed approval of the school administrator.
- All school rules apply to the guest including not being readmitted after leaving the dance.

#### **RALLY BUSES**

A rally bus may be taken to away athletic games at the discretion of the principal. Those traveling will be required to pay a fee determined by the bus company to cover expenses. Each rally bus trip will require at least two staff members and one parent chaperone. All students who ride the rally bus must also return home on the rally bus.

#### LOCKERS/P.E. LOCKERS

Lockers are for your convenience and will be assigned upon request at the beginning of the school year. The School District is not liable for loss or theft of student property from lockers. As school property, lockers are subject to search and inspection at any time. Locker decoration is permitted with administrative approval. No stickers are allowed. At the end of the year lockers should be left clean and undamaged to avoid additional fees.

#### **TECHNOLOGY USE**

The Nyssa School District's computer network has been established for an educational purpose, and is in no way intended to be a public access service or a public forum. Unacceptable uses of school technology and the district network are:

- Downloading and/or installing software
- Posting of personal contact information
- Reading or posting personal ads (Facebook, Twitter, etc.)
- Intentionally disrupting the system in any way
- Accessing the system in any unauthorized manner
- Logging in through another person's account
- Sharing your account with another person
- Accessing or searching for profane or obscene materials
- Harassing other users
- Any use that violates local, state, or federal ordinances or laws.

Users of the system are also expected to respect the rights of others and to respect the limits of the system's resources. There is a finite amount of space available for storage on the system's servers; consequently, it is imperative that users refrain from posting chain letters and spamming, as well as to archive or delete no longer needed files.

Subscription to discussion groups is limited to only those of high quality that relate to your education or career development, and then, only with appropriate permissions.

Please be sure to carefully read the entire District Acceptable Use Policy to gain a more complete understanding of the information above. Violations of the acceptable use policy may result in consequences that may include permanently losing the privilege of using school district technology.

#### **CHROMEBOOKS**

We are fortunate to be able to provide each student with a chromebook to use during the school year. Students are expected to take care of the chromebook and are liable for any damages. Insurance may be purchased to ease the financial burden in case the chromebook becomes damaged. Please see "Student Fees" for cost information.

Students are expected to only use their chromebook for learning during classroom instruction. Students may lose the privilege of using a school chromebook if it becomes a distraction, is intentionally damaged or neglected, or used inappropriately.

Nyssa School District does use a content filter to help protect students from the temptation of accessing inappropriate sites, however we ask and need parents to be diligent at home and to actively supervise chromebook use outside of school. We greatly appreciate your help and diligence to ensure that chromebooks remain a valuable resource and not a distraction or negative influence for your child.

#### **CELL PHONES/ELECTRONIC DEVICES**

We appreciate the correct use of cell phones and earbuds at school to prevent disruptions to learning and maximize the learning of all students. We do see cell phones as a valuable tool when used appropriately.

Cell phones, earbuds and other electronic devices are allowed before school, after school, during passing time, and at lunch. We encourage students to keep them turned off and in their lockers during the school day to prevent them from being lost, broken, or stolen. These items are not to be seen or heard during class time. If seen or heard during class time, regardless of location, these items will be confiscated by a staff member and given to a building administrator.

The following process will be followed if the cell phone policy is violated:

- 1st offense: Teacher will take the phone and turn it into the office to be held by a building
  administrator until the end of the day. It will be returned to the student at the end of the day.
  Students refusing to give their phone to a staff member will receive discipline consequences that
  may include In School or out of school suspension.
- 2nd offense: Teacher will take the phone and turn it into the office to be held by a building administrator. Parents will be required to pick up the phone and participate in a conference with administration and students to review the cell phone policy.
- 3rd offense: Step 2 will be repeated for every cell violation after that as well as an assigned lunch detention. If a student does not attend lunch detention, ISI will be assigned.

#### **DISCIPLINE POLICY**

#### STUDENT CODE OF CONDUCT

The district has authority and control over a student at school, during the regular school day, at any school sponsored activity, regardless of time or location, and while being transported in district-provided transportation. The mission of the common school system is to provide a learning experience which will assist all students to develop skills, competencies, and attitudes that are fundamental to an individual's achievement as a responsible, contributing citizen.

To maximize learning and create a positive school climate we need everyone to be Safe, Respectful, and Responsible. This includes ensuring the physical and emotional health of all, treating others the way you want to be treated, and always doing your best.

The key to success in school and life is to be in the right place, at the right time, doing the right thing, for the right reason. From this we derive two main rules:

- 1. Be where you are supposed to be.
- 2. Do what you are supposed to be doing.

# STUDENT RIGHTS AND RESPONSIBILITIES

Every student has the right to an opportunity to learn in an environment that is safe, free of drugs, clean, peaceful, and well organized. Students must also recognize that they have a responsibility to ensure that their actions do not deprive others of the same opportunity.

On school grounds and/or at school sponsored activities students will be subject to discipline, including detention, suspension, expulsion, denial and/or loss of awards and privileges, and/or referral to law enforcement officials for the following, but not limited to:

- Theft, taking, giving, or receiving property not belonging to the student.
- Disorderly conduct, including disruption of the district environment.
- Damage or destruction of district property.
- Damage or destruction of private property on district premises or during district activities.
- Assault or threats of harm to self or others (including bomb threats).
- Any unauthorized possession and/or use of a loaded or unloaded firearm or any other instrument, device, material or substance which is used, attempted to be used, or threatened to be used and is readily capable of causing death or physical injury.
- Any possession or use of tobacco by a registered student.
- Any possession or use of alcohol or unlawful drugs.
- Violations of district transportation rules.
- Plagiarism/cheating.
- Lying/forgery.
- Directing profanity, vulgar language, or obscene gestures toward other students.

- Being disrespectful or directing profanity, vulgar language, or obscene gestures toward teachers or other school employees.
- Insubordination, such as disobeying directives from school personnel or school policies, rules and regulations.
- Committing extortion, coercion, or blackmail, which is, obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force.
- Name-calling, ethnic or racial slurs, or derogatory statements about sexual orientation or sexual gender that may substantially disrupt the school environment or incite violence.
- Inappropriate physical or sexual contact that is disruptive to other students or the school environment.
- Offensive conduct of a sexual nature, whether verbal or physical, which may include requests for sexual favors or other intimidating sexual conduct, directed toward another student.
- Hazing, to force another person to do a ridiculous, humiliating, or painful task.
- Vandalism, malicious mischief, theft.
- Violation of law, board policy, administrative regulation, school or classroom rules.
- Persistent failure to comply with rules under the lawful directions of staff or district officials.
- Use of a cellular device in classrooms.
- Automobile misuse, inappropriate use of an automobile on or near school property; includes parking, speeding, and unsafe driving.
- Assault or menacing of a district employee or student by word or conduct that places the other person in fear of imminent serious physical danger.
- Ongoing harassment or coercion against any employee or student.

All school rules will be enforced within reasonable time expectations before, during, after and within 1000 feet of the high school campus and its related property.

#### **INVESTIGATIONS—LAW ENFORCEMENT**

In accordance with Board Policy, police, not building administration, determine when and whether parents are contacted prior to an official police investigation.

## **SEARCH AND SEIZURE**

If school officials have reasonable suspicion that an illegal act or a violation of school rules or regulations has been committed, is being committed, or is about to be committed, they are authorized to search the student and his/her personal property, or any school district property used by the student, including lockers and items contained within, and seize any items deemed injurious or detrimental to the safety, health, and welfare of students and staff.

The school has the right to insist that lockers be properly cared for and not used for the storage of illegal or harmful items. School officials may use drug-sniffing dogs on a random basis to search lockers or vehicles.

Students may be sure that their rights shall always be balanced with the needs of the school. Items that may be used to disrupt or interfere with the education process may be removed from their possession and may not be returned until the end of the school year, if at all.

School officials may also search a student's person or property when there is reasonable information that emergency/dangerous circumstances exist.

When law enforcement officials find it necessary to question students during the school day or during periods of extracurricular activities, the principal or designee will be present when possible. Administration will follow the direction of law enforcement in contacting parents/guardians during the course of a formal police investigation. Otherwise, an effort will be made to contact the parent/guardian so the responsible adult may be notified of the situation. If custody and/or arrest are involved, the principal or designee will request that all procedural safeguards prescribed by law will be observed by law enforcement officials.

Parents are advised that in suspected child abuse cases, law enforcement or state officials may exclude school personnel from the investigation procedures and may prohibit school personnel from contacting parents.

#### **DISCIPLINE OF DISABLED STUDENTS**

Any student, regardless of a disability, who engages in conduct which would warrant suspension, may be suspended for up to ten cumulative calendar days. If the student in question is on a current IEP (Individual Education Program), then a meeting must be held to determine if there is a relationship between the student's misbehavior and his/her identified disability. If the team determines that there is no relationship, the student will be treated as any non-disabled student would be in a similar situation and a new plan may be put into place concerning the student's placement. Upon the student's return, there may be a request for an additional evaluation, and the IEP team must meet to revise the existing plan.

#### **BEHAVIORAL CONSEQUENCES**

<u>Lunch Detention:</u> Lunch detention is used as a disciplinary consequence. Detention is in a supervised classroom during lunch time. Students will have lunch provided for them. They are required to be on time (12:10pm), serve 25 minutes, and must be quiet and respectful. They should bring class work to work on during this detention time. If students choose not to attend lunch detention, ISI will be assigned for the remainder of the day.

Mandatory Opportunity to Improve (OTI): After school detentions require the student to remain after school from 3:10-3:45pm to complete requirements set by teacher and administration. Students will be assigned to a specific location or staff member where they are supervised and required to quietly remain on task for the duration of the detention. Students will be assigned a day, location, and time to ensure they have an opportunity to communicate and plan with a parent/guardian. Failure to attend MOTI will result in ISI being assigned.

In-School Intervention (ISI): By receiving an in-school suspension consequence students are in effect being given another opportunity to succeed in school. ISI is assigned for misbehavior and is intended to address unacceptable behaviors in a manner that will help students make better choices in the future. The student will work on regular school assignments in a separate, supervised room on campus for the term of the suspension. Students must come prepared with enough schoolwork or reading material to keep positively occupied throughout the school day. Sleeping, eating, listening to music, talking to fellow students, etc. is not allowed. All phones or other electronic devices will be surrendered to the ISI supervisor at the beginning of any ISI, to be returned at the end of the ISI.

<u>Out-of-School Suspension:</u> Suspension temporarily removes the right of a student to attend school or school activities for a period of time determined by the administration. The length of the suspension will take into account the severity of the act, the cooperation and attitude of the student in resolving the behavior or issue, and the previous behavior of the student.

#### **GUIDELINES FOR STUDENT BEHAVIOR**

#### **ALCOHOL AND DRUGS**

Student substance abuse, possession or use of alcohol or unlawful drugs, including drug paraphernalia (i.e. lighters, e-cigarettes, vaporizers, etc.), or any substance purported to be an unlawful drug, on or near school grounds or while participating in school-sponsored activities is prohibited and will result in disciplinary action.

Students will be subject to disciplinary action up to and including expulsion if they are under the influence, possess or use drugs or alcohol on school grounds or while participating in school sponsored activities. Disciplinary action may include removal from any or all extracurricular activities and/or forfeiture of any school honors or privileges (e.g. valedictorian, salutatorian, student body, class or club office positions, senior trip, prom, etc.).

All drug, tobacco and alcohol related incidents will be referred to law enforcement officials. Possession or use of drug paraphernalia or look-alike drugs will be viewed as a drug-related infraction. Alcohol, drug and tobacco symbols are not permitted on clothing, lockers or other possessions.

Clothing, bags, hats and other personal items used to display, promote or advertise drug or alcohol products, alcohol or unlawful drugs are prohibited on all district grounds, including parking lots, at school-sponsored activities and in district vehicles.

An unlawful drug is any drug not prescribed by a licensed medical practitioner to that particular student. Unlawful delivery of a controlled substance to a student or minor within 1,000 feet of school property is a Class A felony. Punishment is a maximum of 20 years of imprisonment, \$300,000 fine or both, as provided by ORS 475.999.

# **TOBACCO**

Students have the right to a tobacco free school. Under state law, it is illegal for anyone under the age of 21 to possess or use any form of tobacco. Student use or possession of tobacco in any form (i.e. cigarettes, e-cigs, vaporizers, lighters etc.) on the school grounds, on the school bus, or while attending school-sponsored activities is strictly prohibited. Use or possession of tobacco by any student on or about school premises (1000 ft) will lead to suspension or other discipline as determined by the administration. Lighters are not allowed at school and may be returned only to a parent or guardian.

Clothing, bags, hats and other personal items used to display, promote or advertise tobacco products, inhalant delivery systems, alcohol or unlawful drugs are prohibited on all district grounds, including parking lots, at school-sponsored activities and in district vehicles.

The use or possession of tobacco, vapes, or any controlled substance at school will result in disciplinary action and a referral to the Nyssa Police Department.

#### **WEAPONS**

No student shall carry, exhibit, display, or draw any dagger, sword, knife, or other cutting or stabbing instruments, firearms, firecrackers, chains, or any other weapon capable of producing bodily harm. Weapons discovered at school will be confiscated, parents/guardians will be notified, and school disciplinary steps will be taken. Possession of dangerous weapons on school grounds includes those inside vehicles. Knives of all types including pocket knives are to be left at home. In accordance with Oregon law, any person who intentionally possesses a firearm or other dangerous weapon in or on district property or recklessly discharges a firearm in school is subject to criminal prosecution, a

maximum five years imprisonment, \$100,000 fine and forfeiture of firearm and/or other dangerous weapons or all three. Any person 13 to 17 years of age convicted of intentionally possessing a firearm in a public building is subject to denial of driving privileges for 90 days. In accordance with Federal law, students bringing a weapon to school shall be expelled.

#### FIGHTING/ASSAULT

Students who are involved in fighting on or near school premises will be subject to disciplinary action. An infraction in this category includes threats of physical abuse, harassment, and altercations between students and/or behaviors that result in an altercation. Suspension or expulsion may result and the appropriate law enforcement agency may be notified if fighting occurs. Local law enforcement agencies will be contacted and citations may be issued.

#### **INSUBORDINATION**

Insubordination or willful disobedience is the refusal to comply with reasonable requests from staff members. This includes directives to maintain safety but also directions to help students learn. This includes requests such as taking out your notebook, sitting in an assigned seat, meeting the teacher after class, or accepting an assigned consequence such as lunch detention or in school suspension. Schools cannot be a safe place or effective learning environments if students don't trust and follow both small and large requests. Consequences for insubordination may include in school suspension, out of school suspension, or removal from school by expulsion. Students are expected to respectfully follow staff requests and directives the first time asked.

#### **ONGOING HARASSMENT**

Harassment is any unwanted physical, verbal, or sexual actions, behaviors or words that have the purpose or effect of substantially interfering with a student's educational environment. This includes any form of harassment for sexual orientation or gender identity.

Harassment includes any form of electronic harassment. Electronic harassment includes but is not limited to: text messages, phone messages, e-mail or internet communication. Such conduct or communication is illegal and will result in appropriate corrective action. Corrective action may include verbal or written warning, suspension or expulsion.

Off-campus and outside of school conduct that violates the District's student code of conduct may also be the basis for discipline if it has the potential to disrupt or impact the safe and efficient operation of the school or interfere with the rights of others. Any student who believes he/she has been a victim of harassment should contact an administrator as soon as possible after the incident. The incident shall be investigated in a timely manner by the administrator as per board policy.

## SEXUAL HARASSMENT

It is a violation of district policy for any staff member or any student to harass other staff members or students through conduct or communication of a sexual nature. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other inappropriate verbal or physical conduct of a sexual nature that has the effect of creating an intimidating, hostile or offensive environment. Examples of sexual harassment may include, but not limited to, physical touching or graffiti of a sexual nature, displaying or distributing of sexually explicit drawings, pictures and written materials, sexual gestures or obscene jokes, touching oneself sexually or talking about one's sexuality in front of others.

#### **THEFT**

Theft is the taking or possession of school property or property belonging to other persons without the owner's permission. Disciplinary action will be taken by the school regardless of whether or not criminal charges result. Suspension or expulsion may result and the appropriate law enforcement agency may be notified.

#### VANDALISM/ARSON

Vandalism is the intentional destruction or defacement of public property or property belonging to other persons. Any student involved in vandalizing school property or the property of another student on district premises or during district activities will be subject to suspension and or expulsion, as well as repayment of the damages or replacement of property.

#### **ATTENDANCE**

#### **PHILOSOPHY**

Poor attendance is the number one reason students become frustrated and fail at Nyssa High School. Attendance in all classes at Nyssa High School is important to ensure a successful academic experience. Students who have good attendance generally achieve higher grades, find school more enjoyable and rewarding, connect with teachers and friends, and feel more positive about themselves and their progress. Students who attend school consistently gain knowledge and skills from classroom activities which are difficult to make up. The reverse is also true. Students who have poor attendance quickly become frustrated, disconnected, fail classes, become discouraged and feel negative about themselves. These students quickly develop huge gaps and deficiencies in their learning. Parents who monitor attendance closely, increase the likelihood of success for their students.

Students and parents are responsible for school attendance. Excessive absences are considered more than 5 absences per semester. Excessive absences may result in detention or In School Suspension to make up for the time missed, loss of credit, removal from class, and/or a legal citation that requires the student and their parents to appear in court.

#### **OREGON ATTENDANCE LAW**

Oregon Law states that all children between the ages of 6 and 18 years who have not completed the 12th grade are required to attend school. And that absences may be excused by the school due to illness of the student, illness of a family member, a family emergency, medical appointments, school activities, and other reasons deemed appropriate by the school administrator when satisfactory arrangements are made in advance. Oregon Law also defines eight unexcused one-half day absences in any four-week period during which the school is in session as irregular attendance (truancy). Malheur County Ordinance No. 230.

https://www.malheurco.org/wp-content/uploads/Departments/CountyCourt/PUBLIC\_NOTICES/ORD-NO 230.pdf

#### **ATTENDANCE PROCEDURES**

At Nyssa High School, absences for the following reasons are considered excused. Whether the absence is excused or unexcused students must maintain 90% attendance requirements.

- Illness of the student (up to 3 days, after the 3rd day it requires a doctor's note)
- Death in the family
- Family emergency
- Medical or dental appointments Requires Documentation
- School activities and field trips Requires Documentation
- Court attendance Requires Documentation

Parents are requested to call the school at 541-372-2287 on the day that your student is absent from school. This greatly helps us keep track of excused and unexcused absences. If you were unable to contact the school, please send a note when your child returns. School staff will monitor and report violations of compulsory attendance laws. Absences must be cleared within 2 days of a student's return to school. Uncleared absences after the 2 day limit will remain unexcused and be treated as any other unexcused absence.

Students leaving school early must have a note from their parent/guardian or the school must have been contacted prior to the student signing out at the office. All students must also sign in at the office when arriving late or returning to campus.

To pre-arrange an absence the school must be informed by the parent by a call or note prior to the absence. The student is then required to use the Pre-arranged Absence Form in the office to fill in the assigned class work for the duration of the absence. This requires that the form is taken to each teacher outside of instructional time. Pre-arranged forms are required to be turned into administration **one week** before requested absence. Pre-arranged absences will not be approved if attendance is not 90% or higher. As per Oregon State attendance code religious, educational, and bereavement are available for pre-arrangement. Final approval for a pre-arranged absence to be excused is at the discretion of the school administrator.

#### **TARDIES**

Students are considered tardy if entering the classroom after the bell. Students who enter class more than 10 minutes after the bell will be treated as an unexcused absence. Three (3) unexcused tardies will result in an assigned lunch detention. Late arrivals due to traffic, oversleeping, carpool trouble or other personal reasons are unexcused.

#### **ACTIVITIES and ATHLETICS**

#### **EXTRA- AND CO-CURRICULAR PHILOSOPHY**

In the interest of benefiting our students, the Nyssa School District sponsors and operates a program of activities and competitive athletics for both boys and girls. This is only one aspect of the total educational program and is designed to enrich educational objectives, reinforce values, and enhance the personal needs of students. Our activity programs are offered to provide learning opportunities beyond the classroom environment. Competition develops self-discipline, work ethic, enhancement of self-esteem, sportsmanship, and leadership. Contests are the culmination of ethical and educationally sound methods employed by the coaches and advisors to prepare and/or condition participants to optimum levels of performance. These programs are a reflection of our academic endeavors, school pride, and school spirit. They offer an excellent opportunity for students to represent their school and community.

#### **STUDENT CLUBS AND ACTIVITIES:**

All students who participate in any co-curricular clubs and activities will be held accountable to the same requirements as the W.A.R. report. Students will only be allowed to miss school for club related activities if they are passing 6 out of 8 classes, have no major discipline issues, and regular attendance (90%). These clubs and activities include but are not limited to:

Chief Science Officer - advisors in the STEM CLUB FBLA FCA FFA HOSA Key Club National Honors Society SMILE Student Council

#### EXTRA-CURRICULAR AND CO-CURRICULAR PARTICIPATION CODE

It is a privilege to participate in school sponsored activities including athletics. Students who do so assume certain obligations and responsibilities beyond those of other students. High standards of conduct, performance, leadership, and an alcohol and drug free environment will be expected of ALL students participating in these cocurricular activities. Parent/student signatures signify their acceptance of the priority and provisions of this policy and all other school regulations. For a student to be permitted to participate in any co-curricular program he/she must abide by this conduct code. This code will be in effect commencing on the OSAA first established practice date in the fall and continue until the last day of school or final play-off contest, whichever is last.

#### ATHLETIC EVENT BEHAVIOR

While attending athletic events please remember that you are representing not only yourself but our school and community. OSAA policy also states that a school can be penalized or placed on probation due to inappropriate behavior on the part of the student body and other spectators at the athletic event. Therefore students engaging in disrespectful or inappropriate behavior will be given one warning and then escorted out of the event. Please support our school and athletes by representing us well at all sporting events. A complete copy of the OSAA code of conduct can be picked up from the athletic director.

#### PRACTICES: BEGINNING DATES

- 1. Football, volleyball, cross country, basketball, wrestling, track, baseball, softball, tennis, and golf begin practice on dates established by the OSAA.
- 2. Ten days of athletic practice are required before a player may participate in a contest, the except if the athlete was an active participant in a sport the previous season involved with post-season play.
- 3. Students can **NOT** participate in multiple athletic activities during any sports season.

#### **WEEKLY ACADEMIC REVIEW (The WAR Report)**

**OVERVIEW:** The Weekly Academic Review, commonly known as the War Report, is designed to ensure that student athletes are meeting the OSAA minimum requirements, passing current coursework, and on track for graduation.

**CLEARANCE PROCESS**: 1. Students should check for individual eligibility status in the Commons display. An announcement will be made when the new lists are posted. 2. Every 2 weeks grades will be posted and reviewed to determine if an athlete is on track to graduate (passing a minimum of 6 classes as well as core classes) EXCEPTION - an upperclassmen that is on track but has less classes will be held to OSAA policy of 5 classes plus 1 ( Work Release for credit if applicable). 3. If a grace period date is listed, then the grace period will require the student to attend mandatory daily OTI. Failure to attend will result in ineligibility for practice and competitions. Grace period will last for 2 weeks. Athletes will be eligible when they provide documentation of their grade/grades passing or the student has turned in missing work and is making reasonable efforts to maintain good academic standing. Athletes should attend classes and work cooperatively with teachers to turn in missing work during the grace period.

NOTE 1: Eligibility is NOT an "On Demand" process. Students should not interrupt class.

NOTE 2: Students who reach out to teachers early in the week will seldom risk losing athletic eligibility. When Grace Period expires a student not off of the report will be ineligible until the next grade posting approximately 2 weeks later.

NOTE 3: For the initial grade check (first one of each of the athletic seasons, Fall, Winter and Spring) students that are failing a class or classes will have a 2 week probation until the next grade check. If they are still failing then Grace Period requirements begin and that will be the process from that point forward.

NOTE 4: End of Semester. The end of semester is a hard deadline and students are not eligible for a grace period. The WAR Report following final semester grades will be comprised of student-athletes who failed a semester class. Those athletes are not eligible to dress for one contest. Additional details are available upon request from building administrators or the Athletic Director.

# THE STUDENT ATHLETE

The athletic code is founded upon the belief that any student who seeks or achieves the honor of representing Nyssa schools as an athlete must maintain high standards in every area.

# **GENERAL ELIGIBILITY REQUIREMENTS**

1. Prior to participating in an athletic activity, the student must have completed and placed on file in the office the following items:

A. Physical Fitness Exam - Students in grades [7] thru [12] must have a current physical examination by a physician prior to practice and competition in athletics. The physical exam is the responsibility of the parent/student and is to be paid for by the parent/student. Records of the

examination must be submitted to the district on the approved OSAA form and will be kept on file and reviewed by the coach prior to the start of any sport season. Students shall not participate without a record of passing a physical examination on file with the district.

- B. Physician's statement -- a yearly statement is required when there has been a serious injury or for an athlete who has a continuing physical condition which must be monitored.
- C. Verification of insurance (each year)
- D. Co-curricular Participation agreement signed by parent and student that will include this policy (each year).
- E. Drug Testing consent
- F. ImPact Testing completed
- G.Covid-19 Waiver if applicable and deemed necessary by OSAA
- H. Full payment, a payment plan, or a payment waiver/scholarship for student body fees, including a student body card/activity card.
  - I. Athlete Code of Conduct Paper

#### **ATTENDANCE & ATHLETICS**

- 1. When students are excused from class for a co-curricular activity they are not excused from make-up work. Make-up work needs to be completed according to the individual teacher's instructions.
- 2. Students must be in attendance at school 5 out of 8 classes to participate in practices and competitions.
- 3. Students will not miss class to retrieve equipment and/or materials needed for a trip.
- 4. Students serving an out-of-school suspension will not participate or practice during the term of the suspension. Participation is allowed during an in-school supervision (ISS) at the discretion of the Administrator.

#### STUDENT ATHLETE DRUG TESTING

Mandatory drug testing will be required of all students participating in OSAA sanctioned activities, grades 9-12 as part of the district's substance abuse prevention efforts. This testing will be done in order to:

- 1. Provide for the student athlete's/participant's health and safety;
- 2. Undermine the effects of peer pressure; and
- 3. Encourage participation in treatment programs for student athletes/participants with substance abuse problems.

Students who fail to consent will be considered to have tested positive and will be subject to the same procedures and consequences.

All OSAA participants may be tested at the beginning of the athletic/activity season in which they participate. In addition, random testing will be conducted during each athletic/activity season. Selection for random testing will be by lottery from a pool of all students participating in athletic/activity programs at any time during the school year. The school shall take reasonable steps to assure the integrity, confidentiality and random nature of the selection process.

Participants who have been or who are taking prescription medication may provide verification prior to being tested. Verification may be either a copy of the prescription or their doctor's authorization. Students who refuse to provide verification and test positive will be subject to actions specified below for positive tests.

If the student's test indicates positive results, a second test will be administered as soon as possible to confirm the results. Upon receipt of a positive lab test, the actions listed below will be taken. Parents will be notified after the second positive test. If the second test is negative, no further action will be taken. If the second test is positive, parents will be notified, a conference held with the student and parents, and the student will be suspended from participating in co-curricular activities for 2 weeks. The student must also participate in a drug assessment and follow their recommendations for counseling and treatment. Students that test positive may also be required to take weekly drug tests for the next 6 weeks.

Additional information and details can be found in the Nyssa School District Board Policies.

#### **LOCKER ROOM RESPONSIBILITIES**

Lockers and showers are provided as a service to our athletes. You are responsible for the proper use and care of these facilities. Horseplay in the locker room area is not acceptable and will be dealt with by the supervising coach. Each athlete is responsible for their own behavior and their personal belongings, both in Nyssa and at other schools. Towels are not provided for your use. All students participating in athletics or in a PE class are expected to supply their own towel. STUDENTS ARE REMINDED TO LOCK UP ALL VALUABLES DURING P.E. CLASSES AND/OR PRACTICES. If your locker is not cleaned out at the end of the year or the lock was lost, you will be charged the cost of the lock and/or the \$10 cleaning fee.

#### **DROPPING/QUITTING A SPORT**

- 1. A student who wishes to drop a sport and turn out for another may do so prior to the OSAA first contest date. After this date the student may not make changes from sport to sport.
- 2. All players must finish the season after the OSAA first contest date before being allowed to participate during their next sport/sports season. If a player is a member of a team, following the OSAA first contest date, and does not finish the season-for any non-medical reason- they will serve a two week or two contest ineligibility period (whichever is greater) once games begin in their next sport of participation. The season is over at the last game of the regular season.
- 3. Leaving the playing area of an event prior to its completion without prior coach and administrator approval will result in a two week suspension for quitting.

A student who is dismissed from a sport for disciplinary reasons is not eligible to become a member of any other team during that sport season (this includes early OSAA practice dates during that season).

# 2023-2024 SCHOOL YEAR CALENDAR

							Nvssa	School Distri	t								
							20	23-2024									
Aug	ust								Sep	teml	oer						
Sun	М	T	w	Th	F	Sat			Sun	М	T	W	Th	F	Sat		
						Ш	1 New te	acher orientati	on					1	2		
		1	2	3	4	5	2 Teacher	Inservice	3	4	5	6	7	8	9	16	Student full day
6	7	8	9	10	11	12	2 Teacher	work day	10	11	12	13	14	15	16	1	Holiday- Labor Day
13	14	15	16	17	18	19	8 Student	t full day	17	18	19	20	21	22	23	1	Teacher Inservice
20	21	22	23	24	25	26			24	25	26	27	28	29	30		
27	28	29	30	31					_								
Oct	ober								Nov	emb	er						
Sun	М	Т	w	Th	F	Sat			Sun	Μ	Т	w	Th	F	Sat		
						1	17 Student	t full day				1	2	м	4	16	Student full day
1	2	m	4	5	6	7	End Qtr	. 1	5	6	7	8	9	10	11	2	Holiday-Veterans/Thanksgi
80	0	10	11	12	13	14	1 Teacher	r Work day	12	13	14	15	16	17	18		Thanksgiving break
15	16	17	18	19	20	21	1 Teacher	r Inservice	19	20	21	22	23	24	25	1	Teacher Inservice
22	21	24	25	26	27	28	1 Parent	Teacher Confe	ences 26	27	28	29	30				
29	30	31															
Dec	emb	er							Jan	uarv							
Sun	М	Т	w	Th	F	Sat			Sun	М	Т	w	Th	F	Sat		
					1	2										1	Teacher Work Day
3	4	5	6	7	8	9	11 Student	t full day		1	2	3	4	5	6	19	Student full day
10	11	12	13	14	15	16	Christm	as vacation	7	8	9	10	11	12	13	2	Holiday
17	18	19	20	21	22	23	1 Holiday	Christmas Da	v 14	15	16	17	18	19	20		End of Semester 1
24	25	26	27	28	29	30	1 Teacher	Inservice	21	22	23	24	25	26	27		
31									28	29	30	31					
Feb	ruan	v							Mai	rch							
Sun	М	Т	w	Th	F	Sat			Sun	M	Т	w	Th	F	Sat		
				1	2	3								1	2	11	Student full day
4	5	6	7	8	9	10	17 Student	t full day	3	4	5	6	7	8	9	1	Teacher Inservice
11	12	13	14	15	16	17	1 Teacher	Inservice	10	11	12	13	14	15	16		End of qtr 3
18	19	20	21	22	23	24	1 Holday		17	18	19	20	21	22	23		SPRING BREAKNO SCHOO
25	26	27	28	29					24	25	26	27	28	29	30	1	Parent Teacher Conference
									31							1	Teacher Work day
Apr	il								May	,							
Sun	м	т	w	Th	F	Sat			Sun	м	т	w	Th	F	Sat		
												1	2	3	4	17	Student full day
	1	2	3	4	5	6	18 Student	t full day	5	6	7	8	9	10	11		End of qtr 4
7	8	9	10	11	12	13		Inserivce	12	13	14	15	_	17	18	1	Teacher Inservice
14	15	16	17	18	19	20			19	20	21	22	23	24	25		HS GRADUATION
21	22	23	24		26	27			26	27	28	29	_	31		1	Holiday- Memorial
28	29	30															Teacher Work day
June									July								
		Т	w	Th	F	Sat					т	w	Th	F	Sat		
			T.	T		1						T.	l				
2	3	4	5	6	7					1	2	3	4	5	6		
				13		_			7				11	_			
	17			20								_	18		_		
23				27									25				
30										29		_					
								Hours	20				_	_			day of every month 7 on