Frequently Asked Questions (FAQ)
Southwest High School—AP Exams

EXAM ORDERING AND PAYMENTS

Q: How do I order an exam?
A: Get a JOIN CODE from your AP teacher(s) and ADD your AP class to your College Board account.

Adding your class Join Code to your account will AUTOMATICALLY add the exam to your account.

- AP Classroom User Guides for Students-HERE
- How to Order/Register for AP Exams-HERE
- How to JOIN a class HERE

Q: When and how do I pay for my exam?

A: **Pay for your exam now! The deadline to pay for your exam is November 04 at 11:59 pm PST**

Click on this link to pay for your exam: https://aptsusa.wufoo.com/forms/k1fampr51kvu6js/
APTS is the organization that processes payments, to contact them directly, click on the link below
Sweetwater Union High School District AP® Exam Payments

The window to pay temporarily closes for approximately 2 weeks, then reopens on November 15. You can pay for your exam with an additional late fee until March 3. After March 3, you will no longer be able to pay.

Q: How much are AP exams?
A: $102 per exam (3.9% online payment fee will be added to the exam fees)
PENALTY/LATE FEE $40 per exam
CANCELLATION FEE: Any exams canceled after the order is placed on October 31, will have a $40 cancellation penalty fee by the College Board.

Q: What is the deadline to pay for my AP exam?

The deadline to pay for your exam is November 4, at 11:59 pm PST

A $40 PENALTY/LATE fee will apply after this date for any exams not paid.
Make sure to use your PERSONAL EMAIL, do not use your district gmail. You will receive an invoice from APTS after your payment has been processed.

Q: How do I pay for several exams using my reduced fee code?

A: College Board will only allow you to use your reduced fee code for 3 exams at a time, therefore, if you have more than three exams, split up your transaction and pay for three exams at a time.

Q: What if I miss the deadline to pay for the exam?

A: If you miss the payment deadline, you can still sign up for an exam/s but you will have to pay a $40 PENALTY/LATE exam fee PER EXAM. **This late fee will be in effect from November 15 - March 3. After March 3, you will no longer be able to pay.**

COLLEGE BOARD ACCOUNTS

Q: How do I create a College Board account? - I am a new Southwest student or new to an AP class

A: **Create a College Board Account** - **HERE**

Use a personal email with your College Board account. Do NOT use your school email. You will need to access your AP account after graduation to send your AP scores to colleges.

Q: How do I access my College Board account? - I am a returning Southwest student

A: You should already have an account, make sure you know your user name and password.

College Board Student Account Help - HERE

If you are having trouble logging into your College Board account, you need to contact College Board at (888) 225-5427. Students should NOT create a new account. This will create conflict when later trying to access scores and provide them to colleges.

TIP: Use a personal email with your College Board account. Your Sweetwater email will most likely block communication from the College Board.

Q: What if I have an IEP or 504 Accommodations?

A: Parents must complete, sign and submit this Consent form **to Ms. Salogel by December 15.**

ON TESTING DAY

Q: What is the AP exam schedule for this school year?

A: **SOH AP Testing Calendar 2027** Click on the links to access student lists

The schedule broken down day by day: SOH AP Testing Schedule 2026

Q: Where do I go on the day of my exam?
A: On the day of your exam **report directly to your designated exam location.** Check SOH AP Testing Schedule 2026 for your exam date, time and location, starting on page 2.
Students with morning exams will report directly to the testing location beginning at 7AM.
Students with afternoon exams will stay home until it is time to report to their exam at 11AM, remember to give yourself enough time to get to school and either arrive early or on time.

Q: Do I need to bring anything to check in?
A: Yes, you are required to bring an **acceptable form of identification**, see list below:

- ➢ School ID
- ➢ California Driver's Licence
- ➢ Military ID
- ➢ Sentri card
- ➢ Passport card

Q: What if I'm running late on the day of my exam, will they wait for me?
A: No, unfortunately, **late students will NOT be allowed to enter the testing location once check-in is finished** in order to start the test on time, and adhere to College Board's strict time policies.

Q: Should I do anything to prepare for the exam ahead of time?
A: Yes, you should download Bluebook to your school issued laptop, if you haven't already.
Download the Bluebook Digital Testing App | College Board

Q: What is the calculator policy for my exam?
A: AP Exams Calculator Policy – AP Students | College Board

Q: Is there anything I shouldn't bring to the exam?
A: Yes, **a student observed with any of the following prohibited items during testing or breaks will be dismissed from the exam, the device will be confiscated, the student's score will be canceled, and no retest permitted. College Board reserves the right to ban a student from future exams.**

DO NOT BRING THESE ITEMS TO THE AP EXAM

- Electronic equipment including phones, meta-glasses, smartwatches, fitness trackers, wearable technology, cameras, recording or listening devices, or any other type of electronic or communication device
- Books, reference guides, notes, compasses, protractors, mechanical pencils, pencils that are not No. 2, correction fluid, dictionaries, highlighters, or colored pencils
- Scratch paper: scratch paper will be provided by the proctor if needed
- Smart watches, Watches that beep, make a noise, or have an alarm

- Meta-glasses or other type of smart glasses
- Computers or calculators that are not approved
- Reference guides, keyboard maps, or other typing instructions
- Ear pods, earphones, ear plugs
- Clothing or shoes with subject-related information
- Food or drink
- Clipboards

Q: Where can I get breakfast and/or lunch?
A: One of the Cafeteria windows will be open to distribute breakfast starting at 7 AM and lunch starting at 11 AM.

Q: Do I need to come to school on the day of my exam?
A: **Students with morning exams will report directly to the testing location,** and then go home after they complete their exam.
Students with afternoon exams will stay home until it is time to report to their exam, and then will report directly to the testing location, remember to give yourself enough time to get to school and either arrive early or on time. **On the day of your exam, your absence will be excused.**

Q: I've never taken an AP exam before, can you tell me how to best prepare and what to expect?
A: How to prepare and what to expect

Q: Where can I access my AP exam scores?
A: Follow the instructions, sign in to your College Board account and view your AP scores.
https://apstudents.collegeboard.org/view-scores

Q: When will AP exam scores be released?
A: You will receive an email notification when each score is available. AP exam scores are typically released in early to mid-July, and while the exact date for 2026 hasn't been announced yet, it's likely to fall around the first Monday in July, which would be July 6th, 2026.

Q: I have a very specific question, who can I ask?
A: **Assistant Principal Ms. Salogel** oversees the AP program and can answer your question, you can stop by her office or email her at tonantzin.salogel@sweetwaterschools.org