

WAUPACA CHAIN O'LAKES SANITARY DISTRICT

P0 Box 71, King WI 54946

BOARD MEETING MINUTES

4/22/25 ~ 9:00 A.M. 644 Hillcrest Drive, Suite 2, Waupaca, WI 54981

Call to order: The meeting was called to order at 9:00 A.M. Commissioner Larson presided. Notices were properly published and posted.

Roll call: James Larson-commissioner, Joseph DeYoung-commissioner, John Miller-commissioner, Julie Pahl-District administrator, Bill Woolsey-District plumbing inspector, Angel Gebeau-District engineer, Sam Woolsey-District plumber

Open meeting statement: This meeting and all meetings of the Waupaca Chain O'Lakes Sanitary District are open to the public. Proper notice has been posted and given to the press in accordance with Wisconsin Statutes so that citizens may be aware of the date, time, place, and agenda of this meeting.

Approval of agenda: Larson made a motion to move agenda item #10. A motion was made by Larson and seconded by DeYoung to approve the 4/22/25 agenda as revised. The motion was carried by unanimous voice vote.

New commissioners and selection of officers: The District welcomes John Miller to the board as of April 1, 2025. A motion was made by DeYoung and seconded by Miller to nominate Larson as board president. The motion was carried by unanimous voice vote. DeYoung will remain board treasurer. Miller was appointed board secretary.

Review and approval of meeting minutes: A motion was made by DeYoung and seconded by Miller to approve the 4/1/25 meeting minutes. The motion was carried by unanimous voice vote.

Public comment: None.

Financial reports and investments: Pahl presented the March 2025 financial reports. A motion was made by DeYoung and seconded by Miller to approve the financial report subject to audit. The motion was carried by unanimous voice vote. DeYoung reviewed March checks written. Pahl presented details regarding the monthly expenses and income. Pahl will continue to monitor rates as CDs mature.

AECOM report:

Work in progress/projects completed – The Waupaca school district contract needs to be updated.

CMOM and CMAR – Gebeau will begin the reports for the June 2025 deadline.

Mercury meeting – The meeting is scheduled with representatives from the city of Waupaca and the King Veterans home on April 23, 2025, at 9:30 A.M.

Communication system bid – Gebeau presented the official request for qualifications. Bidders will be invited to present their proposal to the District on May 27th, 2025, beginning at 9:00 A.M. Pahl will submit the details to the newspaper for official public notice.

Woolsey report:

Work in progress/projects completed – Woolsey requests to remove the chain at LS #7 during the winter.

Lift station #1 – The generator at this location should be monitored through the communication system. New pumps should be installed at lift station #1.

High school samples – The first samples were taken; 2 more set of samples will be taken for comparison.

Date for next meeting: Regular board meeting May 27th, 2025, 11:00 A.M.

Request for qualifications presentations May 27, 2025, 9:00 A.M.

Adjournment: The meeting was adjourned at 10:45 A.M.

Julie Prah
District Administrator

Approved: _____
