



**CASE Executive Committee - Seeking Nominations  
Member at Large**

CASE is seeking nominations for the position of Member at Large on the CASE Executive Committee. If you are interested in being considered by our nominations committee for this position, please 1) complete the Nomination Application in google forms and 2) upload your resume and professional photo as part of that application.

The nominations committee will consider all applicants and their qualifications as they slate the nominees for the election. Please **APPLY** by February 27, 2026

**Timeline:**

**Application process: February 2, 2026 through February 27, 2026.**

**Election: March 20, 2026 - April 10, 2026.**

**Term of office: The position is a two-year term beginning July 1, 2026.**

**Purpose:**

The Member at Large shall serve as a liaison between the CASE Executive Committee and the Board of Directors. Member at large will attend all Executive Committee meetings, have a voice on behalf of the membership in decisions made by the Executive Committee and assist in supporting CASE projects as assigned.

**Term of Office:**

The member at large shall be elected in odd-numbered years to serve a two-year term. Duties begin with the new fiscal year, which is July 1 to June 30. No officer shall be elected to the same office for more than two successive terms.

**Responsibilities:**

- Serve as a voting member of the CASE Executive Committee and Board of Directors.
- Attend monthly CASE Executive Committee Meetings (virtual) including three (3) in person meetings held in conjunction with national conferences.
- Prepare and submit written reports of activities as required.
- Provide updates at the annual Board of Directors Meetings.
- Participate as a member of CASE Membership Committee.
- Serve as a liaison between the CASE Executive Committee and the Board of Directors.
- Serve as a member of the CASE Finance Committee (monthly meeting).

- Represent the membership in decisions made by the Executive Committee.
- Participate in monthly State President's & Executive Director's Meetings.
- Assume other responsibilities as designated by the President.

Timelines & Additional Activities:

- Attend and participate in monthly virtual meetings of the Executive Committee and the annual Board of Directors Meeting held in conjunction with the annual CASE Conference held in November.
- Attend all in person CASE Executive Committee Meetings and conferences/trainings as listed below:
  1. November Meeting - held in conjunction with the annual CASE Conference.
  2. April Meeting - held in conjunction with the annual CASE Academy of Law and Leadership.
  3. July Meeting - held in conjunction with the Special Education Leadership Summit (SELS) held in Washington, DC.

NOTE: CASE reimburses for all travel expenses incurred when traveling for CASE business.

Contact Phyllis Wolfram, [pwolfram@casecec.org](mailto:pwolfram@casecec.org) or 417-427-7720 if you have questions.