

Virtual Student Plan



- Each virtual student will be joining each Google Classroom that is connected to the LCMS class assigned to them according to their schedule. To access each Google Classroom
 - Go to www.classroom.google.com.
 - [Click on this document to get the codes](#) for the various classes.
 - Click on the plus button in the top right corner.
 - Click on “join class” and enter code.
- Students will join the live Google Meet that is embedded within each Google Classroom. This will give the virtual student access to the instruction that is taking place at that time for in-person students. To access the live Google Meets:
 - Click on each individual class within Google Classroom when it is time for that class to start.
 - At the top of the page, there is a live Google Meet hyperlink.
 - Click on that link to join the live Google Meet session.

• **IMPORTANT NOTE: Refer to the alternate schedule for the first 6 days of school. OR SEE BELOW**

**Attendance will be taken daily and during each block, so make sure to join the session at the proper time.

**Students who are tardy--5 minutes after the period has begun--will be counted as tardy.

Attendance is based on normal criteria in the state of the Kentucky for the 2021-22 school year:

ATTENDANCE EXPECTATIONS

Regular attendance is critical to a student's success at school. All students are expected to attend class regularly and be on time (In-Person and Virtual students). **Student attendance is an important student and family responsibility.** In the event of an absence, a student should bring a doctor's excuse or note from home explaining the reason for the absence. **Students with unexcused absences will be ineligible to attend or participate in various school rewards and sporting events.** District attendance policy requires that

1. Any pupil who has attained the age of six (6) who has been absent from school without a valid excuse **for three (3) or more days** or who has been tardy without a valid excuse on **three (3) or more days**, is considered truant.
2. Any student who has been reported as a truant **two (2) or more times** is a habitual truant.
3. The Director of Pupil Personnel will handle violation of the compulsory attendance school laws.
4. To further establish truancy status, the student's attendance record shall be cumulative for an entire school year. Therefore, if a student transfers from one Kentucky public school to another during a school year, the school that the student is transferring to shall include the official attendance record from the Kentucky Department of Education (KDE) for the prior attendance that school year. This means that attendance records from the school they left during that school year will become a part of the student's record at the new school in which he/she enrolls.

TURNING IN EXCUSES--EXPECTATIONS

Students must present an excuse when returning from an absence. Students are allowed up to six (6) parent excuse notes and (6) tardy excuse notes per year (one note per day or occasion), per district policy. Once the six-note limit for absences and/or the six-note limit for tardies has been reached, students must have a doctor's note or other official note to be excused unless the absence meets the excused absence criteria in board policy. This year students will also have a limit of (10) doctor's excuse notes after which appropriate medical forms must be submitted and instructions followed or the absence or tardy will be considered unexcused. To provide excuses for absences, students must complete the following...

- turn in dr note/statement when returning to school. Students ONLY have 5 school days to turn in their notes. This is a district policy this year. No notes will be accepted after those 5 school days.

- Virtual students--excuses will need to be brought to the school within 5 school days and dropped off at the main school office.
- report to the attendance clerk as soon as they arrive at school.
- have a note of explanation from parent or physician for **EACH DAY ABSENT/TARDY**.
 - **one (1) day absent = one (1) parent excuse**
 - **four (4) consecutive OR non-consecutive days absent = FOUR (4) parent excuses.**

Alternate Schedule to follow for virtual students- First 6 days August 24-31

Tues., August 24	Wed., August 25	Thurs., August 26	Fri., August 27	Mon., August 30	Tues., August 31
Mentoring: 8:05-9:40 4th period- 9:43-12:30 1st period 12:30-1:30 2nd period 1:33-2:30 Mentoring 2:30-3:10	Mentoring: 8:05-9:25 4th period 9:28-12:30 3rd period 12:33-1:10 5th period 1:13-1:50 6th period 1:53-2:30 Mentoring 2:33-3:10	Mentoring: 8:05-9:40 4th Period: 9:43-12:30 1st Period: 12:33-1:30 2nd Period: 1:33-2:30 Mentoring: 2:33-3:10	Mentoring: 8:05-9:40 4th Period 9:43-12:30 3rd Period: 12:33-1:10 5th Period: 1:13-1:50 6th Period 1:53-2:30 Mentoring: 2:33-3:10	Mentoring: 8:05-10:57 4th Period: 11:00-12:30 1st Period: 12:33-1:30 2nd Period: 1:33-2:30 Mentoring: 2:33-3:10	Mentoring 8:05-10:57 4th period 11:00-12:30 3rd period 12:33-1:10 5th period: 1:13-1:50 6th period: 1:53-2:30 Mentoring: 2:33-3:10