

AGENDA OF ANNUAL GENERAL MEETING OF WASABI JAPANESE CULTURAL SOCIETY TO BE HELD AT 4:00 PM ON THE 27TH SEPTEMBER 2024 AT LAW ANNEX LECTURE ROOM 106

1. OPENING AND WELCOME
2. APOLOGIES AND LEAVES OF ABSENCE
3. MINUTES OF THE PREVIOUS MEETING & BUSINESS ARISING FROM THE MINUTES
4. ANNUAL REPORTS
 - President
 - Vice President
 - Secretary
 - Treasurer

5. CONSTITUTIONAL AMENDMENTS

The following amendments to the constitution are proposed:

6.1 The Society shall endeavour to hold an Ordinary Meeting at least once every 4 weeks during semester (teaching period, Weeks 1-13).

Amend to:

The Society shall hold Ordinary Meetings as required.

7.1 The Society shall hold at least one General Meeting during semester 1, and as required at any other point during semester (teaching period, Weeks 1-13).

Amend to:

The Society shall hold General Meetings as required.

7.3 Except as provided in Clause 9, the Secretary shall give at least fourteen (14) clear days notice of the time and place of a General Meeting through one of the recognised publications of The University of Sydney Union and, if possible, the Society notice board and, if possible, by a mail-out to all members. (A mail-out is understood to include communication by e-mail.)

Amend to:

Except as provided in Clauses 9, 10 and 12, the Secretary shall give at

least seven (7) clear days' notice of the time and place of a General Meeting through one of the recognized publications of the University of Sydney Union and, if possible, the Society notice board and, if possible, by a mail-out to all members. (A mail-out is understood to include communication by e-mail.)

7.7 A General Meeting of the Society has the same powers as an Ordinary Meeting, and may also carry the following motions on notice relating to the affairs of the Society by a two-thirds majority vote of those members present and voting:

- i. Granting Honorary Membership
- ii. Electing a First Year Representative, provided that it is the first Ordinary Meeting of the year
- iii. Filling temporary or permanent vacancies on the Executive, in accordance with Clauses 9.9 and 9.10.
- iv. Repealing motions and the effect of motions carried at an Ordinary Meeting
- v. Amending the Constitution
- vi. Dismissing Executive Members for reasons other than that in 4.3 of the Constitution, provided that the Executive Member is given reasonable right of reply
- vii. Dissolving the Society

Amend to:

A General Meeting of the Society has the same powers as an Ordinary Meeting, and may also carry the following motions on notice relating to the affairs of the Society by a two-thirds majority vote of those members present and voting:

- i) Granting Honorary Membership
- ii) (with two weeks' notice) Electing a First Year Representative, provided that it is the first General Meeting of the year
- iii) (with two weeks' notice) Filling temporary or permanent vacancies on the Executive, in accordance with Clauses 9.9 and 9.10.
- iv) Repealing motions and the effect of motions carried at an Ordinary Meeting
- v) (with two weeks' notice) Amending the Constitution
- vi) Dismissing Executive Members for failure to adequately complete their executive duties, provided that the Executive Member is given reasonable right of reply
- vii) (with two weeks' notice) Dissolving the Society

Introduction of the clause 7.8:

Vacant executive positions may be filled at a General Meeting following the ordinary procedures for election as per Section 9 of this constitution.

Introduction of the clause 8.7:

Society meetings may not be held during the University closure period surrounding the Christmas and New Year Public Holidays, and notice must be called outside of this period.

9.1 The Executive shall be elected at the Annual General Meeting in the month of September each year, with the exception of the First Year Representative, who is to be elected at the first Ordinary Meeting of the year, as provided in Clause 7.

Amend to:

The Executive shall be elected at the Annual General Meeting in the month of September each year, with the exception of the First Year Representative, who is to be elected at the first General Meeting of the year, as provided in Clause 7.

9.9 The General Body of the Society may, in a General Meeting, elect any Ordinary Member of the Society to fill any vacancy that may occur in the Executive due to resignation or dismissal. If the newly elected Ordinary Member was already a member of the Executive, their previous position can once again be filled by electing another Ordinary Member of the Society, and so forth until all Executive positions are filled.

Amend to:

The General Body of the Society may, in a General Meeting, elect any Ordinary Member of the Society to fill any vacancy that may occur in the Executive.

9.10 The Society may, in a General Meeting, elect any Ordinary Member of the Society to fill any temporary vacancy that may occur according to Clause 4.5. If the newly elected Ordinary Member was already a member of the Executive, their previous position can once again be temporarily filled by electing another Ordinary Member of the Society, and so forth until all Executive positions are filled. These temporary positions will be effective until the original executive is able to return, at which point each and every executive who changed positions will return to their original positions, unless that position has been re-elected at an Annual General Meeting before their return.

Amend to:

The Society may, in a General Meeting, appoint any Ordinary Member of the Society to take on the responsibilities of any executive member caused by any temporary vacancy according to Clause 4.5. These temporary appointments will be effective until the original executive is able to return, at which point the responsibilities will be returned to that executive, should they still qualify for the position.

Renaming clause 11.3, 11.4, 11.5 TO 11.4, 11.5, 11.6 respectively.

Introduction of the clause 11.3:

All payments of the Society shall be by cheque or electronic bank transfer, authorised by at least two members of the Executive, one of whom must be the Treasurer.

13.1 The Society shall be deemed inactive after any continuous six month period in which the Society does not hold any events or engage in financial activity. If upon inactivity there remains any monies or properties, the Clubs & Societies Auditor and the Clubs & Societies Manager shall become signatories of the Society account and the Clubs & Societies Office shall control such properties and held in trust. After a further six month period, all money will be deposited into a USU-administered trust account, and will be returned to the Club should it reform. After a total of eighteen months inactivity, all Society funds will be transferred to the USU general account.

Amend to:

The Society shall be deemed inactive after any continuous six month period in which the Club or Society has remained unregistered. If upon inactivity there remains any monies or properties, the Clubs & Societies Office shall control such properties and all money will be deposited into a USU-administered trust account, and will be returned to the Club should it reform. After a total of eighteen months inactivity, all Society funds will be transferred to the USU general account.

5. ELECTION OF EXECUTIVES

Appointment of Returning Officer

Nominations will be considered and voted on for the following positions:

- President (x1)
- Vice President (x2)
- Secretary (x1)
- Treasurer (x1)
- Events Coordinator (x3)
- IT Officer (x1)
- Communications Officer (x1)

- Social Media Coordinator (x1)
- Language Workshop Coordinator (x2)
- General Executive (x2)

Nominations for an executive position shall be conducted in person and through paper.

- Voting shall be by secret ballot and shall be a Single Transferable Vote
- Only members eligible to hold an executive position under Section 3.1 of the Constitution may be elected to such a position.

6. GENERAL BUSINESS

- i) Nomination of Bank Signatories

7. DATE OF THE NEXT MEETING

8. CLOSE OF MEETING