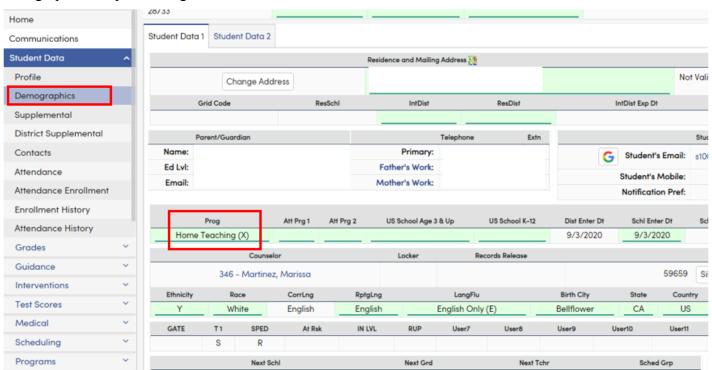
Tagging Home Teaching Students

Home Teaching

- 1. ADA COMPLIANCE: RUSD, under current and past practices, has captured ADA for HIS students. Attendance for HIS students is submitted separately from the Special Education Department and from Pupil Services. When sites run their monthly attendance reports, students in HIS (I.e. Students tagged with Program "X") are disaggregated from the site report and are not counted in fiscal. Instead, fiscal captures the ADA from the separate attendance reports provided from Special Education and Pupil Services.
- 2. HIS ATTENDANCE CODES: This has been a topic of discussion this semester with Ed Services in order to ensure all sites are using the same attendance codes for HIS students. Again, ADA has not been affected with current and past practices. Going forward, please follow this procedure for marking attendance codes for HIS students:
 - 1. WHEN A STUDENT ENTERS HIS: CODE N ("Incomplete") for all days scheduled for HIS; the site should enter N for all anticipated HIS days in advance. This alerts the teacher of the attendance status and prevents students from being marked truant
 - 2. WHEN A STUDENT RETURNS FROM HIS: CODE C ("Complete") for all verified days on HIS

Demographics > Special Program field



Attendance Enrollment > Program field

