



Park Center Senior High School IB Complaints Procedure



All parent and student complaints regarding the IB programs, such as students' requests for appeals against IB program decisions, brought to the attention of Park Center Senior High School will be dealt with in an equitable manner ensuring that all parties are heard and acknowledged.

Please submit any complaints by emailing the DP coordinator, Jon Eversoll (eversollj@district279.org), or the MYP coordinator, Art Wachholz (wachholza@district279.org).

Upon receiving your submission, we will:

- investigate the complaint to gather all the pertinent information;
- speak with all parties involved in the complaint to gather all perspectives;
- review the complaint, the evidence gathered, and decide upon an equitable solution;
- inform you of the decision.

If the IB coordinators cannot resolve your concern, they will bring it to the Park Center administrator who oversees the IB programs and who will determine the next steps.