School-Wide Discipline Plan

In an effort to maintain consistency across Ardrey Kell High School, the following procedures for handling classroom infractions have been laid out as follows:

1st Level: Reframe/Refocus (CKH)

(What are you doing? What should you be doing?)

Parent Contact WILL be made for all offenses listed below:

2nd Level: 10-Minute Time Out to Neighbor

Call Parent

3rd Level:Teacher-Designated Consequence

(EH – minor incident with either before-school/after-school detention with teacher, immediate parent phone communication with child present, parent conference, other as approved by administrator)

Call Parent

4th Level:EH – Major Incident

***Teacher will call parent to inform them of the referral, note all previous steps on the EH Major Incident form or form will be returned**

Immediate Removal: Call Office for the following –

- **Physical contact within the classroom**
- **Vaping in the classroom**
- **Racial/Discriminatory/Sexual language directed at a peer or teacher**
- **Profanity directed at the teacher**
- **Refusal to turn-over phone or other inappropriate item**
- **Refusal of a ten-minute timeout or Teacher Designated consequence**

***After calling for an immediate removal, document the incident in EH under Major Incident**