

Tab 1

Join the Elyria Education Association (EEA) in Strengthening Our Union!

EEA is calling on YOU—our nearly 500-strong membership—to take action and help us build a *stronger, more united local!* Your voice, your talents, and your expertise are crucial in shaping our future.

We know you have busy schedules and countless responsibilities. But here's the thing—*your contribution matters*, and many of the committees and roles we need help with don't require hours of your time. Every bit of effort you put in helps us move toward a *more perfect union*.

This is your opportunity to make an impact, to lend your skills, and to support the goals that benefit us all. If you've ever wondered, "How can I make a difference?" Now is the time to step up and get involved.

Together, we can do more. Together, we are stronger.

Ready to make a difference? Here's how you can get involved:



Elected Positions

Position	Description	Commitment	Recommended Training
Building Representative (BR)	<ul style="list-style-type: none"> ● One year term ● Elected by building ● Ratio of 20:1 ● Advise Executive Committee ● Vote on policy and actions of the association 	<ul style="list-style-type: none"> ● Attend monthly Advisory Meetings ● Report back Advisory updates and decisions to your building via 10-minute meetings ● Provide support to members in need ● Serve as intermediary between members and EEA officers ● Approximately 1.5 hours per month 	<ul style="list-style-type: none"> ● BR training takes place over summer just before school begins with officers and our OEA Labor Relations Consultant (LRC) ● Ongoing trainings available annually through NEOEA and OEA
EEA Delegate to OEA & NEOEA	<ul style="list-style-type: none"> ● One year term ● EEA is permitted to have up to 10 delegates ● Elected position if more than 10 members volunteer 	<ul style="list-style-type: none"> ● Attend the fall and spring OEA Representative Assemblies (RA) ● Attend the fall and spring NEOEA Representative Assemblies (RA) ● Share RA updates with Advisory ● NEOEA and OEA RAs are held twice per year and usually last about 6 hours 	<ul style="list-style-type: none"> ● No training is needed, but attendance at annual Megaconference or other related leadership conferences would be beneficial ● Training is provided prior to RA

<p>Executive Committee (EEA Officers)</p>	<ul style="list-style-type: none"> ● Two year term ● Elected by association members ● Nominations in April & voting in May ● Positions Include: <ul style="list-style-type: none"> ○ President ○ Vice-President ○ Treasurer ○ Secretary 	<ul style="list-style-type: none"> ● Attend Board of Education meetings ● Full description of duties for each officer is outlined in EEA Constitution and Bylaws ● Time commitment dependant on role 	<ul style="list-style-type: none"> ● OEA Summer Leadership Academy ● NEOEA Summer Leadership Conference ● NEOEA Megaconference
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Committee Positions

Position	Description	Commitment	Recommended Training
<p>Legislative Committee Member</p>	<ul style="list-style-type: none"> ● Keep members informed of legislative matters ● Support desirable candidates for elections ● Maintain good relationships with elected officials ● Get members registered to vote 	<ul style="list-style-type: none"> ● Provide monthly updates at Advisory ● Attend NEOEA legislative receptions ● Attend OEA Member Lobby Days ● Approximately 2 hours per month 	<ul style="list-style-type: none"> ● OEA Summer Leadership Academy ● NEOEA Summer Leadership Conference ● NEOEA Megaconference
<p>Communications Committee Member</p>	<ul style="list-style-type: none"> ● Serves as official communication organ of the union ● Create Remind, email, and EEA social media communications 	<ul style="list-style-type: none"> ● Produce monthly newsletters using content from Advisory, Executive Committee, and Standing Committees ● Approximately 2 hours per month 	<ul style="list-style-type: none"> ● OEA Summer Leadership Academy ● NEOEA Summer Leadership Conference ● NEOEA Megaconference

<p>Membership Committee Member</p>	<ul style="list-style-type: none"> ● Collect dues ● Follow-up drive for non-joiners ● Keep members informed of services and activities of local, state, and national association 	<ul style="list-style-type: none"> ● Provide monthly updates at Advisory ● Share NEOEA, OEA, and NEA updates & events with members ● Organize annual “Not Forgotten” toy/money drive ● Approximately 1 hour per month 	<ul style="list-style-type: none"> ● OEA Summer Leadership Academy ● NEOEA Summer Leadership Conference ● NEOEA Megaconference
<p>Negotiations Committee Member</p>	<ul style="list-style-type: none"> ● Evaluate problems of the current contract ● Develop proposals for the negotiations process ● Collect data to support proposals ● Review financial analysis of the school system ● Evaluate grievances 	<ul style="list-style-type: none"> ● Meet monthly during bargaining year (every 3 years) ● Assist in collecting data and feedback from members ● Provide monthly updates at Advisory ● Approximately 1-8 hours per month during bargaining year 	<ul style="list-style-type: none"> ● OEA Summer Leadership Academy ● NEOEA Summer Leadership Conference ● NEOEA Megaconference ● OEA Bargaining Bootcamp
<p>Human Relations Committee Member</p>	<ul style="list-style-type: none"> ● Promote understanding, unity, and communication among all groups in the school and school district community ● Send congratulatory and sympathy cards to members 	<ul style="list-style-type: none"> ● Using membership role, create system for providing members supportive communications ● Approximately 1-2 hours per month 	<ul style="list-style-type: none"> ● OEA Summer Leadership Academy ● NEOEA Summer Leadership Conference ● NEOEA Megaconference

Elections Committee Member	<ul style="list-style-type: none"> ● Protect integrity of association elections and voting ● Follow rules set by EEA Constitution and Bylaws for elections ● Conduct elections in accordance with OEA Elections Manual 	<ul style="list-style-type: none"> ● Run nomination process at April Advisory every two years ● Mail notices of EEA officer elections ● Create and disperse ballots to BRs ● Collect and count ballots ● Share results with members ● Organize voting for ratification of new Collective Bargaining Agreements 	<ul style="list-style-type: none"> ● OEA Summer Leadership Academy ● NEOEA Summer Leadership Conference ● NEOEA Megaconference
Mentoring Committee Member	<ul style="list-style-type: none"> ● Launch New Educator & Emerging Leaders Programs ● Provide systematic approach toward mentoring new members and outreach for future leadership within EEA 	<ul style="list-style-type: none"> ● Identify needs of new members ● Provide resources and support for new members, including those provided by ONE ● Identify potential leaders within EEA and provide support 	<ul style="list-style-type: none"> ● OEA Summer Leadership Academy ● NEOEA Summer Leadership Conference ● NEOEA Megaconference
Appointed Positions			
Position	Description	Commitment	Recommended Training
Committee Chairs	<ul style="list-style-type: none"> ● Each of the Standing Committees and Assigned Committee listed above will be 	<ul style="list-style-type: none"> ● Provide monthly updates at Advisory ● Organize and coordinate 	<ul style="list-style-type: none"> ● OEA Summer Leadership Academy ● NEOEA Summer

	<p>more successful if a chair is engaged and well organized</p> <ul style="list-style-type: none"> Chairs are appointed by EEA President 	<p>committee tasks</p> <ul style="list-style-type: none"> Present budgetary needs to Advisory Approximately 3 hours per month 	<ul style="list-style-type: none"> Leadership Conference NEOEA Megaconference OEA Bargaining Bootcamp
ELPDC Member	<ul style="list-style-type: none"> Only 6 appointees allowed (per CBA) plus 1 Executive Committee member Evaluate IPDPs, CEUs, contact hours, and equivalent activities Advise members how to complete IPDPs and log activities in compliance with ELPDC Handbook 	<ul style="list-style-type: none"> Attend ELPDC meetings 4 times per year Approximately 3 hours every two months (during the school day) 	<ul style="list-style-type: none"> No training necessary but attendance at the NEOEA Megaconference would be beneficial
Supplemental Other Committee	<ul style="list-style-type: none"> Only 2 appointees allowed per CBA Recognize and fund non-standard or discretionary activities that are not explicitly listed under regular supplemental activity positions in CBA Evaluates applications and makes recommendations to superintendent 	<ul style="list-style-type: none"> Meets once per semester to review applications Provide Advisory updates when necessary/timely Approximately 1-2 hours per semester 	<ul style="list-style-type: none"> No training necessary but attendance at the NEOEA Megaconference would be beneficial

<p>Insurance Committee Member</p>	<ul style="list-style-type: none"> ● Review insurance plan data such as usage rates, premiums, and projections ● Participate in decision-making or advising discussions related to: <ul style="list-style-type: none"> ○ modifying insurance benefits ○ premium increases ○ plan renewals or changes ● Only 6 EEA appointees allowed per CBA 	<ul style="list-style-type: none"> ● Provide updates at monthly Advisory meetings ● Attend quarterly meetings ● Approximately 1-1.5 hours every three months ● Sometimes additional meetings are scheduled for conducting major decisions or for navigating the RFP process 	<ul style="list-style-type: none"> ● No training necessary but attendance at the NEOEA Megaconference would be beneficial
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[Click here](#) to express your interest in a position.