

MEDWAY TOWNS FOOTPATH GROUP

What is GDPR and what information does it apply to?

The General Data Protection Regulation (GDPR) is a new, EU-wide law that sets out new requirements for how all organisations will need to handle EU citizens' personal data from 25 May 2018. In the UK it replaces the 1998 Data Protection Act, and will be written into law under the 2018 Data Protection Bill. UK GDPR regulation sits with the Information Commissioner's Office (ICO).

It is being introduced across the EU to give people greater control and rights across the personal data that organisations hold about them. It also simplifies the regulations for all organisations based in the EU (including the UK, even after Brexit).

The GDPR applies to personal data, which means any information that enables a person to be directly or indirectly identified. This includes names, postal or email addresses, phone numbers, reference numbers (eg National Insurance number) and even digital information such as IP addresses.

How will the MTFG be affected?

Because the MTFG hold information about their members, these records need to be held securely, and to be GDPR compliant. In simple terms, this means:

- **Clear and unambiguous consent** is needed from each member to hold their personal data.
- **Members' personal data should be held securely.** Any digital records (eg Excel spreadsheets) protected with a password and any physical lists (eg on paper) securely locked away.
- **Anyone receiving communication from the MTFG by any channel or channels (email, telephone, post, etc.) has the right to opt out of any communication at any stage.** If consent is withdrawn to be contacted via a particular channel, communication via said channel must stop immediately. It cannot be resumed until new consent is proactively given by that individual.

MEDWAY TOWNS FOOTPATH GROUP

Terms and Conditions

Your Information

The MTFG currently holds records of every current member:

Surname

Forename (s)

Title

Postal Address

Telephone / Mobile Number

Email Address

Type of Membership (Individual/Junior/Honorary)

Paid/Not Paid (Current Year)

MTFG Contact (Agree/Not Agree)

Preferred contact method (Email; Short Message Service/Text; Telephone)

To comply with GDPR each existing, and all future members, are required to confirm that they consent to the information being kept and that they wish/or do not wish to be contacted by the Medway Towns Footpath Group.

How we use your data

Membership of the MTFG is renewed annually. The MTFG holds basic information on all current members: to confirm membership and to email information e.g. Walk Programmes and other organised events

If, at any time, you do not wish to continue to receive information from the Medway Towns Footpath Group whilst continuing to be a member you can contact the Membership Secretary and change your preferences. Membership will lapse if not renewed.

Subscriptions: Individual Membership £5.00 annually, Junior Members (under 16): Free.

All subscriptions are due for renewal on the 1st January each year. Membership details are kept on a database for Committee use only.

For further information contact the Membership Secretary Colin Lyons. (07752 335054) Please follow the link for the payment methods accepted.

MEDWAY TOWNS FOOTPATH GROUP

Rules: Abide by the country code. Members and guests walk at their own risk (the Group has Public Liability Insurance). Dogs (when allowed) must be kept on a fixed lead. Guests are allowed a maximum of 2 walks per annum free of charge.