

Kindly create own copy

UKEC Fund 2026/2027 Post Event Report Form



CONTACT DETAILS	
Name of Malaysian Society:	
Full Name of Applicant:	
Position in Malaysian Society:	
Contact Number:	
Email Address:	
EVENT DETAILS	
Event Title:	
Date of Event (DD/MM/YYYY):	
Duration:	
Number of Attendees (e.g., number of the audience/participants):	
Number of Malaysian Society members involved (e.g., number of organising committee/production crew):	
EVENT OUTCOME	
Impact of the Event on the Attendees: (e.g. the attendees were introduced to the history of Sarawak/participants were able to pitch their ideas to the judges of the competition)	
Impact of the Event on the Malaysian Society members: (e.g., members of the MSoc were able to experience being on stage for the first time while strengthening the bond between members)	
Feedback on the Event (if any):	
Problems/Issues Faced by the Organising Committee (if any):	

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Suggestions to Prevent the Above Problems/Issues (if any):	
Total Actual Income of the event:	
Total Actual Expenditure of the event:	
Cost Minimisation Strategy Used:	
Evidence for the Use of UKEC Logo in Promotional Materials (such as pictures of UKEC logo in posters, flyers, tickets, etc.):	



Pictures from the event (please attach the pictures in the form/public Google Drive):

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FEEDBACK ON UKEC FUND	
Amount of funding approved by UKEC:	
Feedback on the Application Process for UKEC Fund:	
Feedback on the Management of UKEC Fund: (i.e. What did the organising committee allocate UKEC Fund to?)	
Recommendations to UKEC (if any):	

DOCUMENTS	COMPLETE (Attach Link Here)
Actual Income and Expenditure Statement (with breakdown)	
Evidence of Payment (such as receipts, invoices, etc. for the event's expenses)	
Other Attachments e.g: • Document A • Document B	

Reported by:

Name:
Position:
Society:

Date:_____