# IMAGE USE PERMISSION FORM

☐ **MAHARAJA SAWAI MAN SINGH II MUSEUM TRUST**
☐ **JAIGARH PUBLIC CHARITABLE TRUST**

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**Note: This form is intended solely for image requests related to reproduction or publication. General research/reference use requests without a publication outcome will not be processed through this form. Please use the research access form for such purposes.**

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**Section 1: Your Details (Please ensure that you attach valid ID proof with this form)**

- Full Name: _____
- Affiliation/Institution: _____
- Address: _____
- Email: _____
- Phone: _____

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**Section 2: Image Details**

1. **Purpose**:
   ☐ Research (Images are required only for research purposes, including presentations)
   ☐ Publication (Academic/ research publications by academic or trade presses)

2. **Please provide details of the publisher/ press, and projected print run and/ or open access details** (if applicable):

3. **Type of images required**:
   ☐ Low resolution (Reference purposes)
   ☐ High resolution (Publication purposes, subject to constraints of the items themselves)

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**Section 3: Project Details**
Please provide information about your research project.

1. **Project title**:

2. **Project overview**: (Briefly describe your research project in up to 200 words, including the primary objectives and scope of the study)

3. **Number of objects for image request:** (Please indicate the number of objects for which you are requesting images.)

4. **Specific collections requested**: (Ex. Manuscript X, Accession number: 123)

**Section 4: Research Relevance (PLEASE SKIP FOR PUBLICATION REQUESTS)**

Provide further context on how the requested materials are central to your project.

1. **Expected Outcomes of the Project:**
   (How will your research contribute to the broader field? Will it result in publications, exhibitions, or other outcomes?)

2. **Publications/Previous Work (if applicable):**
   (Please list any relevant publications or prior research work that may support your request.)

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**Section 5: Lecture Request (Optional)**

Would you be open to giving a 40-minute talk about your research (current or past)? This could be with or without a presentation. If you agree, the museum may contact you to discuss the details.

☐ Yes, I am available to give an in-person lecture.
☐ Yes, I am available to give an online lecture via Zoom.
☐ No, I am unable to conduct a lecture.

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**Section 6: Ethics and Compliance**

By signing below, you acknowledge the following terms and conditions mentioned in the policy document.

A. **General Terms**

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e. Image(s) will be published with accession numbers.

f. Image(s) will be credited using the following credit line(s) as relevant: 'Image courtesy The Maharaja Sawai Man Singh II Museum Trust, The City Palace, Jaipur'/ 'Image courtesy Jaigarh Public Charitable Trust, Jaipur'.

g. The Trust(s) are not responsible/ liable for your interpretation of the collections.

h. You will supply to the MSMS II Museum Library:

    i. EITHER one copy of the printed publication (preferred), free of charge
    ii. OR a PDF of the book or selected chapter or journal article in case it is published as an e-publication or is published open access.
    iii. If we would like additional copies, you will arrange for us to purchase these from the publisher at the standard trade discount.
    iv. If images are published electronically on blogs etc., you will link back to the respective Trust's website and/ or social media pages, and send us the links so that the Trusts may share the content on their own platforms with due credit to you.

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**Signature of Researcher:**
(Electronic signature or handwritten signature if submitting a paper form)

**Date of Request:**

Thank you for your submission. You will receive a confirmation email upon acceptance of the policy. Please make sure to attach **valid ID proof** with this form. Following that, your request will be forwarded to the Chairman for approval. Please note that the entire process may take up to three weeks.