

2025 BCSGA Elections Candidate Packet

Last Updated February 10, 2025

Enclosed in this packet you will find information that is vital to running for an elected office within the Bakersfield College Student Government Association. Please read this packet, the BCSGA Constitution, and the Codes of the Bakersfield Renegade Association (COBRA) carefully. You will be held responsible for information contained within all of these documents. Also, remember that as a candidate you are responsible for the actions of anyone campaigning on your behalf, so make sure that all of your campaign staff is familiar with this information. Please note that this packet does not discuss all aspects of the Elections Code. You are responsible for obtaining and understanding the Elections Code.

Should you have questions regarding this material or the elections process, ask before the campaigning begins. During the entire elections process, the BCSGA Elections Chair (BCSGA Advisor) should remain your only source for clarification of questions, issues, concerns, etc. The Bakersfield College Dean of Students or designee is deemed as the BCSGA Advisor.

REQUIREMENTS FOR AN ELECTED OFFICER

According to California Ed Code 76061, a student who is elected to serve as an officer in the student government of a community college shall meet both of the following requirements:

- The student shall be enrolled in the community college at the time of election, and throughout their term, with a minimum of five semester units, or its equivalent.
- The student shall meet and maintain the minimum standards of scholarship prescribed for community college students by the community college district.

FILING ELIGIBILITY

- 1) Each candidate should have completed at least twelve (12) units of coursework through Bakersfield College.
- 2) Each candidate must have a cumulative Bakersfield College GPA of at least (2.25).
- 3) Incumbent candidates should have completed and passed twelve (12) units during the course of the past instructional year that they held office.
- 4) All candidates declared ineligible to run shall be notified by the BCSGA Advisor.
- 5) Any candidate on disciplinary, academic, or social probation will not be eligible for candidacy, unless otherwise permitted by the Dean of Students.
- 6) All candidates may hold office for a maximum of four semesters (fall and spring).
- 7) No candidate shall serve on the Elections Committee.
- 8) Candidates may only file for one office at a time.

All application materials must be turned in to the Office of Student Life front desk located in the Campus Center (CC) Building. Please have materials with personal information sealed in an envelope and make copies of all paperwork being submitted for your records. Your envelope will be stamped with time and date upon receipt.

The BCSGA Elections Commission and the Dean of Students or designee reserve the right to alter the 2025 BCSGA Elections Candidate Packet as necessary. For any questions, contact the Office of Student Life at studentlife@bakersfieldcollege.edu.

WHAT DOES IT MEAN TO BE IN A PUBLIC SERVANT LEADERSHIP ROLE?

Servant Leadership is a term coined by Robert Greenleaf (2002). Calling for leaders to be more pragmatic in their roles of leading others by being a servant first, the servant leader must work

with flexibility in order to be responsive to the needs of those who benefit from their service (Pollard, 2006). They must also provide a fresh outlook based on their past experiences and contribute to their organization by meeting its demands in an earnest effort. Exhibiting such behavior definitely may have a positive impact on others; thus inspiring them to do more to help others.

The servant leader is "one who is a servant first" (Greenleaf, 2002). A servant leader not only serves as he or she leads, but also is supported by a mass of constituents who work equally as hard to carry out major themes. To that end, they create a field of influence that stimulates the following (Simonaitiene, Leonaviene, & Zvirdauskas, 2004):

- Perspective thinking
- Exchange thoughts on future plans
- A strive for improvement
- Initiating new projects
- Openness for innovations and experiments
- Suggesting new and good ideas
- Noticing more possibilities than problems, as well as a fast take to decisions
- Exercising flexibility

Not only do Servant leaders act in the capacity of a leader, they are also learners, mentors, motivators, and educators. They help foster relationships between organizations, especially in the public sector, and the community at large. These relationships, in return, become the foundation for building strong relationships both in governmental agencies and constituent services.

MANDATORY MEETING FOR ALL CANDIDATES

Choose one of the 10 available meeting options

This meeting is mandatory for ALL potential candidates in order to commence campaigning. The Elections Commission may consider your disqualification from the elections for failure to attend. If you are unable to attend, contact the BCSGA Advisor immediately.

While it is not required, it is strongly recommended that your campaign manager and other campaign members attend this meeting. Remember that this meeting will clarify any changes to this packet, the elections schedule, and the Elections Code.

For 2025, we will be offering 3 Zoom and 8 In-Person Meetings located in the Office of Student Life. **Candidates only need to attend ONE.** The Zoom link for each of these meetings is:

<https://kccd-edu.zoom.us/j/82651563273>

- | | |
|---|--|
| 1. March 3 @ 10:00 am Office of Student Life | 7. March 13 @ 1:00 pm - Office of Student Life |
| 2. March 4 @ 1:00 pm Office of Student Life | 8. March 13 @ 6:00 pm ZOOM ONLY |
| 3. March 6 @ 6:00 pm - ZOOM ONLY | 9. March 17 @ 4:00 PM - Office of Student Life |
| 4. March 10 @ 1:00 pm Office of Student Life | 10. March 19 @ 6:00 pm ZOOM ONLY |
| 5. March 11 @ 11:00 am Office of Student Life | 11. March 24 @ 9:30 am Office of Student Life |
| 6. March 12 @ 3:00 pm Office of Student Life | |

CAMPAIGNING COMMENCEMENT

No campaigning is allowed until notice is received by the BCSGA Advisor or their delegate, to ensure that the candidate is eligible to run for office and has attended the mandatory candidate's meeting. This includes verbal campaigning, listservs, posters, signs, flyers,

websites, etc. This means candidates cannot speak formally at any group, class, or organization meeting before the candidate eligibility has been received. No campaign material including social media threads may be distributed prior to this time. Campaigning prior to notification may result in possible removal from the elections process.

ELECTIONS AND CAMPAIGN SCHEDULE 2025

Filing Opens

Monday, March 3, 2025

8:00 am | BCSGA Elections Website

<https://www.bakersfieldcollege.edu/campus-life/bcsga/elections/index.html>

Mandatory Meeting

Must attend 1 of 11 various sessions between March 3 - March 24, 2025

In-Person BCSGA Boardroom or Via Zoom

Failure: Removal from Elections

Filing Closes

Monday, March 24, 2025

12pm | BCSGA Elections Website

<https://www.bakersfieldcollege.edu/campus-life/bcsga/elections/index.html>

Campaigning Commences

Tuesday, March 25, 2025

8:00 am

Candidates must receive a notification from the Dean of Students or their designee **before** commencing campaigning

Senator & Executive Office Debates

Thursday, April 3, 2025

11:00 am | Dining Commons

Attendance: Director of Student Organizations, Vice President, President, and all Senator Candidates. For academic obligations, please notify the BCSGA Advisor for alternatives.

Candidate Withdrawal Deadline

Friday, April 4, 2025

5:00 pm

Email to studentlife@bakersfieldcollege.edu

Elections Budget Forms Due

Monday, April 7, 2025

5:00 pm

Via email to studentlife@bakersfieldcollege.edu

General Election Opens

Monday, April 7, 2025

8:00 am | Office of Student Life & Online via InsideBC

General Election Closes

Thursday, April 10, 2025

4:00 pm | Office of Student Life & Online via InsideBC

Elections Results Announced
Thursday, April 10, 2025
5:00 pm | Enrolled Student Email & BCSGA Social Media Channels

Removal of Campaign Materials
Friday, April 11, 2025
Noon | Campus

MANDATORY ELECTED OFFICERS TRAINING SESSIONS

Election Results Announced
Thursday, April 10, 2025
5:00 pm | Enrolled Student Email & BCSGA Social Media Channels

BCSGA Senate Meeting
Certification of Elections Read into Senate Minutes
Wednesday, April 23, 2025
4:00 pm | BCSGA Boardroom

BCSGA Transition Meeting and Ceremonies
Friday, May 9, 2025
10:00 am | Renegade Event Center

The Rules and Foundations Training Workshop
Friday, May 9, 2025
1:00-4:00 pm | BCSGA Boardroom

Elected Representative Training #1
Wednesday, May 14, 2025
2:00 to 5:00 pm | BCSGA Boardroom

BCSGA Senate Convening Meeting
Wednesday, May 21, 2025
4:00 pm | BCSGA Boardroom

BCSGA Senate Meeting
Wednesday, June 4, 2025
4:00 pm | BCSGA Boardroom

BCSGA SUMMER SENATE SCHEDULE

The BCSGA Senate will meet on the 2nd and 4th Wednesdays during the Summer Instructional Semester. Attendance is mandatory. All meetings are on Wednesdays from 4:00 p.m. to 6:30 p.m. in the BCSGA Boardroom, Campus Center.

1. Wednesday, May 21, 2025
 - a. First Business Meeting
 - b. Appointments of BCSGA Officers
 - c. First reading of the BCSGA Annual budget
2. Wednesday, June 4, 2025
 - a. Appointments of BCSGA Officers

- b. Second reading of the BCSGA Annual budget
- c. Establishment of Committees and Departments
- 3. Wednesday, June 18, 2025
- 4. Wednesday, July 2, 2025
- 5. Wednesday, July 16, 2025
- 6. Wednesday, July 30, 2025
- 7. Wednesday, August 13, 2025

BCSGA FALL SCHEDULE

OSL / SGA Training Day 1
Monday, August 5, 2025
10am-3:30pm | TBD

OSL / SGA Training Day 2
Tuesday, August 6, 2025
10am-3:30pm | TBD

KCCD SGA Leadership Summit
Wednesday, August 11, 2025
All Day | Porterville College

BC New Student Convocation
Tuesday, August 19, 2025
3:00 pm | Outdoor Theatre

BCSGA Executive Meeting
Wednesday, August 20, 2025
4:00 pm | BCSGA Boardroom

BCSGA Senate Meeting
Wednesday, August 27, 2025
4:00 pm | BCSGA Boardroom

*all dates and times are subject to change

General Election Budget Form

Due Monday, April 8, 2024 by 5:00 pm
to the Office of Student Life via email at studentlife@bakersfieldcollege.edu

Candidate Name: Erin Griepsma
Office Campaigning for: Director of Student Organizations

Instructions:

1. Itemize materials used in your campaign on the numbered lines below. Please mark receipts according to the line used. For example all expenses listed in line 1, will be accounted for on a receipt marked with a "1".
2. Itemize materials donated to your campaign in the lettered spaces provided. Please make sure each attached donation form is marked with the letter of the corresponding donation. For example all donated items listed in line A, will be accounted for on a donation form marked with an "A".
3. Candidates running for elections are limited to spending as follows: (1) \$200 for Executive Candidates and (2) \$150 for Legislative Candidates.

NAME OF LOCATION / PURCHASED ITEMS NONE COST OF ITEMS: \$0

1. _____
\$0.00
2. _____
\$0.00
3. _____
\$0.00
4. _____
\$0.00
5. _____
\$0.00
6. _____
\$0.00
7. _____
\$0.00
8. _____
\$0.00

Name of Location / Items Donated NONE
Cost \$0.00

A. _____
\$0.00
B. _____
\$0.00
C. _____
\$0.00
D. _____
\$0.00
E. _____
\$0.00
F. _____

\$0.00

G. _____

\$0.00

H. _____

\$0.00

Total Expenses for Campaign:

\$0.00

BCSGA Candidate Donation Form

This form is used when any item or service is donated to a candidate. Please note that any item(s) or service(s) granted to the candidate must be recorded as half of the going rate for said item(s) or service(s) on the budget, but actual cost should be recorded on this form. Please use only one form per donated item or service. Donors must sign the form and include the listed contact information. **Monetary donations are not considered donations under BCSGA Elections Code and any items purchased with donated funds may not be counted at half the actual costs.** Any items donated must be counted as having some cost. For example, if someone donates 50 sheets of paper they own, the actual cost would be calculated as whatever the cost is worth in the community. In the case where the donor cannot confirm the current worth of materials or services, the candidate may obtain a bid for said materials or services and use that amount as the actual cost. Bids must be attached to each donation form.

Name of Donor: _____
Name of Donor's Organization: _____
Position Title: _____
Full Business Address: _____
Phone Number: _____ Fax Number: _____
Website: _____
Email: _____

The above provider is donating the following items for an in-kind donation. Please check the category of the item(s) that you would like to donate and completely fill out the form below.

- | | | |
|--|---|--|
| ☐ Accommodations
Hotels, Motels, Resort, Bed & Breakfast, etc. | ☐ Art/Collectibles
Fine Arts, Antiques, Autographed Items, Sculptures/Figurines, etc. | ☐ Entertainment
Electronics, Event Tickets, Recreational Events, Videos, CD's, Books, etc. |
| ☐ Foods/Dining
Breakfast, Brunch, Snacks Lunch, Dinner, Catering, etc. | ☐ Miscellaneous
Copies, Office Supplies, Baskets, Floral, Parties, etc. | ☐ Furnishing
Home/Wall Décor, Signage, Furniture, etc. |
| ☐ Accessories
Earrings, Necklace, Ring, Watch, etc. | ☐ Services
Hair/Nail Care, Photography, etc. | ☐ Travel
Airline, Trips, Vacations, Vehicles, etc. |

Description of item or service:

Donor's Estimated Value:

Expiration Date:

☐ N/A

Tax-deductible receipt needed:

☐ No ☐ Yes

Any Limitations:

☐ N/A

Special Instructions:

☐ N/A

Donor's Signature _____

Date _____

*Return this completed form back to the Office of Student Life via email at studentlife@bakersfieldcollege.edu