



Role: Designated Person for Safeguarding

Line Management: Minister

Time Commitment: Varies but minimum 30 mins/1 hour per week

Description of Role:

The DPS is appointed by the church to be a key contact point for safeguarding.

- The DPS receives all reports regarding concerns about children and adults at risk;
- The DPS listens, observes and acts on those concerns appropriately, having taken advice from the relevant people
- The DPS acts as a link between the church and other agencies and bodies on safeguarding matters

What does the DPS do?

The DPS has a number of roles:

- Reporting and monitoring of safeguarding concerns raised by others in the church
- Helping with the preparation and supervision of Contracts of Agreement
- Maintaining a record of volunteers and staff who have completed safeguarding training
- Promoting good safeguarding practice across the church, including ensuring the safeguarding policy and procedures are reviewed regularly
- Ensuring that all staff and volunteers working directly with children, young people and adults at risk have completed a DBS check at the appropriate level
- Keeping a record of safeguarding concerns as they arise and the actions taken
- Liaising with statutory services and other safeguarding contacts, such as the Regional Association team on behalf of the church when concerns arise.

Who should be a DPS?

The DPS should be someone who is committed to excellence in safeguarding, who is able to remain calm under pressure and work well with others. They will need to maintain confidentiality when dealing with issues within the church but also to recognise when information needs to be shared appropriately for the protection of others. The DPS role is best suited to someone who has experience of safeguarding with children or adults as part of their working life, or someone who has voluntary experience of a similar nature. This does not mean that they need to be a social worker but maybe a teacher or nurse, youth worker or police officer, nursery nurse or doctor

Expectations of the Church:

- To give you the relevant training and Safeguard Training
- To support you in prayer in this role
- To give as much notice of any changes that are needed
- To provide you with a safeguarding team for support

Requirements

This role falls within the remit of our Safeguarding Policy, which aims to protect our Children, Young People and Adults at Risk. This means that the following will need to happen before you can start the role:

- 2 References
- Free DBS Check
- Interview (This will include basics of Safeguard Training to tide you over until level 2 is available)
- Safeguard Level 2 & Level 3 Training when available