

Location: EBDSA Office with Zoom Option!

<https://us02web.zoom.us/j/82027231334?pwd=VDNxWUJIZzJETXVkaFAySDNHZkxIQT09>

Meeting ID: 820 2723 1334

Passcode: 150960

East Bay DSA

Steering Committee Meeting Agenda

March 6th, 2023

7pm-8pm

1. Settle in
2. Approval of Agenda
3. Discussion
 - a. Debrief OEA/OUUSD [like 5 minutes lmao]
4. Consent Calendar
 - a.
5. New Business
 - a. [Resolution to Send Staff and One Elected Leader to Seattle DSA Convention](#)
 - b. [Resolution to set the April GM and Convention Dates to establish the COWG](#) (Yari G)
 - c. [Ella Transition Plan](#) (Ella)
 - d. [Shirts](#)
6. [Executive Session](#)

New Business

Resolution to Send Staff and One Elected Leader to Seattle DSA Convention

Co-sponsored by Hasan A, Ella T, March 6, 2023

Whereas, Seattle DSA has just hired two part-time staff,

Whereas, Seattle DSA has invited staff to come up and speak about the chapter's experience with staff at their March 25 convention, paid for by Seattle DSA,

Whereas, East Bay DSA would also like to send an elected leader on this trip,

Whereas, Hasan A, co-chair, is interested,

Whereas, this trip will create relationships, learning, and collaboration between East Bay DSA and another West Coast chapter of comparable size,

Therefore be it resolved that East Bay DSA will send staff Ella T and co-chair Hasan A to the March 25 convention,

Therefore be it resolved that East Bay DSA will reimburse up to \$750 in travel expenses for this trip.

Resolution to Set the April GM Date, Move the Convention Date, and Establish the Convention Organizing Working Group

Whereas, the GM approved the resolution to have General Membership meetings every other month,

Whereas, the current date of the convention is set for May 14th, Mother's Day,

Whereas, with the convention quickly approaching, we must re-establish the Convention organizing Working Group,

Therefore be it resolved, the April General Membership Meeting will be set for Sunday, April 16th and will include convention prep,

Therefore be it resolved, the Convention will be moved to Sunday May, 21st,

Therefore be it resolved that a member email will be sent immediately regarding the date of the GM and the Convention, and that we will update in our existing WhatsApp chats and Social Media,

Therefore be it resolved the the Convention Organizing Working Group is established as a Working Group of the Steering Committee, with Shane R, Hasan A, Maddy GW, and Yari G as it's Organizing Committee,

Therefore be it resolved the roles of the COWG will be to produce the convention organizing packet as the central document to explain submission of resolutions, bylaws amendments, nominations for Steering Committee, and nominations for national delegate. The working groups will be responsible for organizing members into necessary tasks, implement all necessary elections processes, and encourage open and comradely debate of resolutions,

Therefore be it resolved, organizing the GM and convention will be a major priority for the staff

Staff Transition Plan

Context: I am planning to run for co-chair of the chapter, so I will be stepping down from the staff role. It's important that the chapter has no gap between staffers, so, working with the Staff Manager, I will support the search for a new staffer. This search should strike a balance between speed and thoroughness, so that we do our due

diligence to find the right candidate to support the chapter. We aim to recruit an existing member of East Bay DSA who is already familiar with our politics and systems and who understands the unique nature of a paid job working in a volunteer-run membership organization (e.g. having a volunteer supervisor, democratic accountability, working many evenings and weekends).

Timeline:

Monday, March 6: Steering Committee Meeting. Notify the Steering Committee.

Wednesday, March 8: Send email to membership (including eb_supporter list) announcing staff vacancy, including job description. Announce vacancy via Instagram, Twitter, WhatsApp chats.

Wednesday, March 15: Send second email to membership (including eb_supporter list) and do second round of posts on social media and in chats.

Wednesday, March 22: Application deadline at midnight. Do final round of posts and email to membership (including eb_supporter list). Start scheduling interviews with co-chairs and staffer.

Sunday, March 26: Steering Committee Meeting. Report to Steering about how candidate search has gone, including a full list of applicants.

Friday, March 31: End interviews. Chairs will strive to make a single recommendation to the full SC but may propose multiple candidates if there is no consensus among the chairs.

Monday, April 3: Steering Committee Meeting. Top applicant(s) give(s) 5-minute presentation followed by 10 minutes of Q&A. Steering votes up or down. Notify candidates.

Period between selecting staffer and GM vote: Staffer and co-chair negotiate contract. We will need to call a special meeting for the Steering Committee to ratify the contract.

Sunday, April 9: General Meeting. Membership votes on candidate (if SC decides they still want this to happen). Ella's last day on staff. Ella will train new staffer in volunteer capacity.

Monday, April 10: New staffer first day.

Note Ella is on vacation and out of town Sunday, April 9 through Saturday, April 15.

**People
Over
Profit.**



— East Bay DSA