SOUTH REDFORD SCHOOL DISTRICT

JANE ADDAMS ELEMENTARY SCHOOL

14025 Berwyn Avenue · Redford, MI 48239·(313)532-8064· Fax: (313)532-2585

Mrs. Porshea Flowers
Principal

Mr. Jason Bobrovetski
Superintendent

Arrival & Dismissal Procedures

Dear Addams School Community,

Welcome to the 2025-2026 school year. This communication describes the procedures for arrival and dismissal.
It is important you check your email for the scan code. Codes will be sent home on the 1st day.

Please know that this communication has a significant amount of very important information.

Important dates & times:

- **1st Day of School: Tuesday, September 2, 2025**

- **School Times:**
  - **Instructional Hours: 8:36 am-3:30 pm**
  - **Arrival: 8:30 am**
  - **Dismissal: 3:30 pm**

*** Grade Level Doors Closed:** 8:42 am **(Students let in at front doors)**

■ **If you must drop your child off before 8:30 or need after-school care, please enroll in our Kids Care Program. To learn more, contact the Kids Care Office at 313-500-3953.**

Arrival Doors:

Preschool: Preschool doors
Main Entrance: 3rd and 4th Grade Students
Additional front Entrance: Kindergarten and 5th Grade Students

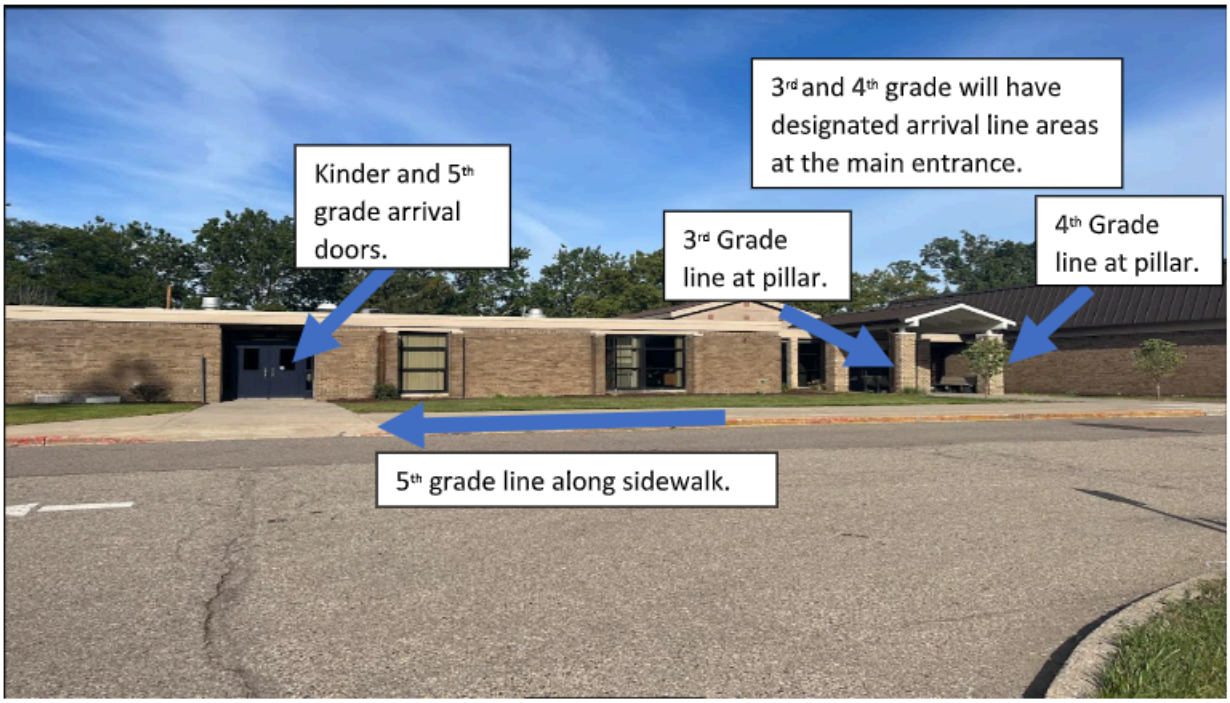
Lower Playground Entrance: 1st and 2nd Grade Students

Dismissal Doors:

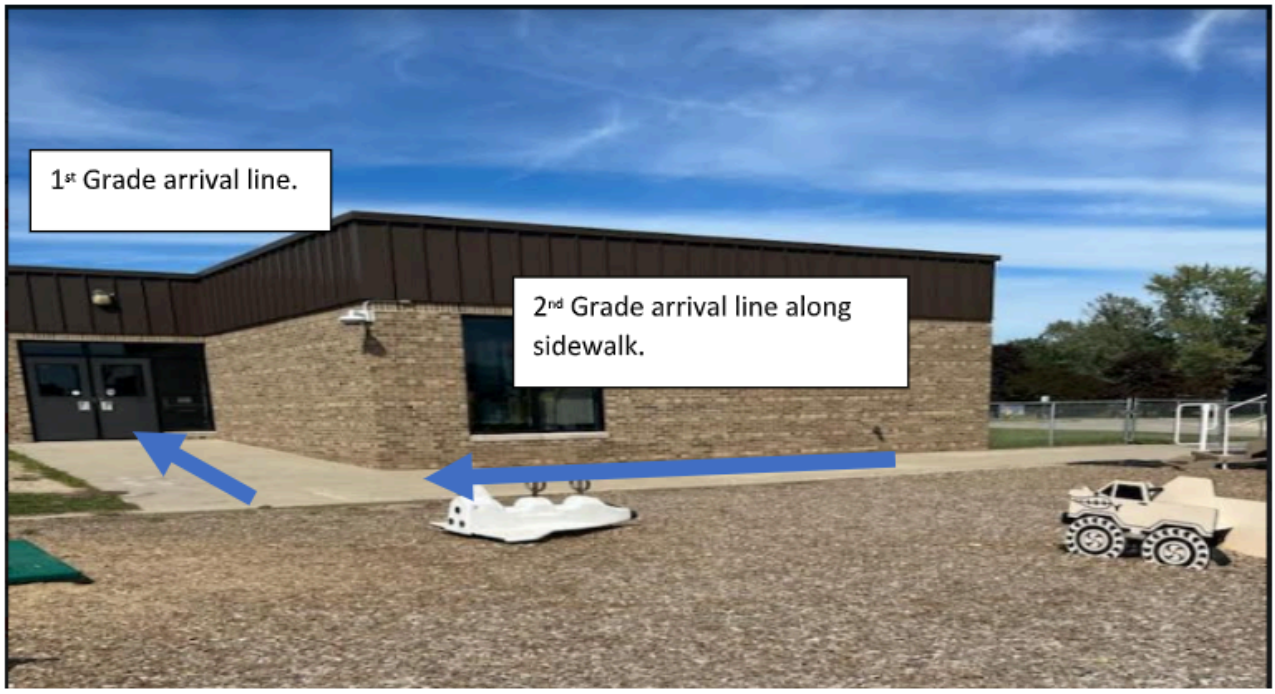
Car Rider Students: Students are dismissed from the main entrance after the QR sheet is scanned and the parent or person picking up is verified
Bus Rider Students: Students are dismissed from the Lower Playground entrance and led to the bus.
Walkers: Students are released from the Cafeteria doors.

Designated Arrival Areas

Arrival Doors (Front of school)



Arrival Doors (playground visible from 96 service drive)



Dismissal Procedures

Kinder-5th Grade:

If you are picking upon dropping your child please enter the parking lot off of Berwyn going North and proceed slowly and carefully to the front of the building. The arrival and dismissal line runs along Berwyn. A staff member will be outside waiting to see your QR code so that your child can be notified to come outside. Your QR code can be scanned off your phone or off the blue sheet given during the meet and greet event.

