

# Meeting Minutes - WiP

**Location:** RLM 9.222

**Date:** Tuesday 06/21/2016

**Time:** 12:00 pm - 1:30 pm

## Attendance:

1. Bex	2. Jackie	3. Layla	4. Christina	5. Vernita
6. Kristy	7. Erin	8. Deepa	9. Tess	10. Frankie
11. Sonia	12. Andrea	13. Madisen	14. Linda	15. Alex



I can't believe y'all convinced me to take a selfie.

## Agenda Items:

1. Food from Thai Kitchen (Kristy) and Bubble Tea from Kung Fu Tea (Bex)
2. Discussion (All)
  - a. Perks of becoming a Registered Student Organization
  - b. Admissions
  - c. Pick a discussion topic for next meeting (Erin)
    - i. Admissions (Prof. Gordon)
    - ii. Harassment policies at the Department level (Prof. Paban)
    - iii. Diversity training (Prof. Markert)
  - d. Panel for a wider audience (Madisen et al.)
  - e. APS Communication Seminar (Erin)
  - f. Elevator pitches (Prof. Reichl)
    - i. Schedule 2 per meeting?
  - g. Diversity at conferences (ICHEP, APS) (Deepa)

- h. Climate Survey
    - i. Internal, with input from Gender & Sexuality Center (Bex, Alex)
    - ii. APS, last one was 1994) (All)
- 3. Outreach (Jackie)
  - a. Mentoring of....
    - i. 1st year grad students, 4 responses
    - ii. Senior undergrads TBD
  - b. Shadow a Scientist
    - i. Time commitment as small as 1 day
    - ii. Safety training in laser labs? (Andrea)
  - c. Explain your PhD to a 12 year old
  - d. Alice in Wonderland
- 4. Library
  - a. New librarian starts soon... (Prof. Markert)
  - b. Potential meeting topic: group work spaces in Library

## Action Items:

### Before Next Officer Meeting (July 12th?):

1. Rebecca: Set date & time for officer Meeting
2. Erin and Jackie: decide on content & budget for July Meeting. (Budget remaining: ~\$25)
  - a. AiW + elevator pitches? Article-focused roundtable discussion?
  - b. Send out doodle poll with meeting announcement to estimate attendance
3. Madisen: Set date for RLM Mixer. Input needed from Astro & Math.
  - a. Options for venues?
  - b. 1 pg description for Prof. Markert
4. Kristy: Ask admins for postdoc emails

### Before Next General meeting (?):

1. Erin: Set target date for Fall Academic event
  - a. Faculty panel? Communication seminar? Movie + discussion? Invited speaker?
2. Madisen and Franki: Set target date for next Happy Hour.
3. Jackie: Set target date for next Outreach event
  - a. AiW panel in Aug? Mentee welcome lunch in Sept?
4. Kristy: improve communication re: Friday lunch
5. Rebecca and Alex: website plan of action
  - a. Stay with google or switch to linux? Link from physics main site? Fb group and fb fan page: what are they used for, who is in charge?

## Other notes:

1. Upcoming events [calendar](#)