

TESAN Articles and Reports – Assignments and Deadlines 2026-2027

Note: You are welcome to submit an article or report regarding your office or committee at any time, but definitely as indicated below. Please ask your chapters and districts to send articles often.

Type font: Times New Roman Size: 13

Email to send articles: Teresa Gray tgray0470@gmail.com

July/August 2026 Issue – Deadline June 15, 2026

- Outgoing 2025-2026 officers will report on the past year/last quarter and awards presented at Convention.
- President Report – Incoming
- First Vice President/President Elect Report (Incoming)
- First Vice President / President Elect Report (Outgoing: Membership)
- Second Vice President Report (Incoming & Outgoing)
- Recording Secretary
- Technology Committee Report (Incoming)
- Treasurer Report (Incoming: include state dues form)
Submit form to state website: esatexas.org@gmail.com
- TESAN Editor Report (Incoming & Outgoing)
Incoming submit form to state website: esatexas.org@gmail.com
- Junior Past President/Disaster Fund Chair Report (Incoming)
- Association of the Arts Chair Report (Incoming & Outgoing; Outgoing: convention awards)
- Chaplains Report (Incoming)
- Easter Seals Chair Report (Incoming & Outgoing)
- Educational Director Report – Outgoing (Awards report) and Incoming
- ESA Foundation Chair Report – Outgoing and Incoming
- Leadership Seminar Information – Incoming
- Service Chair Report – Outgoing (Convention Awards Report) and Incoming
- State Project Director Report – Outgoing and Incoming
Submit form to state website: esatexas.org@gmail.com
- August Board Meeting Information – Registration and Hotel Information
Submit form to state website: esatexas.org@gmail.com
- Leadership Chair Report

September 2026 Issue – Deadline August 15, 2026

- President Report
- First Vice President/President Elect Report
- Corresponding Secretary/Roster Chair Report
Submit correction form to state website: esatexas.org@gmail.com
- Recording Secretary
- Technology Committee Report
- Treasurer Report
- TESAN Editor Report
- Junior Past President/Disaster Fund Chair's Report
- Association of the Arts Chair Report and Craft Fair Entry Form

Submit form to state website: esatexas.org@gmail.com

- Chaplain Report
- Easter Seals Chair Report
- Educational Director Report
- ESA Foundation Chair Report
- Service Chair Report
- State Dues Form

Submit form to state website: esatexas.org@gmail.com

- November Board Meeting Information – Registration and Hotel Information
Submit form to state website: esatexas.org@gmail.com
- 2027 State Convention Information Registration and Hotel Information
Submit form to state website: esatexas.org@gmail.com.

October 2026 Issue – Deadline September 15, 2026

- President Report
- First Vice President/President Elect Report
- Second Vice President Report
- Corresponding Secretary/Roster Chair Report
- Recording Secretary/Technology Committee Report
- Treasurer Report
- TESAN Editor Report
- Junior Past President/Disaster Fund Chair Report
- Association of the Arts Chairman Report and Craft Fair Entry Form
- Awards Chair Report
- Chaplain Report
- Easter Seals Chair Report
- Educational Director Report
- ESA for St. Jude Chair Report
- ESA Foundation Chair Report
- Service Chair Report – Outgoing
- State Project Director Report
Submit form to state website: esatexas.org@gmail.com
- State Dues Form
- November Board Meeting 2026 Information – Registration and Hotel Information
Submit form to state website: esatexas.org@gmail.com
- February 2027 Board Meeting Information – Registration and Hotel Information
Submit form to state website: esatexas.org@gmail.com
- 2027 State Convention Information Registration and Hotel Information
Submit form to state website: esatexas.org@gmail.com

November/December 2026 Issue – Deadline November 15, 2026

- President Report
- First Vice President/President Elect Report
- Second Vice President Report
- Corresponding Secretary/Roster Chair Report
- Recording Secretary
- Technology Committee Report
- Treasurer Report

- TESAN Editor Report
 - Junior Past President/Disaster Fund Chair Report
 - Association of the Arts Chair Report
 - Awards Chair Report
 - Chaplain Report
 - Easter Seals Chair Report
 - Educational Director Report
 - ESA Foundation Chair Report
 - ESA for St. Jude Chair Report
 - Ways and Means Chair Report
- February Board Meeting Information - Registration and Hotel Information
Submit form to state website: esatexas.org@gmail.com
- 2027 State Convention Information Registration and Hotel Information
Submit form to state website: esatexas.org@gmail.com

February 2027 Issue – Deadline January 15, 2027

- President Report
- First Vice President/President Elect Report
- Second Vice President Report
- Corresponding Secretary/Roster Chair Report
- Treasurer Report
- TESAN Editor Report
- Junior Past President/Disaster Fund Chair Report
- Association of the Arts Chair Report and Competition Entry Form
- Awards Chair Report
- Chaplain Report
- Educational Director Report
- ESA Foundation Chair Report
- Service Chair Report
- State Dues Form
- Ways and Means Chair Report
- 2027 State Convention Information on and Hotel Information

March 2027 Issue – Deadline February 15, 2027

- President Report
- First Vice President/President Elect Report
- Second Vice President's Report
- Corresponding Secretary/Roster Chair Report
- Recording Secretary
- Technology Committee Report
- Treasurer Report
- Parliamentarian Report
- TESAN Editor Report
- Junior Past President/Disaster Fund Chair Report
- Association of the Arts Chair Report
- Awards Chair Report
- Campaign Ads as desired by 2027-2028 Candidates

- Chaplain Report
- Easter Seals Chair Report
- ESA for St. Jude Report
- Educational Director Report
- ESA Foundation Chair Report
- Service Chair Report
- Ways and Means Chair Report
- 2027 State Convention Information Registration and Hotel Information

April 2027 Issue – Deadline March 15, 2027

- President Report
- First Vice President/President Elect Report and Nomination/Voting Forms*
- Second Vice President Report
- Corresponding Secretary/Roster Chair Report
- Treasurer's Report
- Parliamentary Report
- TESAN Editor's Report
- Junior Past President/Disaster Fund Chair Report
- Awards Chair Report
- Chaplain Report
- Easter Seals Chair Report
- ESA for St. Jude Report
- Educational Director Report
- ESA Foundation Chair Report
- Service Chair Report
- Ways and Means Chair Report
- Campaign Ads as desired by 2026-2027 Candidates
- *Campaign Nomination Information and Photos
- *Sample Ballot
- 2027 State Convention Information Registration and Hotel Information
- Workshop Chair Report