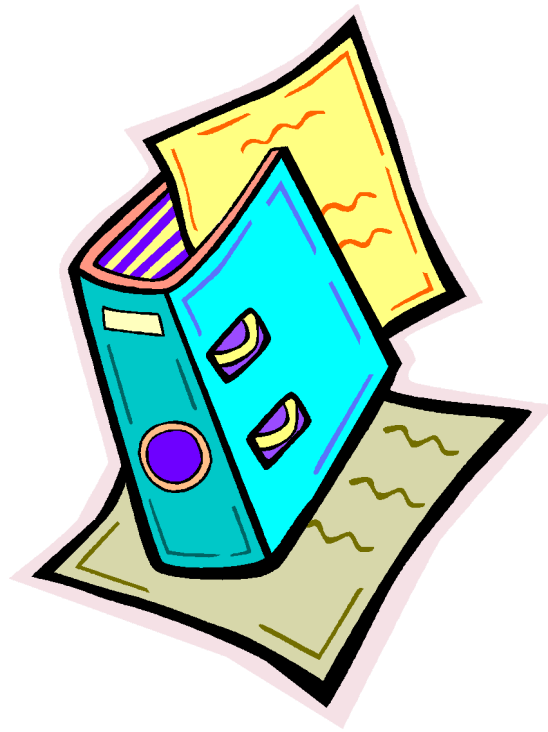


# *SCRAPBOOK PROJECT (Arts and Crafts General)*



Putnam County 4-H  
Revised 1/14/22



This manual handout provides the state rules updated for 2022 and additionally provides county guidelines with ideas to help members select an exhibit option that fits with state guidelines. This page provides state guidelines should a Putnam scrapbooking project be one of five (5) state general craft projects to advance on to the Indiana State Fair. Otherwise this is a Putnam County only project to be exhibited. The Putnam County guidelines fall within the state guidelines.

**Project Title:** Arts and Crafts, General

**Description:**

Allows youth to learn life skills and grow in project knowledge while expressing creativity in a variety of mediums.

**State Fair Entries:**

**5 entries per county as determined by the county 4-H educator and fair officials.**

**Exhibit Guidelines:**

Youth may exhibit any art or craft that does not meet exhibit requirements in Fine Arts, Needle Craft, Model Craft or Construction and Architectural Replica.

Exhibitors should be considerate of space. Exhibits too large to safely move or requiring lots of space should be exhibited using photographs and a description of work in a notebook.

All arts and craft exhibits must include a [4-H Craft Information Card, 4-H 618A](#). This information card is to describe work completed so the judge can more accurately evaluate the exhibit. Craft information cards are for judging purposes only and will not be returned to the exhibitor.

If multiple pieces make up the exhibit, a photograph of the complete exhibit should be attached to the exhibit so the total exhibit can properly be displayed. For safety purposes any craft exhibit that resembles a sword, knife, or look-a-like weapon will be judged but will not be displayed.

**Exhibit Class Guidelines:**

***Beginner (grades 3-5 suggested)***

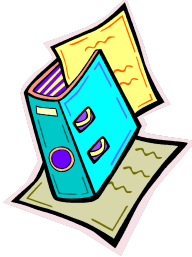
Create and exhibit one age/grade appropriate artwork.

***Intermediate (grades 6-8 suggested)***

Create and exhibit one age/grade appropriate artwork.

***Advanced (grades 9-12 suggested)***

Create and exhibit one age/grade appropriate artwork.



# SCRAPBOOK PROJECT



## Putnam County Guidelines

Putnam County 4-H

### Purpose

The Scrapbook Project allows you to preserve your memories in an organized and creative way. Memories may include but not be limited to family, school, 4-H, sports, and friends.

### Divisions

Grade is determined by the grade you were in on January 1<sup>st</sup> of the current year.

*Beginners* – Grades 3, 4, and 5

*Intermediate* – Grades 6, 7, and 8

*Advanced* – Grades 9 and up

#### ***This project is a county level project.***

A scrap book project will go to the Indiana State Fair ***only*** if it is selected as one of the five (5) "Any Other Craft" state fair entries.

NOTE: You will leave the entire scrapbook for judging and your fair exhibit.

***The scrapbook will be judged on the quality of all the required pages.***

### General Requirements

*The 4-H member will bring a scrapbook containing only the pages to be judged.  
Do not include any other pages.*

1. Exhibited pages must have been completed since the end of previous year's Putnam County 4-H fair. The events covered in the pages could have taken place at any time. Refer to the "Exhibit Requirements" section below for the number of pages that must be exhibited. Only completed pages will be eligible for judging. Incomplete pages or unfinished pages will not be eligible for judging or count toward the page count.
2. Each scrapbook album will have a front and back cover with the pages firmly attached between the covers. Three ring binders **will not** be accepted.
3. The album pages are to be at least 8 "x 10" inches in size. The most common size is 12" x 12". This size will be easier to work with and to find materials for assembly.
4. Each album page that is to be judged must be numbered. **A "page" is either the front or back – not both sides of the sleeve.**
5. Acid-free/lignin-free scrapbook pages and supplies must be used in the album. Acid-free – pH balanced pages will not accelerate the natural deterioration of the photos. Lignin-free pages will maintain their durability and whiteness (non-yellowing). Alkaline reserve (buffered) has a neutralizing effect to exhibit photos against pollutants from the "outside" (e.g. the environment, acidic greeting cards, etc.). \*The exhibit judge will randomly check that acid-free supplies are used.
6. Polypropylene page protectors or covers must be used in the album. These are made of photo-safe plastic to protect album pages and photographs from finger prints, abrasion, and accidental spills.
7. Bring the official Putnam County 4-H FairEntry exhibit label to the judging session so it can be attached to the page you leave to exhibit during fair week.
8. Photographs are to be included on the exhibited pages. Photos are to be the focus of the album. Since memorabilia adds meaning, texture, and variety to the scrapbook and gets more fascinating with time, they should be considered for including in the scrapbook. These are items that tell an important part of the story, and will add significantly to the interest of the page. Memorabilia includes items such as newspaper pictures, ticket stubs, ribbons, programs, certificates and small items. *Intermediate and Advanced* levels may add memorabilia throughout the book and have up to two pages dedicated to it entirely. Memorabilia must fit in the encased plastic sleeves.
9. Neatness is very important. Always exhibit clean pages with clean handwriting.
10. Each grade has a hand-written journaling requirement for the album pages to be judged. The handwriting is a part of the 4-Her's heritage. Photo safe pens are fade-proof, water proof, and acid free when used on acid-free paper. They cause no damage to photos over time and will be legible for generations. Use only acid free scrapbook pens. Ink pens and lead pencils are not accepted. If the 4-H'er opts to use a computer-generated wording in addition to the hand-written journaling, it must be on acid free paper.

11. A variety of page layouts will add creativity and interest to the album. Use a nice balance complementing the theme for the page and pictures. Keep in mind that proper placement of the photos will tell a story, so use chronology (putting things in order of occurrence), or themes to organize album.
12. Be sure to mount all items with acid-free adhesives. \* (Tapes, glue, "buttons", etc.)
13. Carefully read this Scrapbook Project manual for further guidelines. Review the items to be considered on the scorecard in the back of this manual before starting the project.

*~ Using a variety of cropping techniques and page layouts will add interest and creativity to your album. Not everything has to be cropped and "artsy". Use a nice balance. ~*

*~ Keep in mind that the main focus is preservation and not how many stickers or fancy papers you use on your pages. Let your pictures and memorabilia be the main focus. ~*

## ***Grade Specific ~ Exhibit Requirements***

**Beginner** (Grades 3, 4, and 5...Grade as of January 1st of the current year)

**Number of Pages**—Six pages in a scrapbook. At least three pages must include brief journaling. A "page" is either the front or back—not both. The events covered in the pages could have taken place at any time.

**Layout**—Stickers and die cuts can be used, but are not mandatory. Die cuts can be used. Three dimensional accessories - i.e. metal rivets, puffy stickers or anything that rises above the page - ***can NOT be used.*** At least 2 of the 6 pages should be 2 page layouts. (A 2 page layout is 2 pages side by side that go together.)

**Cropping**—Edges of photographs must be straight cut - using regular scissors or paper cutter. May use rounded corners on photos. Decorative scissors can be used on colored paper that serves as mats/background.

**Journaling**—Captions and bullet (brief) labeling that shares only the basic information such as who, what, when and where. Be sure the required number of pages with journaling for the grade is met.

**Intermediate** (Grades 6, 7, and 8 ...Grade as of January 1st of current year)

**Number of Pages**—Eight pages in a scrapbook. At least four pages must include storytelling. (Storytelling is telling the story of your photo or page in a few complete sentences.) A "page" is either the front or back of a sleeve—not both. The events covered in the pages could have taken place at any time.

**Layout**—Exhibit a more creative layout than the previous division A variety of borders and lettering can be used. Three dimensional accessories - i.e. metal rivets and puffy stickers - can be used.

At least 4 of the 8 pages should be 2-page layouts. (A 2-page layout is two pages side by side that go together.)  
**Cropping**—Circle, oval, and other shaped templates can be used for cutting out photographs and mats that serve as mats/background in addition to straight cut templates.

**Journaling**—Brief captions and bullet labeling or brief storytelling. Storytelling is telling the story of your photo or page in a few complete sentences. Be sure the required number of pages with journaling for the grade is met.

**Reminder: Number each page that is to be judged.**

**Advanced** (Grades 9 through 12.. Grade as of January 1st of the current year)

Number of Pages – ten (10) pages At least **five (5)** of the pages should contain journaling.

A “page” is either the front or back– not both.

The events covered in the pages could have taken place at any time.

**Layout** – Exhibit may include a pop-up page, pocket page, or quilt-type layout, but **not** every page has to be these types. You are Highly encouraged to try one of these techniques. Use the techniques that have been learned in previous divisions. Three dimensional accessories – i.e. metal rivets, puffy stickers – can be used. Include a variety of layouts.

At least 6 of the 10 pages should be 2 page layouts. (A 2 page layout is 2 pages side by side that go together.)

**Cropping** – Silhouette cropping can be used in addition to techniques that have been learned in previous divisions.

**Journaling** – Use bullets and captions, plus storytelling – writing the thoughts and feelings, telling a complete story or memory on each page. Not every photo has a complete story. Choose the ones deserving of this when thinking of the page designs. It is alright to put several photos on a page and just use one of them to tell a story. Label or caption the other on the page. It is easiest to tell the story if the 4-H’ers pretend like they are writing in a diary or sharing some exciting news with their best friends. Be sure the required number of pages with journaling for the grade is met.

**Reminder:** Number each page that is to be judged.

## ***Helpful Hints***

- ~ Do not use “scotch” tape. If you use tape, use the special photo tape which is acid free.
- ~ Make sure the pages that are to be judged are numbered.
  - Recommend the 4-H’er puts the number on the plastic sleeve – not directly on the scrapbook page.
- ~ Use only good quality photos.
- ~ Plan to attend the scrapbook project workshop.

As with all 4-H projects, the total cost should not be extravagant.  
Be creative! Watch for sales on supplies that you will need.  
Borrow tools...but do not forget to return them.

Try to keep costs to a minimum.



*Have fun preserving your memories!*

[illegible]

4-H CRAFTS CHECK SHEET

Name or Number		County	
	Well done	Need to Improve	
Usefulness			
Originality			
Choice of Material			
Suitability of Design			
Structural			
Decorative			
Workmanship			
Finish			
Use of Color			

Placing \_\_\_\_\_

Remarks: