



**PETITION FOR EXCEPTION TO
POLICY AND/OR PROCEDURE**

ONLINE

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Student's Name:

ID:

Student's Academic Program

Date:

Program Chair/ Advisor approval (please initial):

Policy and/or procedure for exception:

Reason for exception (please be specific):

Are you requesting that any tuition be reversed? (check one)___for course:

If yes, please indicate what term and how much: Term: Amount or %:

The originating academic or administrative office should retain a copy of the petition and forward original to the Provost.

Provost recommendation (check one): Recommended: ____ Not recommended: ____

Revised 3/23/17-VC

If recommendation is conditional, please outline conditions:

Provost: _____

Date: _____