I	Effectivity:	MAY	15,	2023
Control #				

Rizal Technological University Boni Avenue, City of Mandaluyong UNIVERSITY DATA PROTECTION CENTER

DATA BREACH INCIDENT REPORT FORM

CONTACT INFORMATION

Date of Report:
Name of Data Subject/ Reporting Individual:
□ Student
□ Faculty
□ Member Admin Personnel
□ Other:
Office/Department/College:
Contact No.:
Address:
INCIDENT DESCRIPTION
A. Name of Faculty or Department/College (where the breach occurred):
B. Date during which the Breach occurred:
C. Identity/ Name of Affected Subject Matter:
DATA INVOLVED
A. What data/information is involved?
o Sensitive Personal Information
Kindly specify:

- 1. About an individual's race, ethnic origin, marital status, age, color, and religious, philosophical or political affiliations;
- 2. About an individual's health, education, genetic or sexual life of a person, or to any proceeding for any offense committed or alleged to have been committed by such person, the disposal of such proceedings, or the sentence of any court in such proceedings;
- 3. Issued by government agencies peculiar to an individual which includes, but not limited to, social security numbers, previous or current health records, licenses or its denials, suspension or revocation, and tax returns and the like

Other Information specify:		

"Other information" shall include, but not be limited to: data about the financial or economic situation of the data subject; usernames, passwords and other login data; biometric data; copies of identification documents, licenses or unique identifiers like Philhealth, SSS, GSIS, TIN number; or other similar information, which may be made the basis of decisions concerning the data subject, including the grant of rights or benefit.

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RIZAL TECHNOLOGICAL UNIVER RTU-OEVP-UDPC-F-01	SITY	REVISED 1	Control #	Effectivity: MAY 15, 2023
B. Is there a reason to unauthorized person?	believe that YES		may have bee	n acquired by an
C. Would it give rise to a re	al risk of serio YES		iffected data subj	ect?
D. Kindly specify the imme	diate effect of	the incident on	the affected data	subject:
E. Describe the cause of the	breach and re	lated circumstar	ices:	
F. Date incident was discovered	ered and how i	t was discovered	1?	
ACTION/S TAKEN A. What security measures Breach?	have you adop	ted to remedy or	at least avoid/m	itigate the effect of
B. How did you inform the	affected subject	et matter?		
C. What have you done to p	orovide assistar	nce to affected s	ubject matter?	
D. What are your plans to a	void similar in	cidents to happe	n next time?	
				Submitted by:

Signature over Printed Name

Date Submitted:

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