

Reassessment Process

Rationale: U-32 recognizes that learning involves growth and that practice and reassessment are inevitable parts of that growth. U-32 recognizes that most students will need multiple opportunities to demonstrate proficiency on each of the Student Learning Outcomes while also recognizing it is in a student's best interest to adhere to both a deadline for assessments and a timeline for reassessment. Reassessment can occur only when there is learning that occurs between the original assessment and the reassessment. We developed the following process based on these beliefs.

Types of Assessments

The goal of **formative assessment** is to collect detailed information that can be used to improve instruction and student learning *while it's happening*. What makes an assessment "formative" is not the design of a test, technique, or self-evaluation, per se, but the way it is used—i.e., to inform in-process teaching and learning modifications. Formative assessments can not generally be reassessed, instead formative assessments may be part of a reassessment plan.

The goal of **summative assessment** is to evaluate student learning at the conclusion of a specific instructional period—typically at the end of a unit, course, semester, program, or school year. Summative assessments are used to determine whether students have learned what they were expected to learn during the defined instructional period.

Reassessment: If a student attempted and turned in a summative assessment within the deadlines set in the course, then they will be able to retake a summative assessment unless otherwise agreed upon with the teacher or team. Reassessment will be done in a format that the teacher and student believe is the best way for a student to demonstrate understanding and may not always be in the same format as the original. Students will be able to reassess summative assessments that have not been created as a result of an iterative process (i.e. draft and revision process such as I-search research paper). Students will have the opportunity to reassess within two weeks after the summative assessment has been scored and returned to the student. Because all formative assessments, coursework, and homework are purposeful and tied to the summative assessment, these are required as evidence of readiness to be able to reassess. Students will need to complete a readiness plan (see below) and present it to the teacher within that two week window.

Other information:

- Any student may reassess using this process to improve their assessment score.
- Reassessment scores will be recorded as an additional assignment in Canvas along with the initial assessment score to show evidence of growth.
- Students on an EST, IEP or 504 will be able to reassess according to the plan developed by the team with definite timelines for the completion of activities. Teachers and case managers will coordinate with students to be consistent with the plan and the needs of the student.
- Teachers have discretion to extend the timeline or repeat the process with students in cases where a student is demonstrating growth but has not yet met the standard.
- End-of-course assessments reassessment guidelines will be developed in September.

Readiness Plan:

Name:	Reassessment Due Date:
Assessment:	
Teacher:	Initial Score(s):

Reflection: I am asking for an opportunity for a reassessment of this assignment because...

Prior to the assessment, I did the following to prepare:

Before my reassessment, I will complete the following activities to prepare:

Date	Activity (see list for suggestions)	Evidence of Completion

Suggested Activities to prepare for reassessment:

- Complete missing assignments/formative work
- Correct assessment and provide justification for answers
- Relearn through videos, Khan Academy or virtual labs
- Make flashcards
- Create practice assessment
- Conferencing with a teacher
- Scheduling a Call back with teacher
- Studying
- Complete activities provided by teacher

- Make a poster explaining a topic or process
- Create a web diagram or other graphic organizer
- Write a summary for individual topics
- Complete review exercises in the textbook

Student
Signature: _____

Teacher
Signature: _____