

USA Fencing – Harrisburg Division

Annual Meeting Agenda

Date: 26 July 2025

Time: 10:00

Location: Zoom meeting information will be distributed to Division members via email

Presiding Officer: Shawn Bertel

1. Welcome and Call to Order

- - Introduction of officers and attendees
- - Approval of previous meeting minutes

2. Officer Reports

- - Chair's Report – Overview of the year, goals met, challenges
- - Vice Chair's Report – Events and support activities
- - Treasurer's Report – Financial overview, budget highlights, website
- - Secretary's Report – Communication updates
- - Youth Development Officer (if applicable) – Y14, Cadet engagement, programs

3. Tournament and Club Updates

- - Review of last season's tournament schedule (sanctioned and unsanctioned)
- - Discussion of points events, qualifiers, and championship results
- - Issues with bout committee staffing or venue availability
- - Club reports (each club offers a brief update)
- - Feedback on referee availability and training needs

4. 2025–2026 Season Planning

- - Proposed tournament calendar
- - Sanctioning deadlines and standards
- - Venue and equipment needs
- - Outreach for regional events or ROCs

5. Elections (if scheduled)

- - Positions up for election
- - Nominee introductions (brief statements)
- - Voting procedure
- - Announcement of results

6. Ethics, Complaints, and Code of Conduct

- - Status of any open or resolved SafeSport or ethics investigations
- - Review of divisional standards for coach/fencer behavior
- - Discussion on fencing environment improvements (inclusion, safety, etc.)

7. Development Initiatives

- - Referee development and certification pathways
- - Coach and club support
- - Recruitment and retention of youth and veteran fencers
- - DEI (Diversity, Equity, Inclusion) programs
- Referee and Tournament Updates (see attached)

8. New Business

- - Proposals from the floor
- - New clubs or venue proposals
- - Suggestions for USA Fencing or regional coordination

9. Open Forum

- - Member comments or questions
- - Club-level concerns or successes
- - Requests for support from the division
- Communications received

10. Adjournment

- - Next steps and calendar reminders
- - Adjourn