



DRAFT

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Minutes • October 30, 2024

Opening Items

- 1:30** Call to Order, Member [Sign-in](#), and [Land Acknowledgment](#) statement
- 1:33** Announcements and Public Comment
- Welcome new members! Aziza De La Torre (classified) and Geisce Ly (admin)
 - Who will be today's [Wendy's Member of the Meeting](#)?
 - Please review this: [GE courses updated under the hood and GE courses that will be updated by 9/20/24wendys.jpg](#)
 - This agenda, like the last one, looks a bit different than they usually do because of the need to batch-approve common course numbered modifications and other GE outlines. In some cases, there are requests for local GE because the outline already has Cal-GETC approval, and the local and Cal-GETC outcomes align. Those items are still proposal items and are open to discussion during the meeting. This is a logistical need, and this format will need to be used again, probably until Thanksgiving.
 - Learn more about [CCCCO's AI professional development offerings](#)
 - Standard degree program completion time descriptions have been edited slightly. See the [Program TRACE/Crib](#) for the language that you should be copying when writing degree proposals.
 - An Ethnic Studies subcommittee or work group will need to be formed in order to enrich dialogue about what qualifies as Ethnic Studies for GE purposes.
 - Future CC discussion or Flex session: A conversation with departments about how they have adjusted degrees and certificates to strengthen student success, respond to community and industry needs, and adapt to available resources.
 - Events?
- 1:45** Approval of the minutes: [10/16/24 meeting](#) **Approved**
- 1:48** Adoption of the agenda **Approved**
- 1:52** Approval of info items **Approved**
- 1:54** Reminder: [AB 361](#) through 2023; [AB 2449 or traditional Brown Act](#) begins Jan 1, 2024
- Rethinking Brown options (Providing campus and off-campus locations)
 - [Track AB 817: Open meetings: teleconferencing: subsidiary body](#) (amended May 29, 2024)

Proposal Items

Time	#	Dept.	Chair	Proposal Type	Subj	#	Title	Eff Sem & CTE
New Outlines								
1:55	1	ADMJ	Jim Skinner	New Credit Course (Degree Applicable)	F SC	33A	Fire Inspector 1A: Duties and Administration Approved	f'25
	2	ADMJ	Jim Skinner	New Credit Course (Degree Applicable)	F SC	33B	Fire Inspector 1B: Fire and Life Safety Approved	f'25

	3	ADMJ	Jim Skinner	New Credit Course (Degree Applicable)	F SC	33C	Fire Inspector 1C: Field Inspection Approved	f'25
	4	ADMJ	Jim Skinner	New Credit Course (Degree Applicable)	F SC	33D	Fire Inspector 1D: Field Inspection – California Specific Approved	f'25
2:05	5	ADMJ	Jim Skinner	New Credit Course (Degree Applicable)	F SC	34A	Fire Investigation 1A: Basic Fire Investigation Approved	f'25
	6	ADMJ	Jim Skinner	New Credit Course (Degree Applicable)	F SC	34B	Fire Investigation 1B: Evidence and Documentation Approved	f'25
	7	ADMJ	Jim Skinner	New Credit Course (Degree Applicable)	F SC	34C	Fire Investigation 1C: Preparation for Legal Proceedings Approved	f'25
2:15	8	ART	Stephanie Robison	New Credit Course (Degree Applicable) CCSF GE Area 3	ART	114	Arts of Africa, Oceania, and Indigenous North America + Mapping *Requesting CCSF GE Area 3; Cal-GETC Area 3A; UC TCA Pending Approval Stipulations	f'25
2:25	9	ESL	Jessica Buchsbaum	New Noncredit Course	ESLN	6621	ESL Intermediate Computer Keyboarding Replaces ESLB 4822 Pending Approval Stipulations	f'25
	10	ESL	Jessica Buchsbaum	New Noncredit Course	ESLN	6623	ESL Intermediate Computer Skills A Replaces ESLB 3821 Approved	f'25
	11	ESL	Jessica Buchsbaum	New Noncredit Course	ESLN	6625	ESL Intermediate Computer Skills B Replaces ESLB 3845 Approved	f'25
	12	ESL	Jessica Buchsbaum	New Noncredit Course	ESLN	6627	ESL Intermediate Computer Skills C Replaces ESLV 3829 Approved	f'25
2:35	*Cal-GETC submitted after Breadth Committee approval Batch Approvals: New Local GE Area Requests; Outlines Already w/ Approved and Aligned Cal-GETC Area							
	13	HLTH	Beth Freedman	Modify Credit Course (Degree Applicable) CCSF GE Area 4	HLTH	56	Politics of Food and Health Requesting CCSF GE Area 4 Approved	f'25
	14	Soc Sci	Darlene Alioto	Modify Credit Course (Degree Applicable) CCSF GE Area 2	ECON	5	Introductory Statistics for Economics, Business and Social Sciences Requesting CCSF GE Area 2 Approved	f'25
2:40	Batch Approvals: New Local Area 1B (Oral Communication) Requests							
	15	CMST	Nathan Lawless Steele	Reactivate Credit Course (Degree Applicable) CCSF GE Area 1B	CMST	12	Fundamentals of Oral Communication *Requesting CCSF GE Area 1B; Cal-GETC Area 1C; UC TCA Approved	f'25

	16	WORL	Diana Garcia Denson	Modify Credit Course (Degree Applicable) CCSF GE Area 1B	AMSL	1A	Elementary American Sign Language Part I Name Change Requesting CCSF GE Area 1B Approved	f'25
	17	WORL	Diana Garcia Denson	Modify Credit Course (Degree Applicable) CCSF GE Area 1B, 3	AMSL	1B	Elementary American Sign Language Part II Name Change Requesting CCSF GE Area 1B, 3; already has Cal-GETC Area 3B Approved	f'25
	18	WORL	Diana Garcia Denson	Modify Credit Course (Degree Applicable) CCSF GE Area 1B	AMSL	2A	Continuation of Elementary American Sign Language Part I Name Change Requesting CCSF GE Area 1B Approved	f'25
	19	WORL	Diana Garcia Denson	Modify Credit Course (Degree Applicable) CCSF GE Area 1B	FREN	1	Elementary French Requesting CCSF GE Area 1B Approved	f'25
	20	WORL	Diana Garcia Denson	Modify Credit Course (Degree Applicable) CCSF GE Area 1B	FREN	1A	Elementary French Requesting CCSF GE Area 1B Approved	f'25
	21	WORL	Diana Garcia Denson	Modify Credit Course (Degree Applicable) CCSF GE Area 1B	FREN	1B	Elementary French Requesting CCSF GE Area 1B Approved	f'25
	22	WORL	Diana Garcia Denson	Modify Credit Course (Degree Applicable) CCSF GE Area 1B	FREN	3	Intermediate French Requesting CCSF GE Area 1B Approved	f'25
	23	WORL	Diana Garcia Denson	Modify Credit Course (Degree Applicable) CCSF GE Area 1B	FREN	3A	Intermediate French Requesting CCSF GE Area 1B Approved	f'25
	24	WORL	Diana Garcia Denson	Modify Credit Course (Degree Applicable) CCSF GE Area 1B	FREN	3B	Intermediate French Requesting CCSF GE Area 1B Approved	f'25
	25	WORL	Diana Garcia Denson	Modify Credit Course (Degree Applicable) CCSF GE Area 1B	FREN	10A	Beginning Conversational French Requesting CCSF GE Area 1B Approved	f'25
	26	WORL	Diana Garcia Denson	Modify Credit Course (Degree Applicable) CCSF GE Area 1B	FREN	10B	Continuation of Beginning Conversational French Requesting CCSF GE Area 1B Approved	f'25
	27	WORL	Diana Garcia Denson	Modify Credit Course (Degree Applicable) CCSF GE Area 1B	RUSS	1A	Elementary Russian Part I Name Change Requesting CCSF GE Area 1B Approved	f'25
	28	WORL	Diana Garcia Denson	Modify Credit Course (Degree Applicable) CCSF GE Area 1B	RUSS	1B	Elementary Russian Part II Name Change Requesting CCSF GE Area 1B Approved	f'25

*Cal-GETC submitted after Breadth Committee approval

Discussion Items (Break, then 3:05-4:15)

3:05 [Requisite Reflections with Lisa King](#)

- Non-course Requisites and Placement Discussion
 - In this segment, Lisa reviewed why we have requisites and non-course requisite language, and shared a list of Title 5 regulations regarding requisites. She also shared CCSF non-course requisite descriptions to illustrate those regulations. (NOTE–If you missed the slideshow, an archive is being built so that OnDemand users will have access to this segment’s details.) She emphasized the importance of using course requisites since some non-course descriptions, such as “approval of the department” run the risk of bias and are also not enforceable in Banner. All courses with course prerequisites are heavily enforced through Banner.
 - A closer look went into departments’ use of “placement in” and “demonstration of exit skills.” Conversation focused on whether or not just one of these could be used—or maybe neither if just referencing a course is enough. Anna-Lisa Helmy of ESL spoke of how many of their conversations with students involve the word “placement” because of their placement tool processes, so that removing it from curriculum language could disorient students. Diana Garcia-Denson of WORL spoke of how useful “demonstration of exit skills” has been with their placement test and transcript processes and that just referencing a course alone might not be as helpful for students.
 - Other departments expressed their concerns about unenforceable requisites (for example, regarding English skills) that might harm student success in classrooms or field placements. This has also overextended teachers who must put much more than expected into trying to accommodate many students who apparently were not ready for the course.
 - Questions also came up on what is gained or lost by switching from prerequisites to advisories. Does that help or hurt students?
 - These are important areas to monitor, and it’s very good that dialogue has begun. Serious conversations should happen in departments.
 - Programming Note–Due to the unexpected length and dialogic verve of this segment of Requisite Reflections with Lisa King, Legislative Update with Rachel Cohen and Squad Time were postponed till the 11/13 meeting.

4:00 Noncredit Possibilities (Anna-Lisa Helmy)

- Anna-Lisa shared several slides rich with ideas inspired by what she heard at the Noncredit Institute southern California this past spring. Her hope is that this will result in opening up more possibilities for noncredit study at CCSF. She related noncredit programming to Vision 2030’s equity goals, such as more opportunities to earn a living wage or developing pre-apprenticeship possibilities.
- Consider how noncredit can benefit students who want to explore college but are unable to overcome past credit or high school failures or are intimidated by grade transcripts. What about mirrored classes, micro-credentialing, financial aid savings, and non-resident opportunities?
- There are many noncredit models, plus enhanced funding possibilities.
- Anna-Lisa summarized some of what CCSF offers, including Vocational ESL (VESL) courses to help students learn contextually and find employment, grant-based healthcare pathways, high school dual enrollment. Noncredit could help so many healthcare students who need support reading complex textbooks and prepping for rigorous certifications. She cited an interesting Cyber Security and Entrepreneurship noncredit effort at DVC. What more might happen with credit for prior learning based on noncredit work, micro-credentialing, noncredit

work experience to help with certification requirements, more mirrored courses, and more efforts to integrate older adults in mirrored arts formats?

- This discussion tied in well with the requisites discussion, as noncredit offerings could make a huge difference for students in need of additional support.
- Some of this has been talked about at CCSF for years, but real action is needed.

4:15 Today's [Wendy's Member of the Meeting](#)

- For the first time since Wendy's has been affiliated with the Curriculum Committee, the [Wendy's Member of the Meeting](#) is not one but two members of the meeting: Anna-Lisa Helmy and Nicole Oest. As Rachel pointed out, football has two halves, so for her excellent work with ART 114, Nicole is the first half winner, while Anna-Lisa is the second half winner for her inspiring noncredit presentation. Congratulations, to our two [Wendy's Members of the Meeting](#)! (Official Disclaimer–The Wendy's Company is not an authorized sponsor of this award. All purchases at Wendy's are the responsibility of each winner.)

4:2 Adjourn

Informational Items

#	Dept	Proposal Type	Subj	#	Title	Eff Sem & CTE
1	ADMJ	Modify Credit Program			Administration of Justice, AS-T	f'25
2	APPR	Modify Noncredit Course	APPR	9714	Plumbing Apprentice	f'25
3	APPR	Modify Noncredit Course	APPR	9715	Refrigeration/Air Conditioning	f'25
4	APPR	Modify Noncredit Course	APPR	9721	Steamfitter Apprentice	f'25
5	ART	Modify Credit Program			Studio Arts, AA-T	f'25
6	ART	Modify Credit Course (Degree Applicable)	ART	130A	Basic Drawing	f'25
7	Beh Sci	Modify Credit Program			Psychology, AA-T	f'25
8	BIO	Modify Credit Course (Degree Applicable)	BIO	14	Plant Ecology	f'25
9	BIO	Modify Credit Course (Degree Applicable)	BIO	33	Introduction to Conservation Biology	f'25
10	BIO	Modify Credit Course (Degree Applicable)	BIO	100B	General Biology	f'25
11	BUS	Modify Credit Course (Degree Applicable)	R E	187	Real Estate Taxation	f'25
12	CINE	Modify Credit Course (Degree Applicable)	CINE	40	Professional Development & Film Exhibition	f'25
13	CINE	Modify Credit Course (Degree Applicable)	CINE	61	Sound for Motion Pictures II	f'25

14	CINE	Modify Credit Course (Degree Applicable)	CINE	72	Documentary Preproduction Name Change	f'25
15	CINE	Modify Credit Course (Degree Applicable)	CINE	74	Advanced Cinematography & Lighting	f'25
16	CINE	Modify Credit Course (Degree Applicable)	CINE	131	Directing Motion Pictures	f'25
17	CMST	Modify Credit Program			Communication Studies 2.0, AA-T	f'25
18	ENGL	Modify Credit Course (Degree Applicable)	ENGL	61	Literature and Film	f'25
19	ESL	Modify Credit Course (Degree Applicable)	ESL	67	ESL Writing with Digital Tools for Personal Success Name Change	f'25
20	ESL	Modify Noncredit Course	ESLF	5006	ESL Projects with Digital Technology - Intermediate	f'25
21	ESL	Modify Noncredit Course	ESLF	5785	Speaking and Listening - Intermediate High	f'25
22	ESL	Modify Noncredit Course	ESLV	3801	Intermediate ESL Workplace Communication	f'25
23	ESL	Modify Noncredit Course	ESLV	3823	ESL for Job Search A	f'25
24	ESL	Modify Noncredit Course	ESLV	3923	ESL for Job Search B	f'25
25	ESL	Modify Noncredit Program			ESL Beginning High Oral Communication Skills, CCompetency	f'25
26	ESL	Modify Credit Program			ESL and Child Development Milestone, CAch	f'25
27	ESL	Modify Credit Program			ESL and Business Milestone, CAch	f'25
28	ESL	Modify Noncredit Program			ESL Vocational Training, CCompetency	f'25
29	ESL	Modify Credit Program			ESL and Math Milestone, CAch	f'25
30	ESL	Modify Noncredit Program			ESL Intermediate Workplace Skills, CCompetency	f'25
31	HCT	Reactivate Credit Course (Degree Applicable)	EMT	15	Basic Life Support CPR Recertification	f'25
32	HLTH	Modify Credit Program			Nutrition and Dietetics, AS-T	f'25
33	HLTH	Modify Credit Course (Degree Applicable)	HLTH	33	Introduction to Health and Wellness	f'25
34	HLTH	Modify Credit Course (Degree Applicable)	HLTH	49	Ethics and Counseling in Addiction and Recovery	f'25
35	HLTH	Modify Credit Course (Degree Applicable)	HLTH	67	HIV and Hepatitis Navigation	f'25

36	HLTH	Modify Credit Course (Degree Applicable)	HLTH	98	Treatment Modalities in Addiction Recovery	f'25
37	IDST	Modify Credit Program			Critical Southwest Asia and North Africa (Middle East) Studies, AA Name Change	f'25
38	JOUR	Modify Credit Program			Journalism, AA-T	f'25
39	KINE	Modify Credit Program			Kinesiology, AA-T	f'25
40	LGBT	Modify Credit Program			Social Justice Studies: General - Feminist, Queer, and Trans Studies, AA-T	f'25
41	MUS	Modify Credit Course (Degree Applicable)	MUS	100	Music Fundamentals	f'25
42	PHST	Modify Credit Course (Degree Applicable)	PHST	30	Philippine Society and Culture Through Film	f'25
43	Rad Sci	Modify Credit Program			Diagnostic Medical Imaging, AS	f'25
44	Soc Sci	Modify Credit Program			Political Science, AA-T	f'25
45	Soc Sci	Modify Credit Program			Economics, AA-T	f'25
46	Soc Sci	Modify Credit Course (Degree Applicable)	POLS	5	International Relations	f'25
47	Soc Sci	Modify Credit Course (Degree Applicable)	PHOT	50A	History & Aesthetics Pre-1945	f'25
48	Soc Sci	Modify Credit Course (Degree Applicable)	PHOT	50B	History & Aesthetics Since 1945	f'25
49	VMD	Modify Credit Program			Visual Media Production, CACH	f'25
50	WGST	Modify Credit Course (Degree Applicable)	WGST	35	Introduction to Masculinity Studies	f'25
51	AUTO	Deactivate Credit Course (Degree Applicable)	MOTO	63	Auto-Moto Custom Painting	f'25
52	BUS	Deactivate Credit Course (Degree Applicable)	FIN	110	Principles of Risk Management	f'25
53	Bus	Deactivate Credit Course (Degree Applicable)	MRKT	145	Computer Marketing Applications	f'25
54	IDST	Deactivate Credit Course (Degree Applicable)	IDST	50	College Success	f'25
55	ART	New Distance Ed Addendum	ART	113-FO	History of Comic and Sequential Art	sp'26
56	ART	New Distance Ed Addendum	ART	114-FO	Arts of Africa, Oceania, and Indigenous North America	sp'26
57	ART	New Distance Ed Addendum	ART	114-PO	Arts of Africa, Oceania, and Indigenous North America	sp'26

58	ASAM	New Distance Ed Addendum	ASAM	8-PO	Filipino American Community	sp'26
59	ASAM	New Distance Ed Addendum	ASAM	30-PO	Asian American Issues Through Film	sp'26
60	BIO	Modify Distance Ed Addendum	BIO	112-PO	Introduction to Human Physiology	sp'26
61	CDEV	Modify Distance Ed Addendum	CDEV	107-PO	Children's Healthy Eating & Nutrition	sp'26
62	Earth Sci	Modify Distance Ed Addendum	GEOG	3-FO	World Regional Geography	sp'26
63	ENGL	New Distance Ed Addendum	CLAS	35-PO	Tragic Drama of Greece	sp'26
64	ENGL	New Distance Ed Addendum	ENGL	1C-PO	Writing about Nonfiction	sp'26
65	ENGL	New Distance Ed Addendum	ENGL	30B-PO	American Literature, 1865-present	sp'26
66	ENGL	New Distance Ed Addendum	ENGL	43-FO	Introduction to Poetry	sp'26
67	ENGL	New Distance Ed Addendum	ENGL	43-PO	Introduction to Poetry	sp'26
68	ENGL	New Distance Ed Addendum	ENGL	44A-PO	Survey of World Literature, Part 1: Ancient, Medieval, and Early Modern	sp'26
69	ENGL	New Distance Ed Addendum	ENGL	44B-PO	Survey of World Literature, Part II: Early Modern to the Present	sp'26
70	ENGL	New Distance Ed Addendum	ENGL	46A-FO	Survey of Literature in English, Part 1: Beowulf through Milton	sp'26
71	ENGL	New Distance Ed Addendum	ENGL	46A-PO	Survey of Literature in English, Part 1: Beowulf through Milton	sp'26
72	ENGL	New Distance Ed Addendum	ENGL	46B-PO	Survey of Literature in English, Part 2: Late-17th through the Mid-19th Century	sp'26
73	ENGL	New Distance Ed Addendum	ENGL	46C-PO	Survey of Literature in English, Part 3: Mid-19th Century to Present	sp'26
74	ENGL	New Distance Ed Addendum	ENGL	48C-PO	Science Fiction and Fantasy	sp'26
75	ENGL	New Distance Ed Addendum	ENGL	48K-FO	The Bible as Literature	sp'26
76	ENGL	New Distance Ed Addendum	ENGL	48K-PO	The Bible as Literature	sp'26
77	ENGL	New Distance Ed Addendum	ENGL	51-FO	The Graphic Novel as Literature	sp'26
78	ENGL	New Distance Ed Addendum	ENGL	51-PO	The Graphic Novel as Literature	sp'26
79	ENGL	New Distance Ed Addendum	ENGL	52-FO	Shakespeare	sp'26

80	ENGL	New Distance Ed Addendum	ENGL	52-PO	Shakespeare	sp'26
81	ENGL	New Distance Ed Addendum	ENGL	54-PO	Children's and Young Adult Literature	sp'26
82	ENGL	New Distance Ed Addendum	ENGL	57-FO	Survey of Women's Literature	sp'26
83	ENGL	New Distance Ed Addendum	ENGL	57-PO	Survey of Women's Literature	sp'26
84	ENGL	New Distance Ed Addendum	ENGL	58-FO	Contemporary Women's Writing	sp'26
85	ENGL	New Distance Ed Addendum	ENGL	58-PO	Contemporary Women's Writing	sp'26
86	ENGL	New Distance Ed Addendum	ENGL	61-PO	Literature and Film	sp'26
87	ENGL	New Distance Ed Addendum	ENGL	62-PO	Video Games and Literature	sp'26

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ROLL: Rebecca Ancheta, Tom Boegel (Resource), Stephanie Chenard, Rachel Cohen, Megan Corry, Erin Denney, Landi Ehnle, Anna-Lisa Helmy, Edie Kaeuper, Linda Legaspi, Alex Leyton, Geisce Ly, Lisa King, Craig Kleinman, Joy Lamboy, Nicole Oest, Nathan Steele, Fred Teti, Guillermo Villanueva (Resource), Lily Ann Villaraza, Wanda Ziemba

Excused: DEA Subcommittee (met separately–Fred Teti, Phong Pham, Andrea Niosi, Sue Schall, Megan Sweeney, plus resource members Amy Lawlor, Kevin Sherman, and Craig Kleinman), John Halpin (Resource), Malcolm Hillan, Monika Liu (Resource), Lisa Romano (Resource), Aziza De La Torre

Absent: Christina Michaud (Student), Jean Nanjo, Allan Nuttall, Vika Palaita, Octavia Struve