

Pella Community School Board of Directors  
 Work Session Meeting Minutes  
 September 11, 2023 Meeting Minutes

Item	Item Description
1	<b>Roll Call:</b> President Joan Corbin called the meeting to order at 5:00 PM. Members answering roll call are Elisa Klahsen, Tim Tripp, Gary Coppock, and Jesse Peterson.
2	<b>Receive Visitors/Public Forum:</b> President Joan Corbin welcomed the media attending the meeting and invited any in attendance to speak on any agenda items. No comments were received.
3	<b>Consent Agenda:</b>
a	<b>Approve minutes of previous meetings:</b> Board members reviewed the minutes of the August 28, 2023 Meetings. <b>Vote:</b> To approve the minutes as presented. <ul style="list-style-type: none"> <li>• <u>August 28, 2023 - Meeting Minutes</u></li> </ul>
b	<b>Approve invoices for payment:</b> Board members reviewed the invoices for September payment. <b>Vote:</b> To approve invoices as presented for payment. <ul style="list-style-type: none"> <li>• <u>September 11, 2023 Bills to Pay</u></li> <li>• <u>September 11, 2023 Prepaid Bills</u></li> </ul>
c	<b>Approve monthly financial reports:</b> Board members reviewed August Financial reports. <b>Vote:</b> To approve reports as presented. <ul style="list-style-type: none"> <li>• <u>Combined Balance Sheet</u></li> <li>• <u>MCB General Checking Account Reconciliation</u></li> <li>• <u>MCB Money Market Reconciliation</u></li> <li>• <u>Wells Fargo Account Reconciliation</u></li> <li>• <u>Construction Financial Report</u></li> </ul>
d	<b>Approve personnel changes:</b> Board members reviewed personnel changes for September. <b>Vote:</b> To approve personnel changes as presented. <ul style="list-style-type: none"> <li>• Leave of Absence/Resignations               <ul style="list-style-type: none"> <li>◦ <u>Kayla Wright - ME L2 SPED Associate</u></li> </ul> </li> <li>• New Hires               <ul style="list-style-type: none"> <li>◦ Alecia Jablonski - HS Admin Assistant</li> <li>◦ Tiffany Smith - JI SPED Associate</li> <li>◦ Jessica Satterlee - JI Associate</li> <li>◦ Riley Davidson - ME L2 SPED Associate</li> <li>◦ Janchrisna Barnes - HS Food Service</li> <li>◦ Rhoda Hetke - HS Food Service</li> <li>◦ Shaylin Nieuwsma - Car Driver</li> <li>◦ Melissa Huizer - Preschool SPED Associate</li> </ul> </li> <li>• Transfers               <ul style="list-style-type: none"> <li>◦ Kara Schulte - from HS Admin Assistant to Supt's Admin Assistant</li> </ul> </li> </ul>
e	<b>Approve 2022-23 Fundraisers:</b> Board members reviewed Fundraiser Requests for September. <b>Vote:</b> To approve fundraisers as presented, including: <ul style="list-style-type: none"> <li>• <u>Fundraising Request Form</u></li> </ul>

f	<p><b>Approve Change Orders:</b> Board members reviewed Change Orders. <b>Vote:</b> To approve Change Orders as presented, including:</p> <ul style="list-style-type: none"> <li>• <a href="#">Jefferson-MS CO 3</a></li> <li>• <a href="#">Jefferson-MS CO 4</a></li> <li>• <a href="#">Jefferson-MS CO 5</a></li> <li>• <a href="#">Early Childhood Center CO 16</a></li> <li>• <a href="#">Contingency Report</a></li> </ul>
4	<p><b>Consent agenda approval:</b> Motion by Klahsen, Second by Tripp to approve the consent agenda as presented. All in favor, motion carried: 5-0.</p>
5	<p><b>Place additional items on agenda - adjust sequence, if necessary:</b> None.</p>
6	<p><b>Unfinished Business:</b> None</p>
7	<p><b>New Business:</b></p>
a	<p><b>Construction Planning Update - Stadium</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Presentation</a></li> </ul>
b	<p><b>Construction, Early Childhood Center &amp; Jefferson/MS Update:</b></p> <ul style="list-style-type: none"> <li>• <a href="#">DCI Monthly Report</a></li> </ul>
c	<p><b>Jesse Peterson left the meeting at 5:32 PM.</b></p>
d	<p><b>Approve Resolution Directing the Sale of Approximately \$20,175,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2023:</b> Motion by Tripp, Second by Coppock to resolve directing the sale of approximately \$20,175,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2023 as presented. <b>Roll Call Vote:</b> Tripp: Yes; Corbin: Yes; Coppock: Yes; Klahsen: Yes. All in favor, motion carried: 4-0.</p> <ul style="list-style-type: none"> <li>• <a href="#">Resolution</a></li> <li>• <a href="#">Presentation</a></li> </ul>
e	<p><b>Resolution Authorizing the Redemption of Outstanding School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2017, Dated February 14, 2017, of the Pella Community School District, State of Iowa, and directing notice be given:</b> Motion by Coppock, Second by Tripp to resolve authorizing the redemption of outstanding School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2017, dated February 14, 2017, of the Pella Community School District, State of Iowa, and directing notice be given as presented. <b>Roll Call Vote:</b> Tripp: Yes; Corbin: Yes; Coppock: Yes; Klahsen: Yes. All in favor, motion carried: 4-0.</p> <ul style="list-style-type: none"> <li>• <a href="#">Resolution</a></li> </ul>
f	<p><b>Approve trip to 2023 National FFA Convention:</b> Motion by Tripp, Second by Klahsen to approve the trip to the 2023 National FFA Convention as presented. All in favor, motion carried: 4-0.</p> <ul style="list-style-type: none"> <li>• <a href="#">Info</a></li> <li>• <a href="#">Quote &amp; Schedule</a></li> </ul>
8	<p><b>Work Session</b></p>
a	<p><b>2023 Iowa Statewide Assessment of Student Progress (ISASP)</b></p> <ul style="list-style-type: none"> <li>• <a href="#">ISASP review</a></li> </ul>
b	<p><b>Approve Annual District Goals:</b> Motion by Tripp, Second by Coppock to approve annual district goals as presented. All in favor, motion carried: 4-0.</p>

	<ul style="list-style-type: none"> <li>• <u>22-23 District Goals</u></li> <li>• <u>23-24 District Goals for Approval</u></li> </ul>
9	<b>Information &amp; Discussion:</b>
a	Board Work Sessions for 2023-24
b	First Day Student Enrollment <ul style="list-style-type: none"> <li>• <u>Exhibit</u></li> </ul>
c	Board Retreat Day - Oct. 10 from 8:00 to 4:00
d	Work Session - Oct. 16 at 4:30
e	<u>November 7: School Election Day. Polls open 7 a.m.–8 p.m.</u>
f	<u>November 15-17 - IASB Annual Convention</u>
g	Review of 100 policies - review by Sept. 18 <ul style="list-style-type: none"> <li>• <u>100 Board Policies</u> - please review</li> </ul>
h	Meeting Times to accommodate activities <ul style="list-style-type: none"> <li>• Sept. 25 and Oct.16 - Can we move to 4:00?</li> </ul>
10	<b>Tentative future meetings (all in High School Media Center):</b> <ul style="list-style-type: none"> <li>• Monday, September 25, 2023 at 4:00 PM: Regular Meeting</li> <li>• Monday, October 9, 2023 at 4:30 PM: Work Session</li> </ul>
11	<b>Adjournment:</b> Motion by Tripp; Second by Coppock to adjourn the meeting. Meeting adjourned at 6:43 PM.

Approved: \_\_\_\_\_

Board President: \_\_\_\_\_

Board Secretary: \_\_\_\_\_