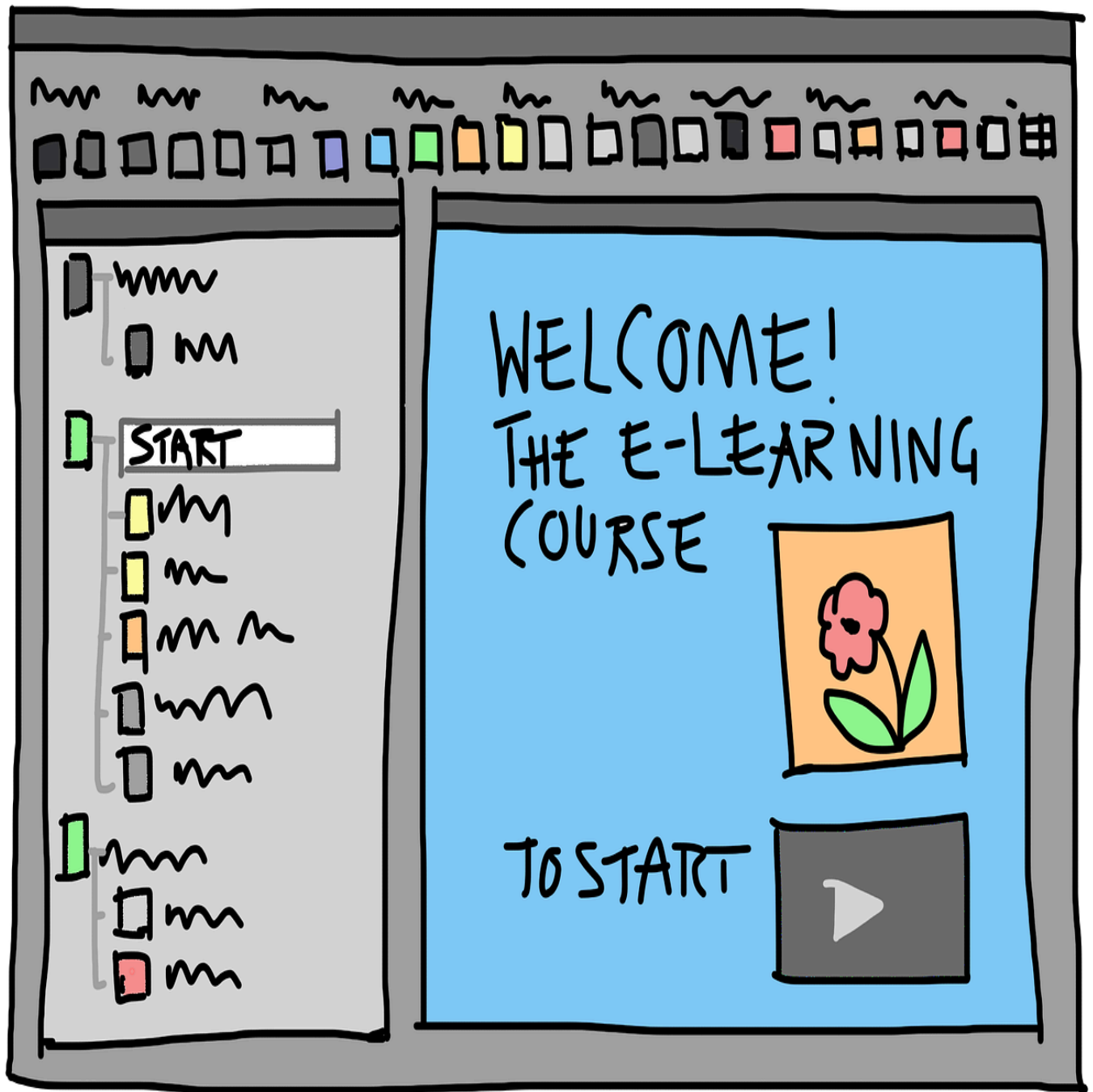


# Candler County School District Virtual Learning Plan



Learning From Home Model

7/22/2020

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## Introduction

On rare occasions, it may be necessary to close a school(s) due to emergency situations. If this occurs, the district will make every effort to ensure that our students' educational opportunities continue while at home. The District has compiled a comprehensive collection of online content and digital resources and is providing computer hardware and software for students to check out for home use during the school closure period to ensure that students can continue their learning without interruption.

The CCSD Virtual Learning Plan has four components:

- Learn from Home (LFH) Expectations for Staff, Students, Parents
- Serving Special Education and EL Students
- Computer Hardware
- Internet Access

Content Delivery is available on our [Learn from Home \(LFH\) Symbaloo Page](#). The page has resources that students will use for core instruction and which materials can be used as supplemental resources to enhance core instruction. Also accessible from the LFH Symbaloo Page is Google Classrooms for K-8. This is our content management platform and will be the primary platform that supports content delivery and communication with students.

The section on Computer Hardware explains the steps the District is taking to ensure that any student who needs a computer to access the instructional resources will be provided with one, upon request, for the duration of the school's closure. Internet access is a significant challenge in rural areas. The District has worked to establish partnerships with community stakeholders to provide reduced-cost internet service to students during emergency situations as well as educating families on options such as connecting with Pineland Telephone using the Learn from Home contract to get special discounts and using phones as "internet hot spots". In addition, the state will provide three mobile internet buses to help increase connectivity throughout the county.

During this unprecedented and fluid situation, Candler County Schools are preparing for our students' online education and will be providing regular communication with families. For information regarding this plan, technology help and frequently asked questions, students and parents should visit our District Website as well as <https://www.symbaloo.com/embed/candlerstudents> and click on LFH Symbaloo link found on the bottom right of the page. The document contains an overview of instructional and content delivery plans the District and schools will implement during this emergency school closure

period. Please note that this document may change as information is acquired from the Georgia Department of Education.

### ***Overall Expectations***

Student success in an online setting is dependent upon many factors. Parental support, computer skills, habits of mind, and technology access are among these essential factors

#### **Student and Parent Expectations**

- ☐ Students will need to have a computer at home and internet service.
- ☐ Parents and students must attend a mandatory online learning training that will be established and communicated prior to the start of LFH.
- ☐ The instructional level of LFH will be equal to a traditional classroom environment and much more rigorous than what was experienced in the spring of 2020. Grading will be the same as the established classroom grading system.
- ☐ Parents and students please do not share or repost any live streamed lessons or assignments on social media.
- ☐ Students must adhere to their daily schedules in order to be successful in the LFH model. For younger students, a caregiver must be available to make sure that the student logs in during scheduled live teaching sessions during the regular school day. Attendance online is essential. Please review the handbook to make sure you understand the attendance policy for your child's school.
- ☐ Scheduled conferences/virtual meetings with the teacher will be scheduled at times that are convenient for the student and parent to have progress checks and learning discussions. Teachers will also have office hours for questions. If questions arise during non-office hours, an online learning webpage with frequently asked questions and help videos will be available.

#### **District and School Expectations**

- ☐ Candler County Schools will rely on the Google Classroom platform where teachers will stream instruction live using Google Meets, use or design an online curriculum to help manage student learning, and post instructional assignments.
- ☐ Small group instruction will be held using Google Meets based on students' needs and communicated in advance to ensure students are online at the appropriate times.
- ☐ Teachers will communicate their office hours to students and parents.
- ☐ Teachers will post schedules for students that clearly outlines timelines and due dates.
- ☐ Teachers will communicate live instructional times and how to access live instruction, agendas for completing assignments, and how to turn in assignments for feedback.
- ☐ Whether grades are standards-based or numerical, grades will be posted in PowerSchool.

- ❑ Special Education and ESOL Teachers will collaborate with general education to determine plans for their students.

## **Serving Special Education and EL Students**

### ***Serving Students with Disabilities***

1. Students with an IEP that will be learning from home should have the normal schedule in Powerschool as if they were physically present in the classroom. This will safeguard several things including funding and the ability to serve students, ensure FAPE is offered and etc..
2. IEP Team meetings will be held for all students with an IEP that are LFH prior to the start of LFH, however these will not be Amendment Meetings, but rather Individualized Distance Learning Plan (IDLPS) meetings. THE IDLP should outline the services that the student will receive during LFH. IEP's should not be changed to accommodate LFH. IDLPS should be completed by the team, and then uploaded into GOIEP by the Case Manager.
3. Evaluations and progress monitoring are required and should continue on as normal. Evaluators will need to work through with the LFH parent to provide a space, location, etc. that the parent is comfortable enough to conduct the evaluations. (BOE, etc. )
4. As case managers prepare for Annual Reviews, a thorough Present Level of Performance will be needed to direct learning goals/services as well as address gaps that exist from Covid-Closures or other reasons why gaps are present.

### ***Serving EL Students (See [ESOL Distance Learning Strategies](#) and the [Template for Service Delivery](#))***

1. The School District will Provide Translations/Interpretation Services  
Federal law requires that schools must communicate information about any program, service, or activity that is called to the attention of parents to limited English proficient parents in a language they can understand. School districts often share school materials, important news, and parent messages in additional languages. If you need information in your home language, please contact your local district/school for assistance. If you still are not provided with the important information you need in a language that you can understand, please contact Department staff to get help in addressing this.
2. Teachers will Work Together to Support Your Child's Language Development  
During remote learning, teachers are working together to find ways to help your child(ren) continue their English language development. During these times, content and ESL teachers are collaborating to plan and implement instruction for your children. Teachers are also working together to help students stay connected to their classmates and school community, and to feel safe and secure in the new

remote learning classrooms. General Education and ESOL teachers are available to support you and your child(ren) through these difficult times.

### 3. Teachers will Provide Support to English Learners

School districts have a legal obligation to provide English learners with English language development instruction and access to grade-level instruction and assignments during remote learning. Teachers of English learners at all English proficiency levels provide instruction and activities in a way that is designed to help support your child's understanding of the subject they are learning. They analyze the instruction, readings, and activities to make sure that their students understand and learn the content. Additionally, teachers ensure that English learners at the earlier stages of English proficiency are provided with more support than students who have more developed English language development skills.

Guidance on Remote Learning for English Learners, which includes recommended strategies and resources to help teachers continue to provide services and to keep English learners engaged while they learn remotely is in place.

4. English Learners with Disabilities: The U.S. Department of Education recently issued a fact sheet clarifying that during the COVID-19 pandemic, schools must continue to provide a free and appropriate public education (FAPE) to students with disabilities while protecting the health and safety of students, educators, and service providers. In these extraordinary circumstances, special education teachers and support personnel may provide services differently than they were provided when school buildings were open and fully operational. If a child has an Individualized Education Program (IEP), parents will receive information or documentation about how the school will provide remote special education services.

## **Computer Hardware**

The Candler County School District is working to become 1:1. This means every K-12 student will have a Chromebook assigned directly to them for school use. In the event of school closures, students who have technology at home will be asked to leave this device at school to ensure we have them available upon return. However, in cases where families do not have appropriate devices to access online learning, parents and students will be allowed to check out devices following the Chromebook/Device Agreement in Appendix A.

## **Internet Access: Connecting to Home Wifi**

There are a few areas around town that are available for families that do not have access to wifi and the internet. Those areas include the following:

1. The Candler County library is offering free wifi. The location is 50 S Kennedy St, Metter, GA 30439. To contact the public library call (912) 685-2455. Their operating hours are **from** Monday-Thursday 10am to 5pm and Saturday from 10am to 5pm (closed on Saturday during the lunch hour).
2. Guest wifi access is also available in the parking lot at the schools and board office.
3. The downtown park in Metter has free wifi with no code needed. There is a log in at the downtown park in which it only asks for your name. However, no password is required.
4. Pineland Telephone is offering discounted rates for families that need to purchase internet services.
5. Pineland Telephone is offering free wifi connection from specific locations. Please see the graphic on the next page for locations around the service area.

# Connect2PinelandFREE



<b>ADRIAN</b>	111 E. Main St. Adrian, Ga.
<b>ALINE</b>	19823 Ga Hwy 46 W Metter, Ga.
<b>AMERICUS</b>	706 E. Jefferson St. Americus, Ga.
<b>BARTOW</b>	5117 Ga Hwy 319 Bartow, Ga.
<b>CANOCHEE</b>	869 Lawrence Sherrod Rd. Midville, Ga.
<b>CEDAR CREEK</b>	977 Cedar Creek Rd. Collins, Ga.
<b>CLAXTON</b>	601 W. James St. Claxton, Ga.
<b>COBBTOWN</b>	198 Collins St. Cobbtown, Ga.
<b>COVENA</b>	2274 Ga Hwy 56 S Swainsboro, Ga.
<b>DAVISBORO</b>	701 N. Main St. Davisboro, Ga.
<b>DIXON GROVE</b>	13258 Dutch Ford Rd. Metter, Ga.
<b>DURDENVILLE</b>	2106 Lambs Bridge Rd. Twin City, Ga.
<b>GARFIELD</b>	1853 Ga Hwy 23 N Garfield, Ga.
<b>KITE</b>	1000 Railroad St. Kite, Ga.
<b>LAKE LUCK</b>	530 Thigpen Dr. Swainsboro, Ga.
<b>LEXSY</b>	2231 US Hwy 1 S, Lexsy, Ga.
<b>LOUISVILLE</b>	131 W. 10th St. Louisville, Ga.
<b>METTER</b>	30 S. Rountree St. Metter, Ga.
<b>MIDVILLE</b>	260 N. Railroad St. Midville, Ga.
<b>NORRISTOWN</b>	2618 US Hwy 80 W Adrian, Ga.
<b>OAK PARK</b>	3778 Harrington St. Oak Park, Ga.
<b>OLLIFFTOWN</b>	64890 Rosemary Church Rd. Metter, Ga.
<b>PETUNIA</b>	719 Friendship Church Rd. Twin City, Ga.
<b>PULASKI</b>	42352 Excelsior Church Rd. Metter, Ga.
<b>RACE TRACK</b>	111 N. Race Track St. Swainsboro, Ga.
<b>SANDERSVILLE</b>	812 Golden Hawk Dr. Sandersville, Ga.
<b>STILLMORE</b>	108 E. 5th Ave. Stillmore, Ga.
<b>TRASH PILE</b>	1597 Archer Pond/Smith Rd. Adrian, Ga.
<b>TWIN CITY</b>	114 S. Railroad Ave Twin City, Ga.
<b>VIDALIA</b>	205 Warthen St. Vidalia, Ga.
<b>WRENS</b>	128 School St. Wrens, Ga.



NTA

phone + internet + technology + security





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Candler County  
Schools

Technology Take-Home Permission Form

**The computer that your child is being issued is an educational tool and should be used in that capacity. Failure to comply with the Student Computer Acceptable Use Policy and these guidelines will result in loss of take-home privileges.**

Before a student is granted permission to take a technology device home, he/she and his/her parent or guardian must sign the attached permission form.

If the technology has a failure of an internal part, it is covered by a warranty and will be repaired at no cost. **If the technology assigned to your child is lost, stolen or damaged through negligence, vandalism, or failure to follow the proper care guidelines, then you are responsible for the cost of repair or replacement. The approximate replacement cost of the technology is \$200.**

When technology is taken home by the student, it must be returned to the school no later than one week from regular school resuming. Failure to return the equipment on time may result in loss of the privilege of taking the equipment home again.

All technology is the property of Candler County Schools. CCSD reserves the right to demand the immediate return of the equipment at any time. The technology should only be used by the student who has signed the agreement.

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**I agree to the guidelines and procedures outlined on this form and agree to take full responsibility (including financial) for the laptop.**

**Student Name:** \_\_\_\_\_

**Parent Name:** \_\_\_\_\_ **Relation to Student:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Barcode:** \_\_\_\_\_

**Serial Number:** \_\_\_\_\_

## **Condado de Candler Escuelas**

### **Formulario de permiso de tecnología para llevar a casa**

**La computadora que le está enviando a su hijo/hija es una herramienta educativa y debe usarse como tal. El incumplimiento de la Política de uso aceptable de la computadora del estudiante y guía resultará en perdiendo de los privilegios para llevar a casa.**

Antes de que un estudiante reciba permiso para llevar la tecnología a casa, él / ella y sus padres o tutores deben firmar el forma de Permiso .

Si la tecnología falla en una parte interna, está cubierta por una garantía y se reparará sin costo alguno. **Si la tecnología asignada a su hijo/hija se pierde, se la roban o se daña por negligencia, vandalismo o incumplimiento de las guías de cuidado, entonces usted es responsable del costo de reparación o reemplazo. El costo aproximado de reemplazo de la tecnología es de \$ 200.**

Cuando el estudiante se lleva la tecnología a casa, debe devolverla a la escuela a más tardar una semana después de la reanudación regular de la escuela. Si no devuelve el equipo a tiempo, puede perder el privilegio de llevar el equipo a casa nuevamente.

Toda la tecnología es propiedad de las Escuelas del Condado de Candler. CCSD se reserva el derecho de exigir el regreso inmediata del equipo en cualquier momento. La tecnología solo debe ser utilizada por el estudiante que ha firmado el acuerdo.

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**Estoy de acuerdo con las guías y los procedimientos descritos en esta forma y acepto asumir toda la responsabilidad (incluida la financiera) de la computadora .**

**Nombre del estudiante:** \_\_\_\_\_

**Nombre del padre:** \_\_\_\_\_ **La relación del estudiante:** \_\_\_\_\_

**Firma del padre:** \_\_\_\_\_ **Fecha:** \_\_\_\_\_

**Código de barras:** \_\_\_\_\_

**Número de serie:** \_\_\_\_\_

## Access to Technology Help

Learn from Home Symbaloo page can be found at <https://www.symbaloo.com/embed/candlerstudents> by clicking on the LFH Symbaloo Icon.

