

PORTSMOUTH NORTH END CYCLING CLUB
2022 ANNUAL GENERAL MEETING
26th November 2022, 17:00 the Mountbatten Centre, Portsmouth



Tea and coffee 16:45, meeting starts 17:00

AGENDA & MINUTES

1. Apologies for absence

Apologies for absence were accepted from:

Ray Gregory, Lizzie Jenner, David Owen, Adrian Saunders

2. Minutes of the 2021 Annual General Meeting

Proposed by Mark Mitchell; seconded by Ben Allen.

3. Chair's Report

Proposed by Rachel Houlberg; seconded by Tim Lawn.

4. Secretary's Report

Proposed by Beth MacLellan; seconded by Mark Williams.

5. Treasurer's Report

Proposed by Pete MacLellan; seconded by Ben Allen.

6. Election of Officials

	<u>Retiring Officer</u>	<u>Elected Officer</u>	<u>Appointed - Yrs in Post</u>
Honorary President	Sheila Martin	Sheila Martin	2021
Honorary Vice President	Harry Jackson	Harry Jackson	2020
Committee			
Chair	Peter MacLellan	Peter MacLellan	2021 - 1
Vicechair	Mark Williams	Mark Williams	2021 -1
Secretary	Matthew Puddick	Matthew Puddick	2022- 1
Treasurer	Mark Mitchell	Alan Collins	2022, new
Road Secretary	Ken Houlberg	Tim Lawn	2022, new
Time Trials Secretary	Dave Knight	Dave Knight	2019, 3
Cyclo-Cross Secretary	Alan Collins	Alan Collins	2021, 1
Track Secretary	Alan Collins	Alan Collins	2019 - 3

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Club Captain	Tim Lawn	Gareth Fiford	2022, new
Coaching Coordinator	vacant	vacant	
Club Kit Provider	Beth MacLellan	Beth MacLellan	2020 - 2
Media and PR Officer	Ben Allen	Andy Connelly	2022, new
Social Secretary	Carl Benfield	Carl Benfield	2021 -1
Members' Representatives	1. Simon Littler 2. vacant 3. vacant	1. vacant 2. vacant 3. vacant	

Additional Comments regarding election of Officials : none

Non-Committee Officials

	<u>Retiring Officer</u>	<u>Elected Officer</u>	<u>Appointed - Yrs in Post</u>
Examiner of Accounts	Kevin Brackstone	Kevin Brackstone/ Mark Mitchell	2020, 2
Membership Coordinator	Lizzie Jenner	Lizzie Jenner	2021, 1
Welfare Officers	1. Dave Swaffer 2. Rachel Houlberg 3. Peter MacLellan	1. Dave Swaffer 2. Rachel Houlberg 3. Peter MacLellan	Dave Swaffer 2022, new 2022, new
CTT Accredited Timekeepers	1. Graham Coleman 2. Paul Martin 3. Ray Gregory	1. Graham Coleman 2. Ray Gregory 3. Neil Panter	tbc tbc 2022, new
Assistant Timekeepers	Neil Panter	1. Kevin McTaggart (tbc 2. vacant	2022, new
CTT Risk Assessor	David Knight	David Knight	2021 - 1
Cycling Time Trials Delegates	(to be nominated by the Time Trials Secretary)		
British Cycling Accredited Coaches	1. Gordon Richardson 2. Jo Lovell 3. vacant	1. Gordon Richardson 2. Jo Lovell 3. Grace Richardson L1 (U18)	tbc tbc, 2022, new
Go-Ride Contact	Peter MacLellan	Peter MacLellan	2021, 1
British Cycling South Region Club Delegates	(to be nominated by the Road Secretary)		

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Club Archivist	Paul Martin	1. Paul Martin 2. Matthew Puddick	tbc 2022, new
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Additional Comments regarding election of Non-Committee Officials: None

7. Proposals

Proposals from Peter MacLellan - change to membership types

- *A Student Membership be added to Constitution section 3b*
- *Junior and Youth Memberships to be replaced by Under 18 Membership.*
- *Event membership.*

Consistency changes are implemented in the constitution to reflect the changes to categories/ titles

Decision: Approved

Amendment to Rule#9, change of renew arrear from three months in arrears to two month

Membership subscriptions become due on 1st January each year. Any member being **two** months in arrears with subscriptions.

Change to reflect Club British Cycling/ Race Affiliated activities starting in Feb2023.

Decision: Approved

Deletion of Rule #12 & associated footnote

5. *The immediate family of a Full member will be deemed to be Associate members.¹*

Necessary to simplify compliance and ensure all members are fairly informed and informed directly, removes "unknown" and compliance uncertainty for club volunteers.

Decision: Approved

Amendment to rule 14

14. "under CTT or BC" becomes "under club affiliations, i.e. CTT, Wessex League, BC or other

Decision: Approved

8. AOB

- Contact with Portsmouth News for racing results. - Mike
- Club to recognise length of time in club. - Ben, Matt, Carl
- David Swaffer to become a new life member - proposed by Harry Jackson, seconded unanimously by all trustees, committee members and agm participant

¹ In practice this refers to a spouse and children and encourages participation in cycling at a social and/or support level.

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- Membership charges for 2022 -23 to be confirmed by the committee, inc for new categories.
- Note of thanks to Peter for the past year - Ken

9. Closure of AGM

The Annual General Meeting concluded at 5.55pm.

Minutes submitted by Matthew Puddick (Secretary)

Approved by Peter MacLellan (Chair)

Attachments:

1. 2021 AGM MoM
2. Chair's 2022 Annual Report
3. Secretary's 2022 Annual Report
4. Treasurer's 2021 Report

All above have been distributed to members in advance of the AGM i.a.w the Constitution