

THE
OCEANAIRE
REALTY®



COOPERATING AGENT NAME,

Thank you again for all of your help in assisting me to get my clients in a position to make an offer on your listing. I am hopeful that we can work together to make all parties involved happy.

Attached please find an offer from my buyer. Here are the key terms:

- \$XXX,XXX purchase price
- \$X,XXX Due Diligence
- \$X,XXX Earnest Money
- Due Diligence ends Month/Day/Year
- Closing on Month/Day/Year
- Buyer Agent Commission = X.X% paid by List Firm/Seller/Buyer (BE SURE TO EDIT THIS)
- \$X closing costs from seller
- Buyer requests the XXX, XXX, XXX convey at no value
- Buyer requests any repairs or other items in advance, also added on additional provisions addendum (DELETE IF NOT APPLICABLE)
- Buyer requests seller provide \$xxx for a home warranty (DELETE IF NOT APPLICABLE)

This offer expires at TIME DATE. As we discussed earlier this evening, my buyer does not put a time addendum on the offer to upset your seller, but has other options they wish to pursue if we don't have a response by then. (DELETE IF NOT APPLICABLE)

My buyers financing is in great shape and their lender is on standby to order an appraisal. I can promise you that communication with my team and I will be smooth throughout this transaction if we have an opportunity to continue working together.

Fingers crossed we can do this together as one team!

YOUR NAME

Broker / REALTOR®
The Oceanaire Realty

