



Title Should Reflect the Variables, Key Findings, and/or Main Content of the Article
(The research location does not need to be included)

First Author¹, Second Author^{1,2,*}, ..., and Last Author³
(Without honorary name or degree and should be written in full name)

The manuscript must be written by at least 2 authors, preferably from different institution and country

¹First Affiliation (Department/Study Program/Unit, School/Institute/University/Agency, City, Country)

²Second Affiliation (Example: Physics Education, Universitas Negeri Surabaya, Surabaya, Indonesia)

³Third Affiliation (Example: Research Center of Education, Badan Riset dan Inovasi Nasional, South Jakarta, Indonesia)

* Email: dedikasi.mep@gmail.com

Abstract

*Abstract and keywords are written in English. The abstract is a concise (short and clear) summary of your work. It should clearly state **background problem, research purposes, brief methods, main results/findings of the Community Service, and conclusion**, and should not include citations, tables, figures, and formulas. It should not be more than 300 words.*

Keywords: 2-5 keywords

Manuscript History (Do not change this section)

Received: xxxxxxxxxxxx

Revised: xxxxxxxxxxxx

Accepted: xxxxxxxxxxxx

How to cite: (Do not change this section)

Deta, U.A., Lestari, N.A., dan Fitriana. (2026). Judul Artikel. *Dedikasi: Journal of Community Engagement and Empowerment*, 4(1), 81-95. DOI: <https://doi.org/10.58706/dedikasi.vvnx.pxx-xx>.

INTRODUCTION

The introduction contains an **overview of the Community Service partner community**, the **state of the art**, **gap analysis**, and the **objectives of the activity**. The **state of the art** discusses similar Community Service activities that have been conducted as well as an overview of the partner community. Authors are strongly encouraged to cite at least 10 scientific articles to establish a solid state of the art. After discussing the partner community and relevant studies, a problem analysis is carried out in the gap analysis section to identify issues to be addressed or solved through the Community Service activity. The **gap analysis** explains why the activity is necessary and reflects the novelty of the work. The final part of the introduction presents the objectives of the Community Service activity. In the introduction, it is not necessary to include extensive general definitions or theories, as the journal audience consists of the scientific community rather than the general public. **Important Note: The manuscript length for Dedikasi ranges from 5 to 15 pages.**

METHOD

The Community Service method is written in full and in detail so that other researchers can repeat the research (reproducible) for confirmation and clarification. General methods do not need to be written down in detail. This section contains the **Community Service design, procedure, data sources or participants, data collection techniques**, and **data analysis techniques**.

HASIL DAN PEMBAHASAN // RESULTS AND DISCUSSION

Results summarize the findings of the Community Service. In this section, it is unnecessary to write the research results in detail. Results can also come from data analysis (in tables or graphs) or hypothesis testing. The data in the results are used to support the discussion.

Discussion is the most important part of a scientific article. This section must answer the problem, interpret the results or findings into existing knowledge, confirm and/or contrast the results with existing research, develop new theories, and/or modify existing theories. The writing of the Results and Discussion section in a scientific article is not the same as the writing in a Community Service report.

Results and Discussion must answer the questions of what, why, and what else. Community Service findings should be written down and discussed clearly. Furthermore, the research or Community Service findings are compared with existing theories and research and are comprehensively discussed. **Thus, it needs a lot of citations (minimum 10 references) in the discussion section. In the final paragraph, it is necessary to write down the implications of the results for the scientific field.**

Mathematical equations are written using *Microsoft Equation Editor* or *Design Science: MathType - Equation Editor*. The equation number is written on the right side of the equation in the order in which the equation appears, as in the example of Equation (1).

$$-\frac{\hbar^2}{2m}\nabla^2\Psi(r)+V(r)\Psi(r)=E\Psi(r) \tag{1}$$

Pictures, figures, graphs, diagrams, or charts are written with the title at the bottom of the object, as shown in Figure 1.

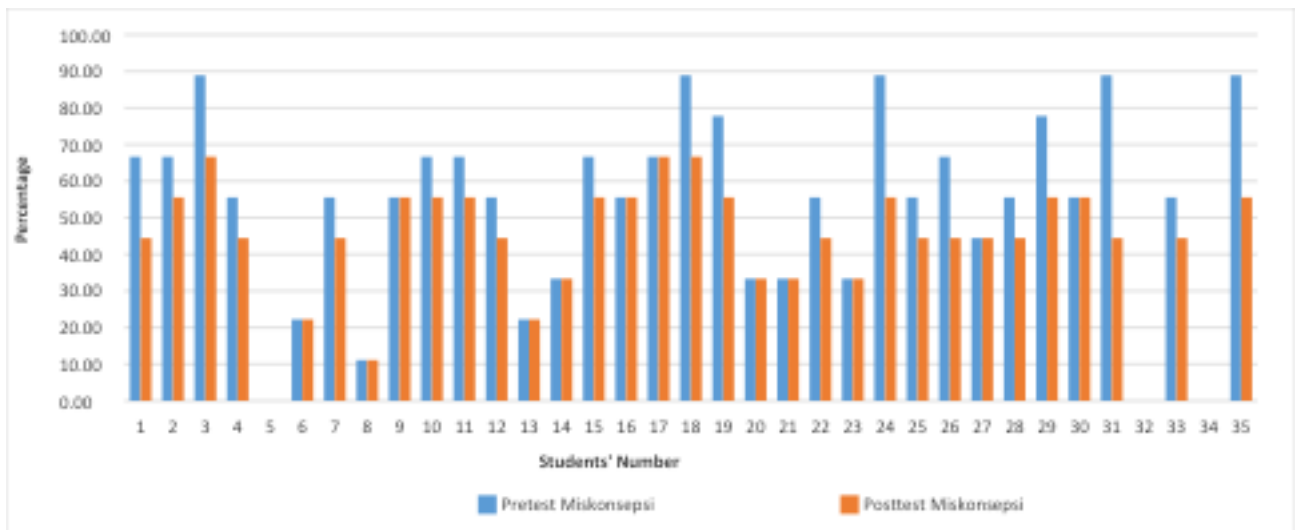


Figure 1. The Percentage of Misconception Reduction in the Replication Class 1

The existence of pictures, graphs, diagrams, charts, tables, etc., must be significant, not just showing pictures/data of activity implementation (must be discussed in the text). Images, graphs, diagrams, charts, tables, etc., must be comprehensively referred to and discussed in the discussion. Tables are written with titles at the top of the table, as in Table 1.

Table 1. The Effect of the Guided Discovery Learning Model Assisted by Virtual Lab Simulation in Reducing Mixonception of Mechanical Waves

Class	Significance*	Average of Reduction
Experiment	2.10 > 1.69	-0.52
Replica 1	3.40 > 1.69	-0.64
Replica 2	1.96 > 1.71	-1.13

Information * Paired t-test (Significance, $t_{\text{calculation}} > t_{\text{table}} (\alpha=0.05)$)

** ANOVA test (Consistent, $F_{\text{calculation}} < F_{\text{table}} (\alpha=0.05)$)

CONCLUSION

The conclusion is written in paragraph form. It should be concise, should not restate the results of the Community Service activity, and must address the problems of the activity. It is not necessary to include suggestions in this section.

ACKNOWLEDGEMENT (Opsional; wajib diisi jika penelitian mendapatkan hibah)

Ucapan terima kasih ditujukan kepada seseorang, kelompok, dan/atau lembaga/institusi yang membantu kegiatan PkM. Jika PkM didanai oleh dana hibah, jenis hibah, lembaga pemberi dana hibah, dan nomor kontrak hibah wajib dituliskan dalam bagian ini.

AUTHOR CONTRIBUTIONS (Must be completed)

The Authors must state all of the Author's contributions to this research/manuscript. The contribution must be stated in the term of CRediT (Contributor Roles Taxonomy), see Appendix 1. Example: **Utama Alan Deta**: Conceptualization, Methodology, and Validation; **Nurita Apridiana Lestari**: Methodology, Formal Analysis, Resources, and Writing - Original Draft; and **Fitriana**: Data Curation, Project Administration, and Writing - Original Draft. All authors have read and approved the final version of this manuscript.

DATA AVAILABILITY STATEMENT (Do not change this section)

The data supporting the findings of this study are available from the authors upon reasonable request, subject to ethical approval and institutional regulations.

DECLARATION OF COMPETING INTEREST (Modify if applicable)

The authors declare no known financial conflicts of interest or personal relationships that could have influenced the work reported in this manuscript.

DECLARATION OF ETHICS (Do not change this section)

The authors declare that the research and writing of this manuscript adhere to ethical standards of research and publication, in accordance with scientific principles, and are free from plagiarism.

DECLARATION OF ASSISTIVE TECHNOLOGIES IN THE WRITING PROCESS (Must be completed, change the turquoise highlights to match actual usage, see Appendix 2)

The authors declare that generative artificial intelligence (Gen AI) and other AI-assisted tools were used prudently, not excessively, during the research and preparation of this manuscript. Specifically, [AI tool 1] was used for [function 1]; [AI tool 2] for [function 2]; ...; and [AI tool n] for [function n]. All AI-generated material was reviewed and edited for accuracy, completeness, and compliance with ethical and scholarly standards. The authors accept full responsibility for the final content of the manuscript.

REFERENCES

The bibliography is sorted alphabetically. Everything referred to in the article must be written in the bibliography, and everything written in the bibliography must be referred to in the article. The number of references in the bibliography is at least 15, with the provision that more than 80% come from up-to-date scientific articles published in Reputable International Journals (less than 10 years old). The author is required to provide a link/DOI if the reference can be accessed online. Writing a bibliography is highly recommended using Mendeley, End Note, or Zotero software with the **APA style**. Authors **must not modify the section title "References"** (for example by changing it to "Bibliography" or other variations), because the standard title is required to ensure that the reference list is properly recognized by similarity checking systems such as Turnitin and therefore excluded from similarity analysis.

Book referencing examples:

Mitchell, J.A., Thomson, M., dan Coyne, R.P. (2017). *A guide to citation*. London, England: My Publisher.
Jones, A.F & Wang, L. (2011). *Spectacular creatures: The Amazon rainforest* (2nd ed.). San Jose, Costa Rica: My Publisher.

Edited book example:

Williams, S.T. (Ed.). (2015). *Referencing: A guide to citation rules* (3rd ed.). New York, NY: My Publisher.

Edited book chapter example: in the following example, B.N. Troy is the author of the chapter and S.T. Williams is the editor.

Troy, B.N. (2015). APA citation rules. In S.T, Williams (Ed.). *A guide to citation rules* (2nd ed., pp. 50-95). New York, NY: Publishers.

E-Book example:

Mitchell, J.A., Thomson, M., dan Coyne, R.P. (2017). *A guide to citation*. Retrieved from <https://www.mendeley.com/reference-management/reference-manager>.

E-Book chapter example:

Troy, B.N. (2015). APA citation rules. In S.T, Williams (Ed.). *A guide to citation rules* (2nd ed., pp. 50-95). Retrieved from <https://www.mendeley.com/reference-management/reference-manager>.

Journal Article Examples:

Mitchell, J.A. (2017). Citation: Why is it so important. *Mendeley Journal*, **67**(2), 81-95

Mitchell, J.A. (2017). Citation: Why is it so important. *Mendeley Journal*, **67**(2), 81-95. Retrieved from <https://www.mendeley.com/reference-management/reference-manager>.

Mitchell, J.A. (2017). Citation: Why is it so important. *Mendeley Journal*, **67**(2), 81-95. DOI: <https://doi.org/10.998809/mendeley.a123>.

Newspaper Articles Example:

Mitchell, J.A. (2017). Changes to citation formats shake the research world. *The Mendeley Telegraph*, Research News, pp.9. Retrieved from <https://www.mendeley.com/reference-management/reference-manager>.

Magazine Article Example:

Mitchell, J.A. (2017). How citation changed the research world. *The Mendeley*, pp. 26-28

Image Example:

Millais, J.E. (1851-1852). *Ophelia* [painting]. Retrieved from www.tate.org.uk/art/artworks/millais-ophelia-n01506.

Film Example:

Hitchcock, A. (Producer) dan Hitchcock, A. (1954) *Rear window*. United States of America: Paramount Pictures.

TV Programme Example:

Catlin, M., dan Walley-Beckett, Moire (Writers), & Johnson, R (Director). (2010). Fly [Television series episode]. In Schnauz, T. (Executive Producer). *Breaking bad*. Culver City, CA: Sony Pictures Television.

Song Example:

Beyonce, Diplo, MNEK, Koenig, E., Haynie, E., Tillman, J., dan Rhoden, S.M. (2016) Hold up [Recorded by Beyonce]. *On Lemonade* [visual album]. New York, NY: Parkwood Records (August 16).

Website example:

Mitchell, J.A. (21 Mei 2017). *How and when to reference*. Retrieved from <https://www.howandwhentoreference.com>.

Appendix 1
CRediT (Contributor Roles Taxonomy)

Term	Definition
Conceptualization	Ideas; formulation or evolution of overarching research goals and aims <i>Ide dan perancangan awal penelitian</i>
Methodology	Development or design of methodology; creation of models <i>Pengembangan metode atau rancangan penelitian</i>
Software	Programming, software development; designing computer programs; implementation of the computer code and supporting algorithms; testing of existing code components <i>Pengembangan atau pemrograman perangkat lunak yang digunakan dalam penelitian</i>
Validation	Verification, whether as a part of the activity or separate, of the overall replication/reproducibility of results/experiments and other research outputs <i>Verifikasi hasil dengan metode independen</i>
Formal Analysis	Application of statistical, mathematical, computational, or other formal techniques to analyze or synthesize study data <i>Teknik analisis statistik, matematika, atau komputasi</i>
Investigation	Conducting a research and investigation process, specifically performing the experiments, or data/evidence collection <i>Pengumpulan data penelitian</i>
Resources	Provision of study materials, reagents, materials, patients, laboratory samples, animals, instrumentation, computing resources, or other analysis tools <i>Penyediaan sumber daya, fasilitas, atau alat penelitian</i>
Data Curation	Management activities to annotate (produce metadata), scrub data and maintain research data (including software code, where it is necessary for interpreting the data itself) for initial use and later reuse <i>Pengelolaan dan penyimpanan data penelitian</i>
Writing - Original Draft	Preparation, creation and/or presentation of the published work, specifically writing the initial draft (including substantive translation) <i>Penyusunan draf awal manuskrip</i>
Writing - Review & Editing	Preparation, creation and/or presentation of the published work by those from the original research group, specifically critical review, commentary or revision – including pre-or postpublication stages <i>Revisi dan penyuntingan manuskrip</i>
Visualization	Preparation, creation and/or presentation of the published work, specifically visualization/data presentation <i>Pembuatan dan penyajian data visual</i>
Supervision	Oversight and leadership responsibility for the research activity planning and execution, including mentorship external to the core team <i>Pengawasan dan bimbingan dalam penelitian</i>
Project Administration	Management and coordination responsibility for the research activity planning and execution <i>Pengelolaan dan koordinasi penelitian</i>
Funding Acquisition	Acquisition of the financial support for the project leading to this publication <i>Pengusulan dan pengelolaan pendanaan penelitian</i>

Example:**AUTHOR CONTRIBUTIONS**

Utama Alan Deta: Conceptualization, Methodology, and Validation; **Nurita Apridiana Lestari:** Methodology, Formal Analysis, Resources, and Writing - Original Draft; and **Fitriana:** Data Curation, Project Administration, and Writing - Original Draft. All authors have read and approved the final version of this manuscript.

Appendix 2
Example of AI-assisted Tools and Their Function

No	AI Tools	Function
1	ChatGPT, Microsoft Copilot, Gemini	Brainstorming ideas, drafting and refining text, answering conceptual questions
2	Grammarly, QuillBot, DeepSeek	Grammar and style correction, paraphrasing, improving language clarity and coherence
3	ChatPDF, SciSpace	Reading and conversing with PDFs, generating plain-language summaries, extracting key points from papers
4	Perplexity, Elicit, Consensus	AI-powered question answering, semantic search, synthesising evidence from literature, identifying consensus or gaps
5	Scite	Analysing citation contexts, verifying whether references support or contradict claims
6	GitHub Copilot, DataRobot	Generating code snippets, accelerating data-analysis scripts, building automated machine-learning models
...	etc	etc

Example:**DECLARATION OF ASSISTIVE TECHNOLOGIES IN THE WRITING PROCESS**

The authors declare that generative artificial intelligence (Gen AI) and other AI-assisted tools were used prudently, not excessively, during the research and preparation of this manuscript. Specifically, ChatGPT was used for brainstorming ideas; Grammarly for grammar and style correction; and Scite for analysing citation contexts. All AI-generated material was reviewed and edited for accuracy, completeness, and compliance with ethical and scholarly standards. The authors accept full responsibility for the final content of the manuscript.

Lampiran 3
Appendix 3

File naskah (terpisah dari lampiran) dikirim dalam format DOC atau DOCX via website jurnal (OJS). Penulis juga wajib mengirimkan beberapa file PDF lampiran berikut ini:

Manuscript file (separated from the appendix) is sent in DOC or DOCX format via the journal website (OJS). The author is also required to send several PDF files as appendix, namely:

1. Surat Pernyataan Keaslian Tulisan
Statement of Manuscript Authenticity
2. CV Penulis
Author's CV
3. Rekomendasi Reviewer
Reviewer Recommendation
4. Form Evaluasi Diri
Self-Evaluation Form

Semua lampiran **wajib dikirim** dalam file terpisah berformat PDF dan diupload di website jurnal (OJS) bersamaan dengan pengiriman naskah.

*All attachments (appendixes) **must be sent** in a separate file in PDF format and uploaded on the journal website (OJS), together with the manuscript submission.*

Appendix 4
Statement of Manuscript Authenticity
Surat Pernyataan Keaslian Tulisan

I, the undersigned below,
Saya yang bertanda tangan di bawah ini,

Full Name (Nama) :
Affiliation (Afiliasi) :
Email (Alamat e-mail) :

as the Corresponding and/or First Author of the Research Manuscript entitled or addressing the topic of:
sebagai Penulis Utama dan/atau Korespondensi dari Naskah hasil penelitian dengan judul atau topik:
.....
.....
.....

with authors' name (dengan nama-nama penulis):
.....
.....
.....

hereby declare that the manuscript (menyatakan bahwa naskah tersebut):

- 1. The manuscript is an original work, free from plagiarism, and has not been previously published in any scientific publication, in any form.
Naskah ini merupakan karya asli, bebas dari plagiarisme, dan belum pernah dipublikasikan dalam media publikasi ilmiah mana pun, dalam bentuk apa pun.
2. The manuscript is not currently under review and will not be submitted elsewhere before a final decision is issued by the Dedikasi Editorial Member.
Naskah ini tidak sedang dalam proses penelaahan dan tidak akan diajukan ke media publikasi lain sebelum ada keputusan akhir dari Editor Dedikasi.
3. I agree to follow all peer-review processes in accordance with Dedikasi standards and to revise the manuscript as required. I will not withdraw the manuscript during peer review except with editorial approval in exceptional and ethically justified circumstances, and withdrawal is normally permissible only if the manuscript is formally rejected.
Saya bersedia mengikuti seluruh proses peer-review sesuai dengan standar Dedikasi dan melakukan revisi naskah sebagaimana diminta. Saya tidak akan menarik naskah selama proses penelaahan berlangsung kecuali dengan persetujuan Editor dalam keadaan luar biasa yang dapat dibenarkan secara etis, dan penarikan pada umumnya hanya dimungkinkan apabila naskah dinyatakan ditolak.
4. I understand that the publication process may take at least one month to several months depending on the peer-review process and editorial considerations. The manuscript may be accepted, revised, or rejected. A Letter of Acceptance (LoA) will only be issued upon formal acceptance for publication.
Saya memahami bahwa proses publikasi dapat memerlukan waktu paling cepat satu hingga beberapa bulan, tergantung pada proses penelaahan dan pertimbangan editorial. Naskah dapat diterima, direvisi, atau ditolak. Surat Penerimaan (Letter of Acceptance/LoA) hanya akan diterbitkan apabila naskah secara resmi dinyatakan diterima untuk dipublikasikan.
5. The manuscript is written by the authors listed above in the correct order. All authors have made significant contributions as declared in the CRediT authorship statement. Any changes to authorship after submission, including addition, removal, or reordering of authors, require written consent from all authors and approval by the Dedikasi Editorial Member. There is no guest, honorary, gift, ghost, or anonymous authorship.
Naskah ini ditulis oleh penulis yang tercantum dengan urutan yang benar. Semua penulis telah memberikan kontribusi signifikan sebagaimana dinyatakan dalam pernyataan kepengarangan CRediT. Setiap perubahan kepengarangan setelah pengajuan, termasuk penambahan, penghapusan, atau perubahan urutan penulis, harus memperoleh persetujuan tertulis dari seluruh penulis dan persetujuan Editor Dedikasi. Tidak ada penulis yang tidak memiliki peran apapun ("guest", "honorary," "gift", "ghost", dan/atau "anonymous" Author).

6. The manuscript has not been prepared, in whole or in part, by any contract writing service, paper mill, or similar entity engaged in producing academic work unethically on behalf of authors in violation of research and publication ethics.
Naskah ini tidak disusun, baik seluruhnya maupun sebagian, oleh jasa penulisan kontrak komersial, paper mill, atau pihak sejenis yang memproduksi karya akademik atas nama penulis yang melanggar etika penelitian dan publikasi.
7. The research and writing adhere to research and publication ethics in accordance with scientific principles, including the responsible and appropriate use of Artificial Intelligence.
Penelitian dan penulisan naskah ini mematuhi etika penelitian dan etika publikasi sesuai dengan kaidah ilmiah, termasuk penggunaan Kecerdasan Buatan secara bertanggung jawab dan proporsional.
8. If Generative Artificial Intelligence or other AI-assisted tools were used, their names and functions have been disclosed. AI tools have not been listed as authors. All AI-generated content has been reviewed, and I accept full responsibility for the final manuscript.
Apabila Kecerdasan Buatan Generatif atau alat bantu berbasis AI lainnya digunakan, nama dan fungsinya telah dituliskan dalam naskah. Alat AI tidak dicantumkan sebagai penulis. Seluruh konten yang dihasilkan AI telah ditinjau kembali, dan saya bertanggung jawab penuh atas naskah versi akhir.
9. All references and citations are accurate and verifiable. No fabricated, AI-hallucinated, manipulated, or non-existent references are included. The manuscript does not engage in citation manipulation, excessive self-citation, or citation cartel practices.
Seluruh referensi dan sitasi dalam naskah ini akurat dan dapat diverifikasi. Tidak terdapat referensi palsu, hasil halusinasi AI, manipulatif, atau yang tidak pernah ada. Naskah ini tidak melakukan manipulasi sitasi, self-citation berlebihan, maupun praktik kartel sitasi.
10. The manuscript does not constitute redundant, duplicate, salami, or inappropriate text recycling of previously published work in any form.
Naskah ini bukan merupakan publikasi berulang, duplikat, salami, atau bentuk daur ulang teks yang tidak semestinya dari karya yang telah dipublikasikan sebelumnya dalam bentuk apa pun.
11. If the research involves human participants or animals, the study was conducted in accordance with applicable ethical standards. Where required by institutional or national regulations, relevant ethical approval and/or institutional permission have been obtained.
Apabila penelitian melibatkan partisipan manusia atau hewan, penelitian telah dilaksanakan sesuai dengan standar etika yang berlaku. Apabila diwajibkan oleh peraturan institusi atau peraturan nasional, persetujuan etik dan/atau izin institusi yang relevan telah diperoleh.
12. If personal information or identifiable data are used, all necessary legal approvals and consents, including confidentiality protections, have been obtained.
Apabila menggunakan informasi pribadi atau data yang dapat diidentifikasi, seluruh persetujuan hukum yang diperlukan, termasuk perlindungan kerahasiaan, telah diperoleh.
13. The underlying research data are available upon reasonable request, subject to ethical and institutional regulations. I retain full access to the data, take responsibility for their accuracy and integrity, and agree to retain them for a reasonable period and provide them to the journal if required for verification.
Data penelitian yang mendasari temuan dalam naskah ini tersedia atas permintaan yang wajar, dengan tetap memperhatikan ketentuan etika dan peraturan institusi. Saya memiliki akses penuh terhadap data tersebut, bertanggung jawab atas keakuratan dan integritasnya, serta bersedia menyimpannya dalam jangka waktu yang wajar dan memberikannya kepada jurnal apabila diminta untuk keperluan verifikasi.
14. The data, images, figures, and visual materials presented are genuine and have not been fabricated, falsified, selectively omitted, or inappropriately manipulated. Any necessary adjustments for clarity have been applied uniformly and transparently reported.
Data, gambar, tabel, dan materi visual yang disajikan adalah asli dan tidak direkayasa, dipalsukan, dihilangkan secara selektif, atau dimanipulasi secara tidak semestinya. Setiap penyesuaian yang dilakukan untuk kejelasan telah diterapkan secara seragam dan dilaporkan secara transparan.
15. The manuscript does not infringe copyright or Intellectual Property Rights; does not violate the privacy or other rights of any person, group, or legal entity; and does not contain any content that violates applicable law.
Naskah ini tidak melanggar hak cipta maupun hak kekayaan intelektual, tidak melanggar privasi atau hak pihak lain, serta tidak mengandung konten yang melanggar hukum.
16. Written permission has been obtained for all copyrighted materials included in the manuscript, and all sources have been properly cited.
Izin tertulis telah diperoleh untuk setiap materi berhak cipta yang disertakan dalam naskah, dan seluruh sumber telah dicantumkan dengan benar.
17. All potential financial or non-financial conflicts of interest, including funding sources, have been fully disclosed in the manuscript.
Seluruh potensi konflik kepentingan, baik finansial maupun non-finansial, termasuk sumber pendanaan, telah diungkapkan secara lengkap dalam naskah.

18. I declare that I have read, understood, and agreed to all editorial policies stated on the official Dedikasi website, including the applicable manuscript publication fees.
Saya menyatakan telah membaca, memahami, dan menyetujui seluruh kebijakan editorial yang tercantum pada laman resmi Dedikasi, termasuk ketentuan mengenai biaya publikasi naskah yang berlaku.
19. I acknowledge that any violation of this declaration may result in investigation and appropriate editorial actions, including correction, withdrawal, or retraction, in accordance with COPE guidelines and Dedikasi editorial policies.
Saya menyadari bahwa setiap pelanggaran terhadap pernyataan ini dapat mengakibatkan investigasi serta tindakan editorial yang dianggap perlu, termasuk koreksi, penarikan, atau pencabutan naskah, sesuai dengan pedoman COPE dan kebijakan editorial Dedikasi.

If the manuscript is jointly prepared, I have informed the co-authors of these provisions and am authorized to sign this declaration on their behalf with their consent.

Apabila naskah disusun bersama penulis lain, saya telah memberitahukan ketentuan-ketentuan ini kepada seluruh penulis dan berwenang menandatangani pernyataan ini atas nama mereka dengan persetujuan mereka.

I make this Statement of Manuscript Authenticity truthfully and voluntarily, without coercion from any party, to be used as necessary.

Surat Pernyataan Keaslian Tulisan ini saya buat dengan sesungguhnya secara sadar tanpa paksaan dari pihak manapun untuk dapat dipergunakan bilamana diperlukan.

..... *City*, *Signed date*

Declarant,
Yang membuat pernyataan,
Corresponding/First Author (*Penulis Utama*)

Sign here

(..... *Full name*)

Note:

1. Jika naskah ditulis oleh mahasiswa, dosen pembimbing wajib membaca dan menyetujui surat ini.
If the manuscript is written by a student, the academic supervisor is required to read and approve this letter.
2. Mulai tanggal 1 Oktober 2025, surat ini akan dilampirkan pada setiap naskah yang diterbitkan bersama hasil cek similarity naskah.
Starting from October 1, 2025, this letter will be attached to every published manuscript along with the manuscript similarity report.

Appendix 5
Short Curriculum Vitae

Please fill out the Author's CV in the following format.

1. First Author
Full Name :
Unit/Department :
Affiliation :
Country :
Email :
Phone/WA :
Postal Address :
Google Scholar ID :
Scopus ID :
Role in the paper : **Briefly describe the role of the first author in research or writing the manuscript.**

2. Second Author
Full Name :
Unit/Department :
Affiliation :
Country :
Email :
Phone/WA :
Postal Address :
Google Scholar ID :
Scopus ID :
Role in the paper : **Briefly describe the role of the second author in research or writing the manuscript.**

3. Third Author
Full Name :
Unit/Department :
Affiliation :
Country :
Email :
Phone/WA :
Postal Address :
Google Scholar ID :
Scopus ID :
Role in the paper : **Briefly describe the role of the third author in research or writing the manuscript.**

4. etc

Appendix 6 Reviewer Suggestion

The Author(s) is required to recommend the reviewer's name under the field of expertise of the manuscript (minimum 3 prospective reviewers). Reviewers should be Lecturers, Teachers, and/or Researchers with a good track record of publications. Reviewer Candidates may not have the same affiliation as any of the Authors and must not be part of the reviewer team of this journal. Please note that the Editor is not obligated to use the Reviewer Candidates recommended by the Author.

Penulis diwajibkan untuk merekomendasikan nama-nama Reviewer sesuai dengan bidang keahlian dalam naskah (minimal 3 calon Reviewer). Reviewer yang direkomendasikan merupakan Dosen, Guru, atau Peneliti dengan rekam jejak publikasi yang baik. Calon Reviewer tidak boleh memiliki afiliasi yang sama dengan salah satu Penulis dan tidak boleh berasal dari tim reviewer jurnal ini. Perlu diperhatikan bahwa Editor tidak diwajibkan untuk menggunakan calon Reviewer yang direkomendasikan oleh Penulis.

1. Reviewer Candidate 1

Full Name :
Unit/Department :
Affiliation :
Country :
Email :
Expertise Area :
Google Scholar ID :
Scopus ID :

2. Reviewer Candidate 2

Full Name :
Unit/Department :
Affiliation :
Country :
Email :
Expertise Area :
Google Scholar ID :
Scopus ID :

3. Reviewer Candidate 3

Full Name :
Unit/Department :
Affiliation :
Country :
Email :
Expertise Area :
Google Scholar ID :
Scopus ID :

4. etc

Appendix 7
Self-Evaluation Form
Dedikasi: Journal of Community Engagement and Empowerment

Id Paper :

Authors Name :,,, and

Manuscript Title:
.....
.....
.....**A. General Self Evaluation of the Manuscript**

List	Review	Criteria	
		Yes	No
1	Grammatical Review (Tata Bahasa) Is the English used good and understandable enough for the reviewers? <i>Apakah penggunaan Bahasa Inggris dalam naskah baik dan cukup dapat dipahami oleh para reviewer?</i>		
2	Paragraphing (Paragraf) Are paragraphs unified and coherent ? Paragraph with unity develops a single idea thoroughly and links it to the rest of the paper. Paragraph coherence is achieved when sentences are ordered logically and when clear transitions link sentences. <i>Apakah paragraf dalam naskah padu dan koheren? Paragraf dengan kesatuan ide mengembangkan satu gagasan secara menyeluruh dan menghubungkannya dengan bagian lain dalam naskah. Koherensi paragraf dicapai ketika kalimat-kalimat di dalamnya tersusun secara logis dan memiliki transisi yang jelas.</i>		
3	Sentences (Kalimat) Are the sentences effective, concise, and free from overly complex or lengthy ? Avoid using wordy and excessive compound sentences. <i>Apakah kalimat-kalimat dalam naskah efektif, ringkas, dan bebas dari struktur yang terlalu kompleks atau panjang? Hindari penggunaan kata-kata yang bertele-tele dan kalimat majemuk yang berlebihan.</i>		
4	Originality (Keaslian) Is the research theme or topic considerably new or currently discussed among researchers? <i>Apakah tema atau topik penelitian tergolong baru atau sedang dibahas oleh para peneliti?</i>		
5	Uniqueness (Keunikan) Is the manuscript title unique ? Ensure the manuscript title is unique (there are no similar titles when searching on Google Scholar). <i>Apakah judul naskah unik? Pastikan judul naskah tidak memiliki kesamaan dengan judul lain saat dicari di Google Scholar.</i>		
6	Novelty (Kebaruan) Is the research offer any novelty and stated clearly ? <i>Apakah penelitian menawarkan kebaruan dan dinyatakan dengan jelas?</i>		
7	Scientific Impact (Dampak Ilmiah) Does the research have an excellent scientific impact ? <i>Apakah penelitian ini memiliki dampak ilmiah yang signifikan?</i>		
8	Title (Judul) Does the title reflect the contents of the writing, be specific, effective, straightforward, and informative? <i>Apakah judul mencerminkan isi tulisan, spesifik, efektif, lugas, dan informatif?</i>		
9	Authorship (Kepengarangan) Does the Authors write all the required information (full name, affiliation, address, email, and corresponding author)? <i>Apakah penulis telah mencantumkan semua informasi yang diperlukan (nama lengkap, afiliasi, email, dan penulis koresponden)?</i>		
10	National Collaboration (Kolaborasi Nasional) Does the research have national collaboration? <i>Apakah penelitian ini memiliki kolaborasi nasional?</i>		

List	Review	Criteria	
		Yes	No
11	Abstract (Abstrak) Does the abstract contain short introduction (1-2 sentences), community service program objectives , brief methods , research or community service findings , and conclusions ? <i>Apakah abstrak mengandung pengantar singkat (1-2 kalimat), tujuan Pengabdian kepada Masyarakat (PkM), metode singkat, temuan penelitian/PkM, dan kesimpulan?</i>		
12	Keywords (Kata Kunci) Do the keywords unique and reflect the topic of the manuscript? <i>Apakah kata kunci unik dan mencerminkan topik naskah?</i>		
13	Introduction (Pendahuluan) Does the introduction contain general overview of the target community for the community service program, state of the art , gap analysis , and research objectives ? <i>Apakah pendahuluan mengandung gambaran umum masyarakat target PkM, state of the art, analisis kesenjangan (gap analysis), dan tujuan penelitian?</i>		
14	Method (Metode) Is the method clear , detailed , and reproducible for other researchers? <i>Apakah metode penelitian jelas, rinci, dan dapat direproduksi oleh peneliti lain?</i>		
15	Method (Metode) Are past tense sentences used in the method? <i>Apakah penggunaan bentuk waktu lampau (past tense) telah diterapkan dalam penulisan metode?</i>		
16	Figures and Tables (Gambar dan Tabel)* Does the presentation of pictures, graphs, diagrams, equations, and/or tables informative and in high resolution (at least 300 dpi)? <i>Apakah presentasi gambar, grafik, diagram, persamaan, dan/atau tabel informatif dan dalam resolusi tinggi (minimal 300 dpi)?</i>		
17	Figures and Tables (Gambar dan Tabel)* Is the presence of pictures, graphs, diagrams, equations, and/or tables important and complementary ? Figures and tables must be cited and discussed comprehensively in the text. <i>Apakah keberadaan gambar, grafik, diagram, persamaan, dan/atau tabel penting dan saling melengkapi? Semua gambar dan tabel harus dikutip serta dibahas secara komprehensif dalam teks.</i>		
18	Results and Discussion (Hasil dan Pembahasan) Have the results summarized the research or community service findings ? <i>Apakah hasil telah meringkas temuan penelitian/PkM?</i>		
19	Results and Discussion (Hasil dan Pembahasan) Does the discussion answer the research questions , interpret the results of the study, compare the results of the research with other relevant research, construct new theories , and/or modify previous theories ? <i>Apakah pembahasan menjawab pertanyaan penelitian, menginterpretasikan hasil studi, membandingkan hasil dengan penelitian relevan lainnya, menyusun teori baru, dan/atau memodifikasi teori sebelumnya?</i>		
20	Results and Discussion (Hasil dan Pembahasan) Does the discussion explain the research or community service limitations for further improvement/research? <i>Apakah pembahasan menjelaskan keterbatasan penelitian/PkM untuk perbaikan atau penelitian lanjutan?</i>		
21	Results and Discussion (Hasil dan Pembahasan) Have the implications of the research or community service finding been written in the last paragraph of discussion? <i>Apakah implikasi dari temuan penelitian/PkM telah ditulis dalam paragraf terakhir pembahasan?</i>		
22	Conclusion (Kesimpulan) Does the conclusion focus on the research or community service findings and their impact ? <i>Apakah kesimpulan berfokus pada temuan penelitian/PkM dan dampaknya?</i>		

List	Review	Criteria	
		Yes	No
23	Conclusion (Kesimpulan) Does the conclusion answer the research or community service objective/research question based on data analysis? <i>Apakah kesimpulan menjawab tujuan/pertanyaan penelitian/PkM berdasarkan analisis data?</i>		
24	Conclusion (Kesimpulan) Does the conclusion include suggestions for further potential improvements to the research or community service in the last sentence? <i>Apakah kesimpulan mencantumkan saran untuk perbaikan penelitian/PkM di masa mendatang dalam kalimat terakhir?</i>		
25	Conclusion (Kesimpulan) Have the conclusions been concise and clear ? <i>Apakah kesimpulan sudah ditulis dengan jelas dan ringkas?</i>		
26	Acknowledgement (Ucapan Terima Kasih)* Does the author write the research or community service funding, contract number, and research year in the acknowledgement? <i>Apakah penulis mencantumkan informasi pendanaan penelitian/PkM, nomor kontrak, dan tahun penelitian dalam bagian ucapan terima kasih?</i>		
27	Author Contribution (Kontribusi Penulis) Does the author write all of the authors' contribution? <i>Apakah penulis mencantumkan kontribusi masing-masing penulis?</i>		
28	Declaration of Assistive Technologies in the Writing Process (Pernyataan Penggunaan Teknologi Asistif) Have the authors disclosed all uses of generative AI or other assistive technologies for the research or writing of the manuscript in this section? <i>Apakah penulis sudah menyatakan semua penggunaan Gen AI dan teknologi bantuan lainnya untuk penelitian atau penulisan naskah pada bagian ini?</i>		
29	Primary References (Referensi Primer) A minimal of 15 references , with 80 % of references come from primary sources . <i>Apakah naskah memiliki minimal 20 referensi, dengan 80% di antaranya berasal dari sumber primer?</i>		
30	Updated References (Referensi Mutakhir) A minimal of 15 references , with 80 % up-to-dated references (less than 10 years). <i>Apakah naskah memiliki minimal 20 referensi, dengan 80% di antaranya merupakan referensi terbaru (kurang dari 10 tahun)?</i>		
31	Reputation of Reference (Reputasi Referensi) A minimal of 15 references , with more than 75 % reference come from international reputable journal (indexed by Scopus or Web of Science). <i>Apakah naskah memiliki minimal 20 referensi, dengan lebih dari 75% referensi berasal dari jurnal internasional bereputasi (terindeks Scopus atau Web of Science)?</i>		
32	Number of Pages (Jumlah Halaman) Does the number of pages of the manuscript comply with Dedikasi's Author Guidelines? (5-15 pages). <i>Apakah jumlah halaman naskah sesuai dengan Author Guidelines JIPP (5-15 halaman)?</i>		
33	Reviewer Suggestion (Saran Reviewer) Does the author recommend a list of Reviewers' Candidate ? <i>Apakah penulis merekomendasikan daftar calon reviewer?</i>		
34	Supplementary Files (Berkas Pendukung) Have the authors attached " Statement of Manuscript Authenticity "? <i>Apakah penulis telah melampirkan Statement of Manuscript Authenticity?</i>		

Please make sure all of the items marked "Yes"

*Optional, if any

B. Highlights of the Manuscript

State the research highlights/finding/novelty in 1-3 paragraph.

.....

.....

.....

.....
.....
.....
.....

C. Statement Checklist

- € The manuscript's research and writing adhere to research and publication ethics in accordance with scientific principles, including not using Artificial Intelligence excessively in the manuscript's research and writing processes.
- € The submission has not been previously published, nor is it before another journal for consideration.
- € The submission is free from plagiarism and written by Author(s) who are listed in the text with the correct order.
- € The submission file is in doc or docx format based on the Dedikasi's manuscript template.
- € References and citations are written in accordance with Dedikasi citation style using reference management software with the APA style of citations.
- € I have read, understood, and agreed to all Dedikasi Publishing Fee.
- € I have read, understood, and agreed to all the terms on the Dedikasi website including but not limited to Author Guidelines, Publication Ethics, Editorial Policies, and Publishing Costs.

D. Submission Checklist

- € File naskah dalam format doc atau docx
Manuscript file in doc or docx format
- € Surat Pernyataan Keaslian Tulisan
Statement of Manuscript Authenticity
- € CV Penulis
Author's CV
- € Rekomendasi Reviewer
Reviewer Recommendation
- € Form Evaluasi Diri
Self-Evaluation Form

Files can be found in the manuscript template:

https://drive.google.com/drive/folders/10ZJgdS_Nu0pD1yGZD-CmxWrvAQ48z6rV?usp=sharing

City , *Signed date*
.....
First/Corresponding Author
Sign here
Full name
(.....)