

Kate Hartmann

## 1. Global Initiative Update:

- [https://www.owasp.org/index.php/OWASP\\_Initiatives\\_Global\\_Strategic\\_Focus](https://www.owasp.org/index.php/OWASP_Initiatives_Global_Strategic_Focus) Webinar recordings are posted here
  - January's webinar focus was (1st Thursday) updates and outline of upcoming initiatives and (2nd Thursday) in depth focus on Projects
  - Next Webinars are 2/14/13 and will focus on updates and outlines and the second monthly webinar will focus on either conferences or chapters
- 164 total (was 88 last month) volunteers have signed up so far
- Sarah using the volunteer mgt tool for conference volunteers for APAC and now AppSec USA 2013

## Connector -

- Have received very positive feedback from community
- provides an opportunity to announce conferences, projects, and other topics mentioned by the community.
- please - if you have items you want included, provide them by Friday prior to the tuesday release.

## Salesforce Updates

- Docusign templates being used for conference sponsors, co-marketing agreements, tour contracts, volunteer confidentiality agreements, trainer agreements, speaker agreements, and contractor agreements
- Contract object set up with variables and allows sales to pick and choose items to include in the contract
- Set up training object to create a library of training courses and trainers that relates to Conferences and individuals
- Staff using documents to house documents like W-9s and vendor initiated contracts
- Attending SFNP meeting as presenter to illustrate OWASP's use of SF, specifically the volunteer app behind the Global Initiatives

## HR

- 2013 salaries finalized
- new contract for Samantha signed
- IT Director position filled
- Reviewing Education coordinator position and assigning clearly defined goals prior to publishing for applications

## Other

- Signed agreement to use AmEx travel for 2013 - in process of setting up system for use

based on the OWASP travel guidelines

- Corporate Credit Card approved and will be issued by end of week.
- LATAM Tour in March and April will have 10 stops this year. Sponsorship process has been streamlined and clearly defined to eliminate problems associated with last year's sponsorships
- EU account processes clarified with Alison for 2013
- Working with Marketing company to plan a 2013 Membership drive
- OWASP Foundation Address Changed - forwarding submitted and governments notified.
  - OWASP Foundation  
1200-C Agora Drive, #232  
Bel Air, MD 21014  
US  
443-283-4021(fax)