Weekly from Dr. Rudolph
January 25, 2021

Covid Safety Plan

In preparation for reopening, and in compliance with CDPH and SCDPH, we have finalized our Covid Safety plan; a requirement for reopening. The plan has been sent to CDE and SCCOE for review and feedback. Once the plan is finalized we will post it on our website.

Updated agenda

Based off of the direction of the board, during the Board of Trustees retreat, we have amended board bylaw 9322. An updated copy will be added to the agenda. A revised agenda will be republished Monday 2/1/2021.

ACSA Conference

This event was held virtually last week. I attended various sessions on mental health for students, reopening safely, elementary students as vectors for Covid-19 and understanding the learning gap. The biggest news from the meeting was Governor Newsome's speech on reopening. As you may know by now, there was no commitment of moving teachers up on the priority list.

The Superintendent's Calendar in Review

- Met with five direct reports
- Lead the weekly Cabinet meeting
- Led Principal's PD
- Met with Google
- Met with one Board members
- Participated in the Mountain View City Council Meeting
- Attended three-day ACSA Symposium
- Led the Reopening To-Do List meeting
- Met with Board of Trustees President
- Participated in the Board of Trustees Special Retreat meeting

From the Director of Technology

- Supporting the school sites. In the past month, we have received 347 support requests and we have resolved 75% of those requests.
- Added additional sites to the new daily covid screener, OkToReopen.
- Supporting student services with the returning student survey and open enrollment.

From the Public Information Officer

- Parent communications on reopening and options (Updated website and info sheets: Reopening and Options. Working on explainer video)
- LCAP communication and survey launch
- Employee evaluation and meeting
- Public records request (2)
- Student enrollment promotion
- Strategic planning with assigned group

From the Equity Coach

This week, Megan prioritized the rollout of the February infographic for Black History Month and plans on hosting an optional teacher seminar on how to frame Black History Month in the classrooms this year. She attended the Equity Summit hosted by the California Department of Education and also attended another Equity talk given by SVEF on Wednesday evening. She spent time perfecting the third Equity seminar in the series of five, Facilitating Critical Conversations, and met with the Hanover research team to discuss the presentation they created for next week's Board meeting on choice schools. On Wednesday of this week, Megan completed the following seminars for teachers:

- Anti-Racism in Education, Stevenson Elementary School
- Anti-Racism in Education, Vargas Elementary School
- Anti-Racism in Education, Huff Elementary School
- Anti-Racism in Education, Beyond the Bell (BTB) Staff

Interim Chief Human Relations Officer

This week, Tara Vikjord attended the California Statewide Assignment Accountability System training to learn about updates in the areas of course codes, credentialing, and assignment monitoring to ensure compliance with all of our scheduling and reporting.

Tara also attended the Santa Clara County COVID Designee training to hear about the most recent information regarding updates to COVID reporting, testing, vaccines, and safety. Tara and the COVID team continue to monitor and support staff and students who have been working or attending learning pods on-site and have tested positive or have been exposed to COVID-19. To date, we have had 6 students test positive and 45 quarantined due to exposure. We have had 21 staff members test positive and 53 who have quarantined due to exposure.

In collaboration with Shelly Hausman, Tara worked on updating safety information and the COVID-19 Prevention Program Plan.

The Student Services team has continued working with families this week to submit new and returning student registration. As of today, we have 94% of our returning student registrations completed and will continue with supporting open enrollment for new students through next week.

The Human Resources team has been reviewing the staff intent surveys and has been following up with the few staff members who still needed to complete the survey. They have also continued working with staff who need to be away on leave and securing substitutes to cover for those assignments.
Tara also held her weekly meetings with the Human Resources department and with Brian Perron and engaged in meetings with teachers and administrators this week.

Maintenance, Operations, and Transportation Department

This week Brian Perron attended a strategic planning meeting and held a weekly meeting with the maintenance and grounds staff. The team is continually working on work orders as well as assisting the sites with cleaning and disinfecting. The team has completed the installation of automatic faucets at all sites. The team is finalizing the template for playground painting at all of the schools and is gathering the stencils and paint to begin the painting project next week.

From the Chief Academic Office

The LCAP stakeholder survey opened on January 25th and will be available for stakeholders to submit responses through February 12th. As of January 28th, we have already received 1,160 responses (213 from parents, 209 from staff, and 738 from students). We use the data collected to help in the development of the District's LCAP.

Cathy facilitated the fourth meeting of her Strategic Plan team on January 22, 2021. The team is focused on developing strategic initiatives to support Goal Area 1, Academic Excellence, and is on track to share proposed initiatives with the District's cabinet team on February 8th.

Cathy attended the weekly district check-in meeting where issues around COVID-19, distance learning, and reopening are discussed and best practices are shared. She also attended the cabinet meeting.

Cathy also began exploring options for summer programs. She had a meeting with representatives from the Silicon Valley Education Foundation to discuss possible summer math options for students.

Curriculum, Instruction, and Assessment

In the Curriculum Instruction, and Assessment Department, Swati Dagar, worked with the Director of Special Education on iReady student support. Swati supported the STEAM teachers at their bi-monthly collaboration meeting. She met with two principals for their administrative coaching session. Swati attended the Superintendent Community Check-in and the CDE webinar on CAASPP testing preparation. Along with a team of three Instructional Coaches, Swati facilitated a Parent University on Reading Strategies at Home. Swati also met with the middle school administrators

along with Chief Academic Officer, Cathy Baur, and Chief Human Resources Officer, Tara Vijkord. She attended the weekly Cabinet Meeting and met with the Wellness Coordinator, Karin Jinbo, for site SEL support. Alongside other members of the Leadership Team and group led by Cathy Baur, she worked on the Strategic Plan development. Cathy Baur and Swati also met with Shelly Hausman and Corinne Mitchner to discuss a blended learning message for the community.

Health and Wellness
Karin worked with Graham, Crittenden, and Castro School Counselors to continue building Social Emotional Wellness Lessons and Activities for the Spring semester. She continued work with the Goal 2 Strategic Workgroup to further refine and develop initiatives and supporting activities for the Strategic Plan.

Karin met 1:1 with Equity Coach Henderson, Public Information Officer Hausman, Associate Superintendent Baur, and Superintendent Rudolph to discuss Social-Emotional supports & activities as well as discuss Strategic Planning.

Karin attended the Trauma Resource Institute Community Resilience Model Workshop and Santa Clara County California Health Framework Information Session

Special Education
This week the Special Education Director and Coordinator worked to complete assessments, reports, complete Individual Education Plans (IEP), and attend IEP meetings for a teacher on maternity leave.

Ms. Ellard completed the Department's February newsletter, continued classroom observations, as well as worked with our data coordinator to upload accommodations for ELPAC testing.

Ms. Mayes attended the district's cabinet meeting, met with a student in a learning Pod, met with our partners at YMCA to ensure successful transitions of students entering the Pods, and worked with the Director of Curriculum and Instruction on Dyslexia next steps.

Ms. Ellard and Ms. Mayes continued to work in their prospective strategic planning groups coming up with initiative language after continuing research. They attended the significantly disproportionate webinar on data monitoring and next steps. They met to discuss the beginning implementation of the Comprehensive Coordinated Early Intervening Services Plan. They both attended the re-opening meeting with cabinet. They also met with the district Information Technology team to streamline processes between both departments.

State and Federal Programs

This week, Geoff led his Strategic Planning group in developing and refining draft initiatives based on best practices. With Swati Dagar and district instructional coaches, Geoff facilitated another Parent University event aimed at helping parents support their children's reading development at home. Claudia Navarrete continued her work with EL Testers and Coordinators as they prepare for the upcoming Summative ELPAC, identifying and overcoming many logistical challenges with remote and in-person testing during a pandemic. Geoff supported the effort by distributing physical writing packets for the K-2 Writing portion of the exam to EL Coordinators. With Priscila Bogdanic, Geoff facilitated and presented at a special DELAC about reopening and sharing current district data. Geoff also met with the SCEF and ARIS team at Stevenson and Monta Loma and participated in EL walkthroughs and/or administrative coaching sessions at Landels, Mistral, and Graham.

Preschool

Preschool teachers completed most of their winter assessments and are having conversations with parents regarding how we can continue working together to ensure continued progress for our students. Teachers attended a webinar on Dialogic Reading hosted by the California Preschool Instructional Network (CPIN), a professional development program produced by the California Department of Education and in collaboration with WestEd. They also participated in a district Equity Seminar and prepared materials for our next distribution to students. Last week, the Preschool Program held its first Parent Nutrition class of the school year.

Terri Kemper attended the Dialogic Reading webinar with her teachers, an LPC Communications and Outreach Committee meeting, and an LPC Executive Team meeting. She continued with the second round of teacher evaluation observations/meetings and informal feedback meetings with classroom teaching teams. Terri completed attendance and immunization reports for the CDE and CPHD and is in ongoing preparation for the spring enrollment period with the office staff. Terri has also begun a review of the state's recent publication, the Master Plan for Early Learning and Care, a focal point of discussions in the early learning community over the past several weeks.

<u>From the Chief Business Officer</u>

Capital Projects

Attended the City council meeting where fencing was discussed.

Schematic designs for HVAC will be presented at the next board meeting. Information on each filtration option is included in the board packet. We will have an engineer, architect, and Greystone at the meeting to answer questions. We will be presenting an option to the board that was included in the December 17th board update.

We will have the sight lighting schematic designs within the next few weeks. We plan to have meetings with the community and school sites so they can provide input. The lighting is for

pathway lighting and not floodlights. The lighting plan, which the board will receive a presentation on for approval, is mainly ballard style (example only) lighting similar to what is at the district office.

We have an opportunity to do solar in two increments. The first increment would be all the canopies that are DSA pre-checked to start this summer and the second increment would be the rooftops which would be at least 9+ months out due to a full DSA review. We will bring more information when we have it.

CBO met with Greystone for our weekly meeting.

Greystone walked all school fence lines again and identified personal gates that had been installed to access fields.

CBO met with PIO and District attorney on response language to a public information request on fencing and CEQA.

Met with Vern and Sonia about marquee sign locations and construction timelines.

Business Services

- CBO and Ayinde met with the City, Jack Schrader, and MVLA to discuss master plans for Google's development.
- CBO and Director attended Cabinet meeting
- CBO participated in negotiations with CSEA
- CBO met with the YMCA to discuss safety precautions and enrolment
- Held two Departmental meetings.
- CBO and Director of Fiscal Services participated in the strategic planning team meeting.
- CBO held one on one meetings with the Director of Fiscal Services and Budget Analyst.
- The Director of Fiscal Services attended the county's Fiscal Directors meeting.
- Payroll team processed January's end of the month payroll.
- W-2 Tax forms for Calendar year 2020 were mailed.
- 1099 Tax forms for Calendar year 2020 were processed and mailed.
- CBO and Budget Analyst met with all site principles in preparation for the 2nd interim budget report.
- Impact Aid Grant report was submitted.
- Budget development team reconciled position control and health and welfare benefits in preparation for the 2nd interim budget report.

Child Nutrition

This past week the School Nutrition Department had a production meeting, discussing how we could better serve the community during inclement weather. The count for last week was 11,957 meals.

New menu items were added to the February menu. Added items are to celebrate Black History Month and Chinese New Year (February 12). In honor of both, we added scratch-made mac & cheese, oven crispy chicken and sweet cornbread, orange chicken over rice noodles, and a fortune cookie.

Meetings attended last week were:

- Food Talk, Community members getting together to address hunger in the Mountain View community.
- MVWSD Leadership Team meeting.
- Bay Area School Nutrition Group
- CCFP Roundtable Town Hall
- CSNA Product Demo
- MVWSD Board of Trustee Meeting, Strategic Plan meeting
- Strategic Plan Meeting
- Nutrition Staff are excited to serve for the first time, Spring Break