College Council Meeting Minutes
(12.10.25)

College Council Members:
College President: Stephanie Bulger (vice-chair)
Vice Presidents (2): Shelley Tinkham, Kara Flath
Institutional Research Representative (1): Cathy Thomas
LCCEF (Classified - 2): Amanda Blunt (College Council co-chair), Tami Hill
LCCEA (Faculty - 1): Adrienne Mitchell
Faculty Council co-chairs (1): Kevin Steeves, Gerry Meenaghan
Managers (2): Mandie Prichard, Daniel KT Brown
ASLCC (Students - 2): Matthew Carricaburu, Dang Pham
Diversity Council co-chairs (by position) (1): Blue Crook, Sarah Lushia
Infrastructure Council Chair (by position) (1): Meggie Wright (College Council co-chair); Josh Manders (acting chair)
Student Success Council Chair (by position) (1): Gina Szabady

Council Members in Attendance: Meggie Wright, Amanda Blunt, Shane Turner (on behalf of Stephanie Bulger), Cathy Thomas, Tami Hill, Adrienne Mitchell, Kevin Steeves, Gerry Meenaghan, Mandie Pritchard (Zoom), Daniel KT Brown, Matthew Carricaburu, Blue Crook (Zoom), Gina Szabady, Josh Manders (Zoom), Kara Flath (Zoom)
Council Members Absent: Shelley Tinkham
Audience/Zoom Guests:
Minutes Recorded by: Amy Skehan for Nicole Vickers

- Dang Pham returned at 2:38 pm, left at 2:44 pm, and returned at 2:46 pm
- Blue Crook was away at 3:02 pm and returned at 3:05 pm
- Mandie Pritchard was away from 2:59–3:03 pm

- **Preliminary Items**

1. **Call to order**
   The November 12, 2025, College Council meeting was called to order at 2:02 pm by Amanda Blunt.

2. **Approval of Minutes**

Motion: Cathy Thomas motioned to approve November 12, 2025 minutes as amended.
Second: Amanda Blunt
Discussion: Kevin Steeves noted the usefulness of linking caption transcripts at the end of the minutes and asked whether this could be done consistently.
VOTE
Ayes: Amanda Blunt, Shane Turner (on behalf of Stephanie Bulger), Cathy Thomas, Tami Hill, Adrienne Mitchell, Faculty Council, Mandie Pritchard, Daniel KT Brown, Matthew Carricaburu, Blue Crook, Gina Szabady

Nayes: None
Abstain: None
Result: **The motion carried.**

3. **Agenda Review and Modifications**
   Motion: Gerry Meenaghan motioned to approve the agenda as written.
   Second: Gina Szabady

   VOTE
   Ayes: Amanda Blunt, Shane Turner, Cathy Thomas, Tami Hill, Adrienne Mitchell, Faculty Council, Mandie Pritchard, Daniel KT Brown, Matthew Carricaburu, Blue Crook, Gina Szabady, Kara Flath, Josh Manders

   Nayes: None
   Abstain: None
   Consent: None
   Result: The motion carried.

4. **Announcements & Reports**
   - **Announcements**
     *Governance Training for all council members on January 14th, 2026, during usual College Council meeting time (2:00-4:00pm). It will be in Building 4, Room 106 and on Zoom (Room ID 976 5292 2425).

     BDS Report - Adrienne Mitchell provided a brief update on BDS discussions regarding budget forecasting assumptions, including enrollment, tuition, and personnel cost projections. The committee emphasized that a **2% enrollment increase is aspirational**, encouraged

exploring lower or zero-growth scenarios, and recommended that council members attend BDS meetings for additional context.

- **Consent Agenda**
  Motion: Cathy Thomas moved to approve the agenda as amended.
  Second: Gina Szabady
  Discussion: Clarification was provided that bolded text in the Building Access policy reflected existing COPPS language. Kevin Steeves requested the Wireless Communication Policy be pulled for separate discussion.

  VOTE -
  Ayes: Amanda Blunt, Shane Turner, Cathy Thomas, Tami Hill, Adrienne Mitchell, Faculty Council, Mandie Pritchard, Daniel KT Brown, Matthew Carricaburu, Blue Crook, Gina Szabady, Kara Flath, Josh Manders
  Nayes: None
  Abstain:
  Consent: None
  Result: The motion carried.

  Wireless Communication Policy (Amendment & Approval)

  Amendment Motion: Kevin Steeves (to add "guests" to the policy language)
  Second: Cathy Thomas

  VOTE -
  Ayes: Shane Turner, Kara Flath, Cathy Thomas, Amanda Blunt, Tami Hill, Adrienne Mitchell, Faculty Council, Mandie Pritchard, Matthew Carricaburu, Blue Crook, Josh Manders, Gina Szabady

  Abstain:

  Consent: None

  Result: The motion carried.

- **New Business**

1. **Third read: revised Naming Buildings and Facilities policy (current**

Naming policy in COPPS)

Motion: Shane Turner
Second: Matthew Carricaburu

Discussion: Adrienne Mitchell raised concerns about a potential substantive change affecting the Board of Education's authority. Clarification was provided that revisions reflected Infrastructure Council feedback following second read. Council discussed the importance of clean drafts and clarity regarding approval authority.

VOTE -

Ayes: Amanda Blunt, Shane Turner, Cathy Thomas, Tami Hill, Adrienne Mitchell, Faculty Council, Mandie Pritchard, Daniel KT Brown, Matthew Carricaburu, Blue Crook, Gina Szabady, Josh Manders
Abstention: Kara Flath

Result: Motion carried.

2. **First Read:** Digital Identity Management policy **-** Introduced by Josh Manders. Council discussed readability and suggested simplifying language for broader understanding.
   Discussion: Result: **No action taken.**

3. **First Read:** revised Privacy policy (current Privacy policy in COPPS)
   Discussion: Result: **No action taken.** - Intro by Amanda Blunt reviewing items removed (specifically line 22 & 23). Discussion on what is privacy and what is not. Suggestion to move on

4. **Second Read:** revised College Address and Letterhead for Personal Correspondence, Use of policy (current Letterhead policy in COPPS)
   Motion: Gerry Meenaghan
   Second: Shane Turner
   Discussion: Discussion on personal or professional, went to notice and comment in May. Discussion on changes and updates made.

   VOTE -
   Ayes: Shane Turner, Kara Flath, Cathy Thomas, Amanda Blunt, Tami Hill, Adrienne Mitchell, Faculty Council, Mandie Pritchard, Blue Crook,

Josh Manders, Gina Szabady
Abstentions: Dang Pham, Matthew Carricaburu
Absent: Shelley Tinkham

Result: **The motion carried.**

5. **Policy Subcommittee Work Plan**
   Introduced by Amanda Blunt
   Discussion:
   Result: **No action taken.**

6. Budget Development Subcommittee calendar

   Motion - Shane Turner
   Second - Matthew Carricaburu

   Discussion: Calendar alignment with Board of Education timelines was noted.

   VOTE -
   Ayes: Shane Turner, Kara Flath, Amanda Blunt, Cathy Thomas, Tami Hill, Adrienne Mitchell, Faculty Council, Mandie Pritchard, Matthew Carricaburu, Dang Pham, Blue Crook, Josh Mathers, Gina Szabady
   Nayes:
   Abstain:
   Absent: Shelley Tinkham
   Result: **The motion carried.**

Adjournment
The meeting adjourned at 3:41 PM.

Transcript of College Council meeting 12/10/25 -- automated transcript has not been reviewed for accuracy.