



School Business – January 15, 2021

The FBS website continues to be updated with COVID-19 policies and information related to School Business and operations, as well as our ongoing operations. Please check this site regularly for updates:

www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services

Current Year Allotment Overdraft Report FY 2021 - LEAs only

DPI will run the current year Allotment Overdraft (JHA356EG) Report as of January 31, 2021 in February 2021. Review your December 2020 Allotment Balance Reconciliation (JHA351EG) report for state PRC overages so that you can adjust your January 2021 state expenditures accordingly.

If you have questions, please email Roxane Bernard at roxane.bernard@dpi.nc.gov.

Procurement Contact and Waiver

Please note that the contact information for Non-Competitive Procurement Waiver Requests has changed as Tymica Dunn has accepted a position with another agency.

Submit the completed form via email to ProcurementWaiverTeam@dpi.nc.gov and attach any additional documentation required. The email, form, and additional documentation will be your official 'request' for a noncompetitive procurement waiver. One request must be submitted for each individual issue (e.g., one email / request per vendor); they cannot be combined. If you have any questions regarding the noncompetitive procurement waiver process, please contact Tina Letchworth at tina.leitchworth@dpi.nc.gov or Krystie Terry at Krystie.Terry@dpi.nc.gov.

LEAs which have Established a Nonprofit Corporation

Please see the following legislation:

G.S. 115C-47 reads as rewritten: Local boards of education shall have the power or duty: ... (62) To Establish Nonprofit Corporations to Further Authorized Purposes. – Local boards of education may establish, control, and operate a nonprofit corporation that is created under Chapter 55A of the General Statutes and is a tax-exempt organization under the Internal Revenue Code to further their authorized purposes. A nonprofit corporation established as provided in this section shall not have regulatory or enforcement powers and shall not engage in partisan political activity or policy advocacy. Any local board of education that establishes a nonprofit corporation shall make a report annually to JLEOC.

If you are unsure if you have such an entity, please consult with your board attorney. If your LEA meets this requirement, please notify Nicola Lefler at Nicola.lefler@dpi.nc.gov and we will provide you further instruction on reporting.

Unemployment Year End Charges

The 2020 Year End Unemployment Reimbursement charges are due by **January 21, 2021**. If you have not completed your worksheets, and responded to Eileen Townsend with your complete package of worksheets and copy of your reimbursement statement before the 1/21/2021 due date, there is a possibility that the Department of Employment Security (DES) will charge your LEA late fees. DPI is not responsible for any late fee penalties.

A complete package of unemployment instructions and worksheets were sent to LEA finance officers again this week.

Please contact Eileen Townsend at eileen.townsend@dpi.nc.gov or 919-810-8099 if you have any questions or concerns. Thank you for your attention to this important matter.

2020 Statewide Facility Needs Survey

The 2020 Statewide Facility Needs Survey was due on January 8, 2021. LEAs needing assistance with late submittals should contact Nathan Maune via email at: nathan.maune@dpi.nc.gov.

SECU Foundation Scholarship

SECU Foundation established the [People Helping People four-year scholarship program](#) to help North Carolina public high school students attend college. Each of the 115 North Carolina Local Education Agencies (LEAs)/School Districts will receive a minimum of one scholarship valued at \$10,000 payable at \$1,250 for up to eight

consecutive semesters for a senior to attend one of the 16 constituent campuses of the University of North Carolina System.

Recipients of the scholarship will be selected by the LEA Scholarship Selection Committee provided they meet all eligibility criteria. Scholarship recipient information must be submitted by the Scholarship Selection Committee at each LEA. No individual applications are reviewed by the Foundation. Speak with your high school guidance counselor for more information about applying, requirements, and deadlines.

GEER Funds Technical Assistance Webinar

Federal Program and Monitoring webinar held a webinar to assist districts in their applications for GEER funds in PRC 169 and PRC 170 and the video recording is available - [Video recording of the GEER Application Webinar 1-14-21](#)

Use this password: ScqF9HKB

Reminders

- 2020-21 Local Per Pupil Reporting and Charter School Membership by LEA is due **TODAY, January 15, 2021**, action required by LEAs only
Details are in the December 11, 2020 newsletter* and [NC DPI: Financial and Business Services](#).
- CSADM Projections for FY 2021-2022 Phase I is Due **January 22, 2021**
Details are in the January 8, 2021 newsletter* and [NC DPI: Independent Public Schools Operations](#).
- January PSBCF and NBPSCF Lottery Distribution Requests are due by **January 25, 2021**
Details are in the January 8, 2021 newsletter. *
- ABC Transfer System is due **May 31, 2021**
Details are in the November 13, 2020 newsletter. *
- From EC – Details are in the January 8, 2021 newsletter. *
 - IDEA Grant will close on **January 15, 2021**, and for New Charters on **January 29, 2021**.
 - PRC 167: No applications will be accepted after **January 22, 2021**.

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www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/school-district-finance-operations/procedures-and-guidance#newsletter