



REPUBLIC OF THE PHILIPPINES
UNIVERSITY OF SOUTHERN MINDANAO
KABACAN, COTABATO



GRADUATE SCHOOL

I.1. The institution maintains a Financial Management office managed by qualified and competent personnel.

MASTER OF SCIENCE IN ANIMAL SCIENCE

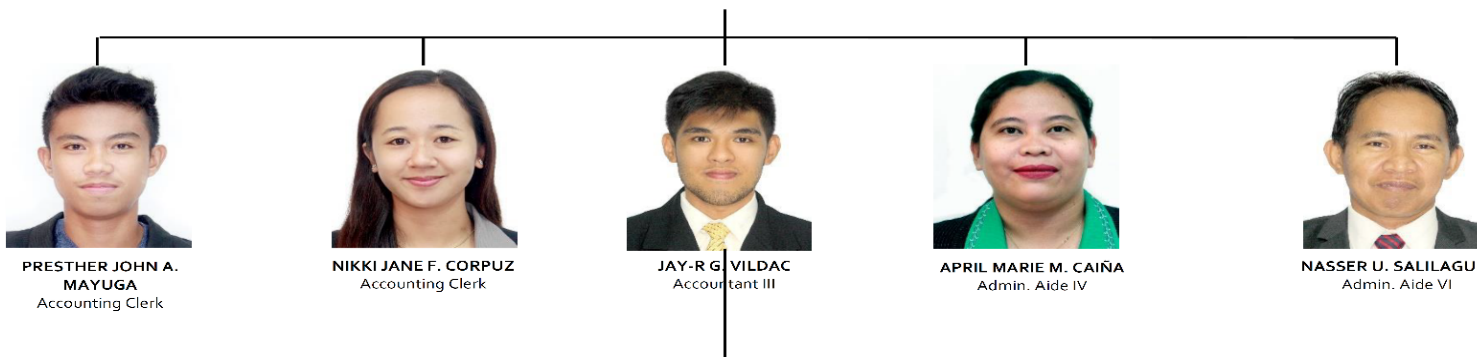
Level II



Republic of the Philippines
UNIVERSITY OF SOUTHERN MINDANAO
TABLE OF ORGANIZATION
ACCOUNTING OFFICE



QUENIELYN L. DURENDES
Supervising Administrative Officer





UNIVERSITY OF SOUTHERN MINDANAO
Kabacan, Cotabato



Management
System
ISO 9001:2008
www.tuv.com
01 878634787



BUDGET OFFICE

TABLE OF ORGANIZATION



ELMA R. ELEVAZO
Admin Officer III/
Budget Officer



FATIMA S. SALIK
Admin Aide VI



EMMANUEL F. ESTOLLOSO
Admin Aide V

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal cases against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

(Do not fill up. For CSC use only)

PERSONAL INFORMATION

2. SURNAME DURENDES		16. CITIZENSHIP ☒ Filipino ☐ Dual Citizenship If holder of dual citizenship, please indicate details. Philippines	
FIRST NAME QUENIELYN	NAME EXTENSION (JR., SR.)		
MIDDLE NAME LU			
3. DATE OF BIRTH (mm/dd/yyyy) 2/12/1987	4. PLACE OF BIRTH PIKIT, NORTH COTABATO		
5. SEX ☐ Male ☐ Female	6. CIVIL STATUS ☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:		
7. HEIGHT (m) 1.6	17. RESIDENTIAL ADDRESS House/Block/Lot No. UBALDO CUEVAZ Street Street Subdivision/Village Barangay City/Municipality PIKIT, NORTH COTABATO Province Province ZIP CODE 9406		
8. WEIGHT (kg) 47	18. PERMANENT ADDRESS House/Block/Lot No. UBALDO CUEVAZ Street Street Subdivision/Village Barangay City/Municipality PIKIT, NORTH COTABATO Province Province ZIP CODE 9406		
9. BLOOD TYPE B	19. TELEPHONE NO. (OFFICE) 054-572-2500		
10. GDIG ID NO. 2004139527	20. MOBILE NO. 09-29378006		
11. PAG-IBIG ID NO. NA	21. E-MAIL ADDRESS (if any) queen12_cpa@yahoo.com		
12. PhilHEALTH NO. 160503575772			
13. SSN NO. NONE			
14. TIN NO. 285-077-703			
15. AGENCY EMPLOYEE NO. 11-02483			

SPOUSE BACKGROUND

22. SPOUSE'S SURNAME DURENDES		23. NAME of CHILDREN (Write full name and let all)		DATE OF BIRTH (mm/dd/yyyy)	
FIRST NAME OLIVER RAM	NAME EXTENSION (JR., SR.)	ART ANGELO DURENDES		7/11/2016	
MIDDLE NAME LUY					
OCCUPATION BUSINESSMAN					
EMPLOYER/BUSINESS NAME RAM-RAM MARKETING					
BUSINESS ADDRESS PIKIT, NORTH COTABATO					
TELEPHONE NO. 9129376006					
24. FATHER'S SURNAME LU					
FIRST NAME RIZALINO	NAME EXTENSION (JR., SR.)				
MIDDLE NAME BUCA					
25. MOTHER'S MAIDEN NAME LAUSA					
SURNAME CONCEPCION					
FIRST NAME MAKILANG					
MIDDLE NAME					

EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/COURSE/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ACADEMIC AWARDS RECEIVED
			From	To			
ELEMENTARY	PIKIT CENTRAL ELEMENTARY SCHOOL	PRIMARY EDUCATION	1994	2000		2000	WITH HONORS
SECONDARY	PIKIT NATIONAL HIGH SCHOOL	HIGH SCHOOL	2000	2004		2004	3RD HON MEN
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	NOTRE DAME OF MIDSAYAP COLLEGE	BS ACCOUNTANCY	2004	2008		2008	N/A
GRADUATE STUDIES	NOTRE DAME OF MIDSAYAP COLLEGE	MASTER IN BUSINESS ADMINISTRATION	2010	2012		2012	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
		February 21, 2022	

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	CPA BOARD	85%	10/8/2008	DAVAO CITY	0126845	2015-2018

(Continue on separate sheet if necessary)

IV. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	February 21, 2022
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S					
29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
	From	To			
(Continue on separate sheet if necessary)					
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED					
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)					
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical)	CONDUCTED/SPONSORED BY (Write in full)
	From	To			
Training on E-MGA9 and E-Budget System	4/12/2021	4/23/2021	44	TECHNICAL	Commission on Audit - ASDOSO
Seminar on Laws and Rules on Governmental Expenditures	7/9/2019	7/12/2019	32	TECHNICAL	Commission on Audit XI
Public Financial Management Competency Program: Internal Audit for PFM Practitioners Track	2/15/2018	2/15/2018	8	TECHNICAL	Department of Budget and Management- Manila
Public Financial Management Competency Program: Cash Management Track	2/13/2018	2/14/2018	16	TECHNICAL	Department of Budget and Management- Manila
Public Financial Management Competency Program: Budgeting and Performance Track Module 5	12/17/2018	12/18/2018	16	TECHNICAL	Department of Budget and Management- Manila
Public Financial Management Competency Program: Budgeting and Performance Track Module 4	12/10/2018	12/12/2018	24	TECHNICAL	Department of Budget and Management- Manila
Public Financial Management Competency Program: Budgeting and Performance Track Module 1,2,3 and 6	11/19/2018	11/21/2018	24	TECHNICAL	Department of Budget and Management- Manila
Public Financial Management Competency Program: Foundation Track	10/17/2018	10/19/2018	24	TECHNICAL	Department of Budget and Management- Manila
Seminar on Good Governance	4/27/2018	4/27/2018	8	TECHNICAL	University of Southern Mindanao Employees' Credit Cooperative
People Managers Association of State Universities And Colleges Annual Seminar and Convention	4/25/2017	4/27/2017	24	MANAGERIAL	University of Southeastern Philippines
71ST Philippine Institute of Certified Public Accountants Annual National Convention	11/24/2016	11/26/2016	24	TECHNICAL	Philippine Institute of CPAs (PICPA) XI
Seminar on Laws and Rules on Gov't Expenditures	11/10/2015	11/13/2015	32	TECHNICAL	Commission on Audit XII
37th Government Association of CPAs Annual National Convention	04/15/15	04/18/15	32	TECHNICAL	Government Association of CPAs (GACPA)
Unified Accounting Code System (UACS) Foundation and Challenges for SUCs	11/18/2014	11/20/2014	24	TECHNICAL	Department of Budget and Management XII
33rd Conference Association of CPAs in Mindanao and 22nd Philippine Institute of Certified Public Accountants (PICPA) Mindanao Regional Conference	10/23/2014	10/25/2014	24	TECHNICAL	Association of CPAs in Mindanao (ACPA-Min)
International Women's Human Rights & Governance Summer Course	05/05/2014	05/10/2014	48	TECHNICAL	Miriam College
68th Philippine Institute of Certified Public Accountants Annual National Convention	11/13/2013	11/16/2013	32	TECHNICAL	Philippine Institute of CPAs (PICPA)
Department of Budget and Management Orientation on GMS Web-Based Application System	3/18/2012	3/21/2012	32	TECHNICAL	Department of Budget and Management- Manila
AGAP Convention-Seminar	10/19/2011	10/22/2011	32	TECHNICAL	Association of Government Accountants in the Philippines (AGAP)
30th Association of Certified Public Accountants Mindanao Conference and 19th Philippine Institute of Certified Public Accountants Joint Mindanao Conference	8/18/2010	8/21/2010	24	TECHNICAL	Philippine Institute of CPAs (PICPA)
18th Accounting Teacher's Conference	4/19/2010	4/21/2010	24	TECHNICAL	Association of CPAs in Education (ACPAE)
(Continue on separate sheet if necessary)					
VIII. OTHER INFORMATION					
31. SPECIAL SKILLS AND HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	NONE		Philippine Institute of Certified Public Accountants- North Cotabato Chapter		
(Continue on separate sheet if necessary)					
SIGNATURE		DATE		February 21, 2022	

