



5420 N Interstate Ave - Portland Oregon 97217
(503)288-8553 - theivyschool.org - info@theivyschool.org

We welcome your child into the Children's House, and after signing this Agreement and paying the deposit, your child is reserved a place for the 2024-2025 school year. If you have more than one child accepted and entering the Children's House, please complete an Agreement for each child. We do not offer a sibling discount for tuition.

Agreement

This is to confirm my intention to enroll _____ in the Children's House, a tuition-based, private Montessori preschool program of the Ivy School for the school year 2024-2025 (September __9__, 2024 to June __6__ 2025), subject to the following terms:

1. An enrollment deposit of \$1600 is due with this Agreement and will be credited to the student's account for the above-noted school year. The \$500 portion of the deposit is non-refundable and applied toward the first month's tuition. The \$1,100 portion is applied to the last month's tuition and is nonrefundable except as provided in section 2 of this Agreement. The receipt of this deposit and signed Agreement constitutes a contract that _____ is admitted and will attend the Children's House at Ivy school and you, the undersigned, agree to pay tuition and fees, as set forth in this Agreement.
2. If you sign this Agreement prior to September 9 for the 2024-2025 school year, you must provide written notice of withdrawal prior to September 8 to receive any refund of the deposit. If you provide such notice prior to September 8, Ivy School will refund you \$1,100 of the deposit. The enrollment deposit of \$500 is non-refundable. For all other withdrawals after September 8, the \$1,600 deposit is nonrefundable.
3. An annual material fee of \$350 is due at the time of the first month's tuition. If you paid the material fee with your deposit and withdraw prior to September 8, the material fee is refundable. If you withdraw on or before February 1, half of the material fee is refundable. If you withdraw after February 1 the material fee is non refundable.
4. In signing this Agreement, the undersigned understands that the Children's House program operates full-time Monday-Thursday and ½ day on Friday, and is designed to benefit children attending for the entire school year. As such, the undersigned accepts the responsibility of payment for the full school year unless this Agreement is terminated as described herein. For students enrolling during the school year, the undersigned accepts the responsibility of payments beginning the date agreed upon with Ivy and for the remainder of the school year unless this Agreement is terminated as described herein.
5. In signing this Agreement the undersigned understands that students must be fully potty trained within 2 weeks after enrollment. The Ivy School reserves the right to cancel the students enrollment if the student is not fully potty trained.



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6. The Ivy school reserves the right to cancel the student's enrollment if payments are not made by the agreed upon due dates. Payments received after the due date are subject to a late charge of 1.5% per month (an annual rate of 18%) In case of failure to pay, the undersigned agrees to pay, to the extent permitted by law, the Ivy School's expenses of enforcement and collection, including attorneys' fees and cost.
7. The Ivy School reserves the right to terminate this Agreement (1) if the student fails to perform current school-work at an acceptable level; (2) if the student's behavior or lack of cooperation is deemed unacceptable; or (3) if tuition payments are overdue. If Ivy School exercises its right under this section to terminate this Agreement, annual or semi-annual payments will be refunded after withdrawal based on a prorated amount of the months remaining in the school year, except for the nonrefundable deposit. The materials fee may be refunded based on the termination date. Any payment made on a monthly option will not be refunded.
8. You are permitted to terminate this Agreement and withdraw your child from the Children's House provided you give thirty days written notice to the Ivy School. The Ivy School will refund annual or semi-annual payments after withdrawal based on a daily prorated amount of the days remaining in the school year, except for the nonrefundable deposit. The materials fee may be refunded based on the termination date. If thirty days notice is not provided, Ivy School will not provide a refund for such 30 day period.
9. Ivy School offers you three options for payment of annual tuition. The annual Tuition payment of \$11,000 (plus \$350 material fee) does not vary regardless of illness, vacation, school closures for holidays or inclement weather during the school year. Ivy School will not invoice for payments, instead payments are to be made by the undersigned and received by Ivy School on due dates.

Please indicate your choice by initialing below:

_____ Option A -Total tuition due by September 8, 2024. \$9,400 (\$11,000 less \$1,600 deposit)

_____ Option B - semi-annual;; half tuition due by September 8, 2024 \$5,000 (\$5,500 less \$500 deposit), remaining half by February 15, 2025 \$4,400 (\$5,500 less \$1,100 deposit)

_____ Option C - monthly: Tuition due over 9 months. \$600 due September 8, 2024 (\$1,100 less \$500 deposit), \$1,100 due in 8 installments October 15, 2024 through May 15, 2025. June 2025 covered by \$1,100 deposit.

** The proration of tuition for students leaving or enrolling mid year will be calculated using a daily rate.*



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The undersigned authorizes the Ivy School to collect and claim payment of which the Ivy School is entitled under this Agreement and according to law.

The undersigned understands that enrollment in the Children's House preschool program does not guarantee admission into the kindergarten or any class at Ivy School's public charter school. Students are enrolled in the Ivy School's kindergarten and other grade-level classes according to the Ivy School's admission and enrollment policies and procedures.

By signing, I/we agree to the terms of this Agreement.

Signatures:

Parent/Guardian

Parent/Guardian

Date: _____

Nikki Jones
Executive Director, The Ivy School

Date: _____

Please return the completed Agreement and Tuition Deposit to the office. A copy of the signed Agreement will be returned to you.